



City of
Chesterfield

ANNUAL BUDGET
FISCAL YEAR 2003

Chesterfield, Missouri





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December 16, 2002

Honorable Mayor and City Council
Chesterfield, Missouri

Subject: Fiscal Year 2003 Budget

Submitted herewith is the annual operating budget for the City of Chesterfield, Missouri, adopted by the City Council on December 2, 2002. This budget covers the period from January 1, 2003 to December 31, 2003. It is the cumulative result of a comprehensive effort by Department Heads in projecting expenditure needs for our fifteenth full year of operation.

The budget for 2003 includes the General Fund, two capital projects fund (the Capital Projects Fund and the Tax Increment Financing Projects Fund), six debt service funds (the Debt Service Fund-Parks, the Certificate Payment Fund-Public Works Facility, the Debt Service Funds for the R&S Phase I and Phase II projects, the Certificate Payment Fund-City Hall and the Debt Service Fund-Tax Increment Financing Refunding and Improvement Revenue Bond), and two special revenue funds (the Chesterfield Valley TIF Fund and the Capital Improvements Sales Tax Trust Fund). These funds are the City's only budgeted funds.

The City of Chesterfield, Missouri, provides a full range of municipal services. These services include legislative, finance and administration, police services, judicial, planning, and public works. The Chesterfield Fire Protection District, as a separate political subdivision, has not met the established criteria for inclusion in the reporting entity under generally accepted accounting principles and, accordingly, is excluded from this budget.

ECONOMIC CONDITION AND OUTLOOK

The City of Chesterfield, Missouri is located on the western edge of St. Louis County. The City was incorporated under Missouri law as a third class-city on June 1, 1988. According to 2000 census figures, the City had a population of 46,802 residents.

The City has been considered by many to be one of the fastest growing cities in the Midwest. Chesterfield already has a thriving business community convenient to both the City of St. Louis to the east and St. Charles County to the north and west. Continuing improvements of I-64/Highway 40

assure the City greater opportunity for growth, enhancing its accessibility to downtown St. Louis. The national and international headquarters and regional offices of corporations such as McDonald's Corporation, Merrill Lynch, and Shell Oil Company are located in Chesterfield. In addition, Pharmacia has a \$150 million Life Sciences Research Center, occupying approximately 900,000 square feet, or 210 acres, within our community.

Chesterfield Mall

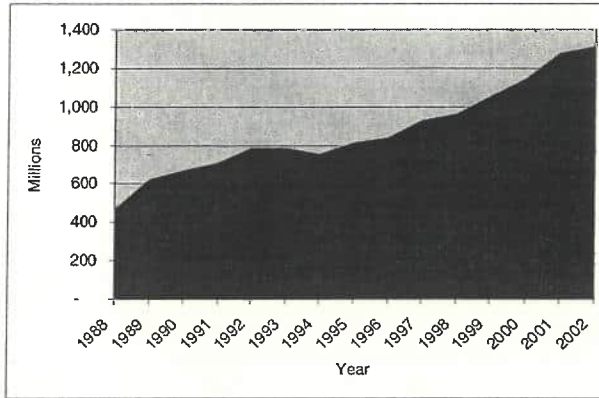


Chesterfield also has a strong retail base with Chesterfield Mall, one of the largest suburban shopping centers in the metropolitan St. Louis area, and a diversity of shops and restaurants in neighboring shopping centers. Chesterfield Mall now has over 1.5 million square feet of enclosed suburban shopping space, including four anchor stores (Dillard's, Famous Barr, Sears, and JCPenney) plus over 140 other specialty stores and a food court with more than 10 different dining options.

The City's western corridor (referred to as Chesterfield Valley) has expanded dramatically over the last several years with light industrial and office/warehouse facilities. Chesterfield Valley has made a dramatic comeback from the flood of 1993. In addition to restoring the Monarch-Chesterfield Levee to its original 100-year level of protection, the Levee District and the City are working together to complete construction of 11 miles of the Monarch-Chesterfield Levee to a 500-year elevation level in order to further protect the Redevelopment Area. To date, approximately 50% of the earthen levee has been improved to the 500-year elevation. The City and the Levee District anticipate that construction to raise the remaining portion of the earthen levee to the 500-year elevation should be complete by December 2003. Additional improvements to the strength of the earthen levee will be made over the next 3 to 5 years, as well as closure gates and floodwalls. These additional future improvements are part of the 500-year levee system design. The budget for 2003 reflects a separate fund for Chesterfield Valley, designated by the City Council as a tax increment financing (TIF) district.

As the end of 2002 approaches, nearly four million square feet of new commercial, industrial or institutional development is currently either under construction or pending local approvals in the City of Chesterfield. Some of the largest projects now being built include Chesterfield Commons (approximately two million square feet of retail/commercial space) and Chesterfield Grove (186,000 square feet of mixed use, office, hotel). Chesterfield Commons and Chesterfield Grove are both located in Chesterfield Valley which, as indicated above, is designated as a tax increment financing district. Wal-Mart, World Market, Shoe Carnival, Lowe's Home Improvement Center, Sam's Club, Linens N Things, Office Max, Michael's, PetSmart, Payless Shoes, Target Greatland, Babies 'R' Us, Radio Shack, Best Buy, Red Robin, Longhorn Steakhouse, Subway, Old Country Buffet, Olive Garden, O'Charley's, Red Lobster, Steak N' Shake, St. Louis Bread Company and many others have all recently located to Chesterfield Commons. Future openings at Chesterfield Commons include IHOP, Jack in the Box, and numerous others.

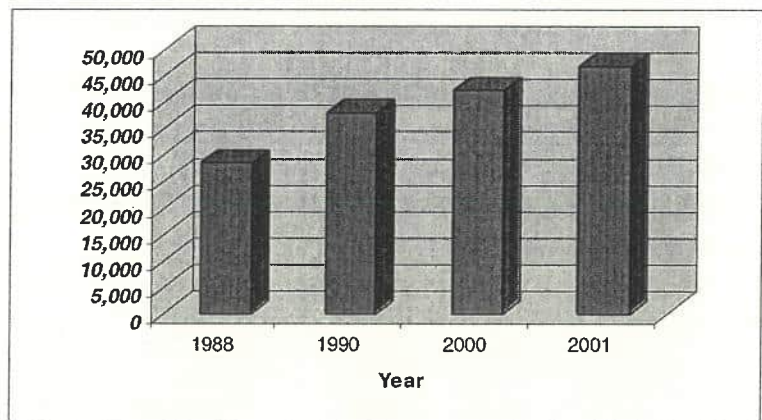
Assessed Valuation



Based on current projections, continued development within Chesterfield is inevitable. The growth in assessed valuation of the City bears out this fact. The City's assessed valuation of \$1,308,820,798 represents an increase of 181.1% from \$465,549,049 as of January 1, 1988, when the City first incorporated. Presently, Chesterfield has the highest assessed valuation of any city in all of St. Louis County.

Population growth directly impacts the City's revenues. The 1990 census determined that 37,991 people resided within the City of Chesterfield. This reflected a 33.6% increase over the 1980 census, which indicated the City's population to be 28,436. Since a significant amount of the City's revenue is based on population (for example, sales tax, motor fuel tax, motor vehicle sales tax and cigarette tax), this 33.6%

Population



increase had a sizeable impact on the City's revenues. The eastern annexation, which was officially completed in May 1993 further increased the City's total population to 42,325. This new total represents an increase of 11.4% over the 1990 census. The Census 2000 figures reflect a population of 46,802, or 10.6%. Presently, Chesterfield is the second largest city in St. Louis County in terms of population and area (32 square miles). The census figures for 2000 had a direct impact on revenues starting in 2002 when the State of Missouri incorporated the new figures into their formula for revenue distribution. The State only adjusts revenue distributions based on population once every ten years, so there will be no additional revenues based on growth in population until after the Census in 2010.

2003 BUDGET INFORMATION

Below is a summary of the total budget compared to the previous year.

Property and sales tax increase as a result of a growth in the Chesterfield Valley TIF District. Intergovernmental revenues increase as a result of two U.S. Department of Transportation grants that fund a significant portion of the "Pathway around the Parkway" and the Highway 340 improvements. Other revenues are down because of bond proceeds from the TIF bonds issued in 2002, amounting to \$50,945,000. Interest earnings included in "other revenue" also decline as a result of drawing down on fund reserves from previous bond issues, as well as lower market rates of return.

	2003 Budget	Percent of total	2002 Projected	Increase (decrease) from prior year	Percent of increase (decrease)
Revenues:					
Property tax	7,335,265	20.7%	6,434,430	900,835	14.0%
Utility taxes	4,367,600	12.3%	4,233,500	134,100	3.2%
Sales & use tax	13,270,000	37.5%	12,254,841	1,015,159	8.3%
Intergovernmental	7,061,165	19.9%	3,651,671	3,409,494	93.4%
Licenses & permits	1,098,400	3.1%	1,065,400	33,000	3.1%
Charges for services	150,000	0.4%	145,000	5,000	3.4%
Parks & recreation fees	393,000	1.1%	383,631	9,369	2.4%
Court receipts	883,000	2.5%	857,000	26,000	3.0%
Other Revenues	871,703	2.5%	51,466,455	(50,594,752)	-98.3%
Totals	35,430,133	100.0%	80,491,928	(45,061,795)	-56.0%

Public Works and Parks expenditures decrease in 2003 due to the fact that notes issued to developers and the Monarch-Chesterfield Levee District were repaid in 2002. Planning Department expenditures are lower in 2003 because of a large consulting contract undertaken in 2002. Expenditures, as a whole, growth minimally due to planned reductions in expenditures to offset relatively flat revenues for 2002.

	2003 Budget	Percent of total	2002 Projected	Increase (decrease) from prior year	Percent of increase (decrease)
Expenditures:					
Executive & Legislative	71,019	0.2%	88,752	(17,733)	-20.0%
City Clerk	215,039	0.5%	212,553	2,486	1.2%
Finance/Administration	3,510,788	8.7%	3,487,562	23,226	0.7%
Police	6,772,286	16.7%	6,748,725	23,561	0.3%
City Administrator	194,188	0.5%	191,084	3,104	1.6%
Planning	677,218	1.7%	702,584	(25,366)	-3.6%
Public Works/Parks	29,018,744	71.7%	59,202,859	(30,184,115)	-51.0%
Contingency	0	0.0%	0	0	-
Totals	40,459,282	100.0%	70,634,119	(30,174,837)	-42.7%

The 2002 budget, as submitted, includes total projected General Fund revenues of \$16,779,242 and total General Fund expenditures of \$17,777,722, including operating transfers out. The difference (\$998,480) will come out of fund reserves. The General Fund is the operating fund of the City. Budget highlights are described below.

Five-Year Budget

In an attempt to do more long-range planning, the City Council adopted its seventh five-year budget during 2002. This budget covers the period January 1, 2003 through December 31, 2007. The 2003

budget incorporates the same assumptions outlined in the five-year budget to the extent possible. A copy of the City of Chesterfield's five-year budget is included in the Appendix of the budget document. The revenues projected for Fiscal Year 2003 are below those shown in the Five-Year Budget. The economy has impacted sales tax significantly and the Missouri Public Service Commission (PSC) has issued rulings which have forced rate reductions for electric and gas companies locally, thus impacting Chesterfield's gross receipts tax on utilities. Corresponding changes to expenditures have been made as a result of these revenue shortfalls.

New Personnel

There are no new full-time positions included in the 2003 budget. In order to deal with weak revenues, the City has minimized the impact on fund balance as much as possible by imposing a hiring freeze on seven currently vacant positions, including a Street Maintenance Supervisor, four Street Maintenance Workers, and two Police Officers for 2003. The City believes that there will be no impact on services as a result of this reduction in staff.

Salary Increases

Under the City's Comprehensive Performance Evaluation Pay Plan, employees are only eligible for annual salary adjustments to the extent that their actual on-the-job performance warrants such adjustments. Employees for the City of Chesterfield are not eligible for and do not receive annual cost-of-living increases. Performance evaluations are completed for all employees by their immediate supervisors and Department Heads, in a process monitored by the City Administrator. Salary adjustments recommended must correspond to the performance rating score received, such that only top performers receive the better increases.

Given the current economy and its impact on revenues, the 2003 budget only includes a 1% increase for salary adjustments based on the midpoints for each position. Not all employees receive this amount since amounts actually granted for raises must directly correlate to performance evaluation scores. Department Heads cannot exceed the total budgeted amount (1.0%) in allocating these performance-based salary adjustments for employees under their supervision.

Grants - Federal/State/County

The City of Chesterfield will receive grant funding from several different sources. These sources include a Police Academy grant, Community Oriented Policing (COPS) grants, a Parkway School District grant, and a Metropolitan St. Louis Sewer District grant.

The City provides the St. Louis Police Academy with a Police Officer who teaches at their facility. The 2003 budget includes \$61,772 for reimbursements for the officer's salary and fringe benefits.

The City of Chesterfield has received several COPS grants, funded through the federal government, during recent years. One of these grants covers 75% of the cost of five police officers. The City pays the balance of the cost for these positions. The grant expires next year, so the 2003 budget only includes revenues of \$10,196 for this program. Another COPS grant, which reached the ending of its

funding cycle in 1998, involves two School Resource Officers. Since this program has continued and these officers are still on assignment to the Parkway School District for nine months out of the year, Parkway pays 75% of the program and the City pays the balance. The 2003 budget includes revenues of \$164,047 from Parkway School District for the School Resource Officer Program.

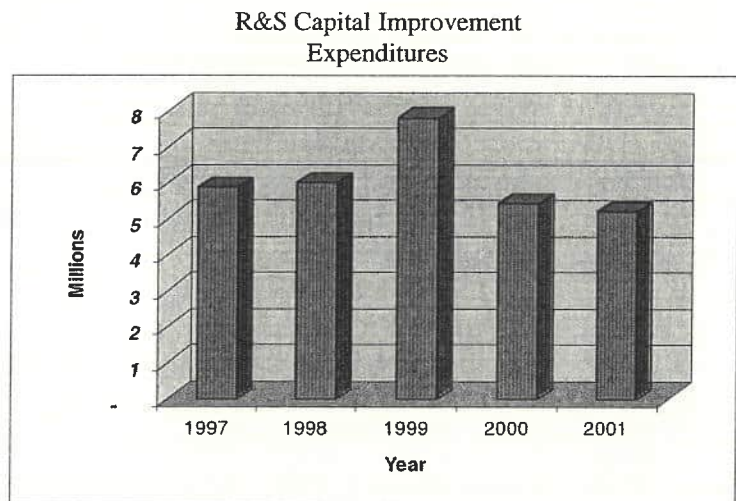
The Metropolitan Sewer District of St. Louis has agreed to share in the cost of storm sewer improvements. The 2003 budget includes \$41,994 from this grant.

In addition, the City of Chesterfield anticipates two other significant grants that are included in the budget for 2003. These include a "Pathway around the Parkway" grant and a "Highway 340 Enhancement" grant. Both of these grants are included in the City's Capital Improvement Sales Tax Trust Fund. The "Pathway around the Parkway" is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of a pathway to be constructed around Chesterfield Parkway. The 2003 budget includes a matching grant of \$1,050,000. The "Highway 340 Enhancement Grant" is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of landscaped center medians on Highway 340/Olive Boulevard. The 2003 budget includes a matching grant of \$2,256,156.

The City of Chesterfield will also receive Community Development Block Grant (C.D.B.G.) funds from the U. S. Department of Housing and Urban Development. The 2003-2004 entitlement is \$42,700. The City will use this grant to fund handicapped ramps. Since this program is operated through St. Louis County, who makes all payments on behalf of the City of Chesterfield, this grant is not included in the City of Chesterfield's annual operating budget.

Capital Improvements - Impact on the Budget

Utilizing a street improvement plan prepared by a professional consultant, Havens & Emerson, and the passage of Propositions R&S, the City of Chesterfield has made significant strides with regard to capital improvements within our community. Because of the successful outcome of Propositions R&S for street and sidewalk improvements in 1996, the City spent over \$30 million on improvements during the period 1997-2001.



The impact of these capital improvements using proceeds from Propositions R&S, as well as Capital Projects Fund expenditures (funded through the ½ cent capital improvement sales tax), is highlighted below in the following chart reflecting the amount expended for streets, sidewalks and storm water improvements, as well as the amount of work completed with those dollars.

<u>Year</u>	<u>Amount Spent on Streets</u>	<u>Miles of Streets</u>	<u>Amount Spent on Sidewalks</u>	<u>Square Feet of Sidewalks</u>	<u>Storm Water Improvements</u>
1996	\$ 2,317,502	4	\$ 88,123	14,687	\$ 253,268
1997	\$ 5,878,955	12	\$ 146,329	21,400	\$ 357,447
1998	\$ 5,591,520	10	\$ 108,165	22,460	\$ 129,965
1999	\$ 7,416,732	16.5	\$ 273,613	63,500	\$ 244,940
2000	\$ 4,973,594	10	\$ 235,515	74,200	\$ 182,370
2001	\$ 6,575,643	12	\$ 340,993	56,700	\$ 149,095
2002	\$ 2,748,795	4	\$ 169,640	22,000	\$ 409,495
2003	\$ 5,442,000	5.5	\$ 1,650,000	130,000	\$ 201,000

As noted above, using bond proceeds from Propositions R&S and the City's Capital Projects Fund, as well as federal grants for the Pathway on the Parkway and Highway 340 Enhancement Program, the City has made significant improvements to its infrastructure with little impact upon the operating budget of the City.

Additionally, the City has budgeted \$4,055,000 from the TIF bond proceeds for major capital improvements in Chesterfield Valley during 2003.

Our citizens have complimented the City for its willingness to address our many capital improvement needs on numerous occasions and have certainly shown their willingness to address the City's capital improvement needs through the passage of Propositions R and S. This budget reflects this commitment to upgrade and maintain our extensive infrastructure network.

Bonded Indebtedness

As stated earlier, as of January 1, 2002, the total assessed valuation for the City of Chesterfield was \$1,308,820,798. Under Missouri Law, we are authorized to incur debt totaling no more than 10% of our assessed valuation, or \$130,882,798, if approved by the voters of our community.

The City of Chesterfield passed an \$11 million general obligation bond issue for parks in November 1995 and issued those bonds in January 1996. The City of Chesterfield also passed a \$29.355 million street and sidewalk improvements general obligation bond issue in November 1996 and issued the first phase (\$14.23 million) of those bonds in February 1997. The second phase (\$15.125 million) was issued in May of 1999. The City did an advance refunding on the 1995 parks bond issue in 1998 to take advantage of the low interest rates, thus saving nearly \$800,000 over the life of the original debt. Both of these general obligation bond issues are applicable to the City's bonded debt limit. The amount of outstanding debt as of December 31, 2002 is \$32,805,000.

The City of Chesterfield issued certificates of participation for the construction of a Public Works Facility in 1995 (which does not count against the City's legal debt limit) in the amount of \$2,950,000. The City did a current refunding on this debt during 2002, thus realizing over \$240,000 in savings. The amount outstanding as of December 31, 2002 is \$2.325 million. The City of Chesterfield also issued certificates of participation for the acquisition of land and the construction of City Hall in April of 2000. The amount of this bond issue (which also does not count against the

City's legal debt limit) was \$17,565,000. The amount outstanding as of December 31, 2002 is \$17.25 million.

The City has issued a series of notes to the Monarch-Chesterfield Levee District for levee and storm water improvements in Chesterfield Valley, most of which were refunded with a Tax Increment Financing Refunding and Improvement Revenue Bonds issued in April of 2002. The amount of this debt is \$50.945 million. That entire amount remains outstanding as of December 31, 2002. One note, in the amount of \$293,242 to the Monarch-Chesterfield Levee District, remains outstanding as of December 31, 2002. Neither the TIF bonds or the TIF notes apply to the City's legal debt limit.

The principal and interest payments on the general obligation bond issues, the certificates of participation and the TIF notes are included in the City's 2003 budget in the debt service funds and special revenue (TIF) funds. The annual principal and interest requirements to maturity of the general obligation bonds, certificates of participation, and tax increment financing notes issued as of January 1, 2003 are as follows:

Date	General Obligation Bonds		Certificates of Participation		TIF Bonds & Notes		Totals
	Principal	Interest	Principal	Interest	Principal	Interest	
2003	1,440,000	1,537,698	525,000	979,113	2,719,549	2,020,559	9,221,919
2004	1,525,000	1,470,648	555,000	977,400	2,814,549	1,923,215	9,265,812
2005	1,590,000	1,402,263	605,000	953,788	2,909,549	1,829,106	9,289,706
2006	1,660,000	1,329,700	665,000	927,215	2,999,549	1,735,485	9,316,949
2007	1,735,000	1,252,610	690,000	897,895	3,104,549	1,631,891	9,311,946
2008 and thereafter	<u>24,855,000</u>	<u>7,401,748</u>	<u>16,535,000</u>	<u>7,178,138</u>	<u>36,690,495</u>	<u>8,179,484</u>	<u>100,839,864</u>
	32,805,000	14,394,667	19,575,000	11,913,549	51,238,240	17,319,740	147,246,196

An individual schedule of each long-term debt issue is also included in the Debt Service Funds section of the budget.

Long-Term Capital Needs

The City of Chesterfield confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it pays back the bonds within a period not to exceed the expected useful life of the project. Highlighted below are the actions of the City regarding the City's long-term needs.

As noted previously, the voters of the City of Chesterfield passed a \$29.355 million general obligation bond issue in 1996 for citywide street and sidewalk improvements over a three- to five-year period. A portion (\$14.23 million) of this authorized debt was issued in February 1997. The balance of \$15.125 million was issued during 1999. These bonds were funded by a concurrent ballot issue, authorizing a ½ cent sales tax. The City received a bond rating of Aa1 from Moody's for this bond issue. At the time of the bond-rating process, Moody's upgraded the City's bond rating on the Certificates of Participation from A1 to Aa2. With the passage of this bond issue, the City accomplished many of the goals outlined in a comprehensive street improvement study conducted Havens and Emerson and continues to fund ongoing street and sidewalk improvement needs using the one-half cent sales tax. It is anticipated, as indicated earlier, that approximately \$3,505,355 in 2002 and \$7,888,295 in 2003 will be funded through the one-half cent sales tax. The passage of the

one-half capital improvement sales tax will provide the City with the ability to continue major street and sidewalk improvements well into the future.

The impact on the 2003 budget will actually be to reduce the overall cost to the City on its operating budget for ongoing maintenance of streets and sidewalks. As indicated above, the debt service payments are funded through a one-half cent capital improvement sales tax. A debt service schedule is included in the Debt Service Funds section of this document.

As noted previously, the voters of the City of Chesterfield passed an \$11 million general obligation bond issue for a citywide park system in November 1995. As noted above, these bonds were advanced refunded in May of 1998 in order to take advantage of nearly \$800,000 in savings due to lower interest rates. These funds were used for the acquisition of land and the construction and equipping of City parks and recreational facilities. The \$11 million has provided the City with the opportunity to acquire four different parcels of land and to construct a variety of facilities, including a 50-meter community swimming pool with bathhouse, baby pool and diving tank, concessions and parking. Another major feature of the parks program is the development of an athletic complex for baseball, softball, soccer and other field sports in Chesterfield Valley. Support facilities of the athletic complex will be picnic areas, concessions, a playground and parking. Other facilities in the parks system scheduled for development include court games, picnic shelters, tables and grills, nature trails and walking trails, landscaping, parking and other infrastructure improvements. The plan also sets aside open space for the preservation of green areas and buffer zones throughout the proposed system.

The impact on the City's operating budget during Fiscal Year 2003 will be minimal. Staff, services and facilities have been added over the last few years and fees have been established to cover most of the cost. The ongoing debt service is financed with the proceeds of property taxes. A debt service schedule is included in the Debt Service Funds section of this document.

Also, as noted previously, the City of Chesterfield issued \$2,950,000 in certificates of participation in 1995 to pay for the construction of a new Public Works Facility. This debt was issued in August 1995. This debt was refunded during 2002 because of lower interest rates, thus saving over \$240,000 over the life of the bond issue. The City is proud to have been upgraded to a Aa2 rating. This rating is very impressive given the type of financing used and is attributable, in large part, to the City's policy on fund reserves.

The impact on the City's operating budget during Fiscal Year 2003 will be limited to utility and maintenance costs and ongoing debt service payments for the facility. All such maintenance and utility expenditures have been included in the operating budget for 2003. The debt service payment for 2002 (\$250,573) is also included in the General Fund budget as an operating transfer out. The debt service schedule is included in the Debt Service Funds section of this document.

Also, as noted above, the City of Chesterfield issued \$17,565,000 in certificates of participation in 2000 to pay for the acquisition of land and the construction of City Hall. Since incorporation in 1988, the City has rented facilities. This debt was issued in April of 2000.

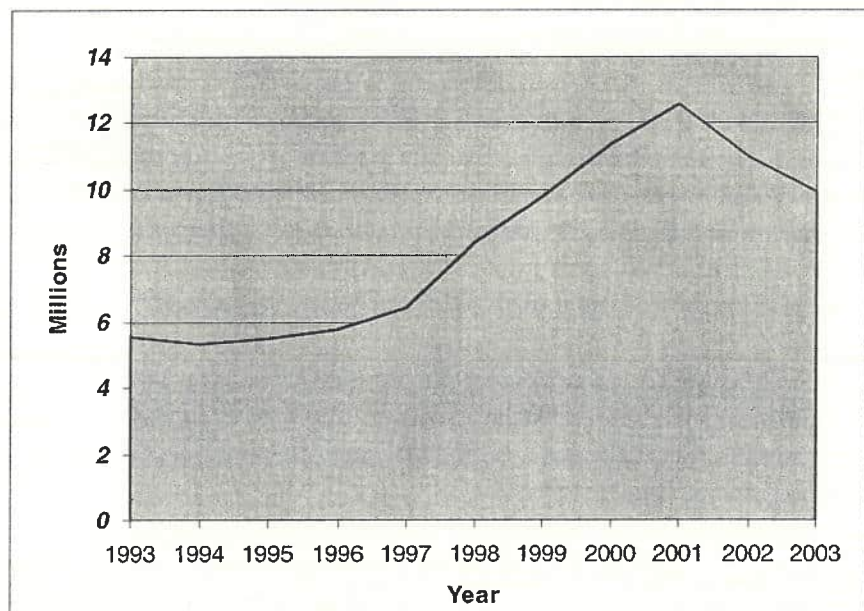
The impact on the City's operating budget during Fiscal Year 2003 will include staffing, utility and maintenance costs. All such maintenance and utility expenditures were included in the operating budget for 2002. The debt service payment for 2003 (\$1,280,816) is funded through an operating transfer out of the General Fund. The debt service schedule is included in the Debt Service Funds section of this document.

Capital equipment needs are funded through normal operating revenues. The City has been able to handle capital equipment replacement needs and the associated operating costs through deliberate planning, supported by our five-year budget planning process. As such, the impact of the purchase of these items on our 2003 budget is insignificant.

The Mission Statement adopted by the Mayor and City Council in July 1999 is included in this budget document in the Introduction. The goals established by each of the departments (which have been modeled after the Mission Statement and the City's Strategic Plan) are included in each individual department's budget and the overall budget is based upon the City's Mission Statement and Strategic Plan. The Strategic Plan adopted by the Mayor and City Council this year is also included in the Introduction.

Fund Balance

The fund balance is projected to total \$9,958,237 by December 31, 2003. City Council established a goal of fund balance equaling a minimum of 40% of the total general fund expenditures. This budget contains projected total expenditures (including operating transfers out) of \$17,777,722. Forty percent of this total equals \$7.111 million. Our projected December 31, 2003 fund balance is 56.0% of our total expenditures.



Fund reserves, while higher than normal at the present, are needed to ensure that we continue to meet our commitment to provide quality services to the residents of our community. This fund balance goal gives us the ability to deal with the unexpected, such as a natural disaster or during an economic downturn, a time at which we currently find ourselves. Fortunately, because we have a healthy fund balance, we are able to meet our commitment to fund services at existing levels, as was the goal of the Mayor and City Council throughout the entire budget process.

OTHER INFORMATION

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to the City of Chesterfield, Missouri, for its annual budget for the fiscal year beginning January 1, 2002. This represented the twelfth consecutive award for the City. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. Award-winning documents must be rated "proficient" in all four categories. The award is valid for a period of one year only. The attainment of this award represents a significant achievement by the elected officials and administrative staff of the City of Chesterfield. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

Acknowledgements

This budget reflects input that I have received from each of you over the past year. As such, it demonstrates your desire to dramatically increase our efforts at repairing and maintaining our infrastructure while, at the same time, continuing to meet our goal concerning total fund reserves.

We can and should take pride in the fact that the financial condition of the City of Chesterfield is strong. As a result, we can continue to meet our obligation to provide quality, municipal services to the citizens of our community.

I would like to take this opportunity to thank the City Council for its input into the development of this budget. In addition, I greatly appreciate the efforts of Director of Finance and Administration Jan Hawn and other Department Heads. Budget preparation is truly a team effort!

Sincerely,



Michael G. Herring
City Administrator



City of Chesterfield

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Principal Officials

Mayor

John Nations

City Council

Barry Flachsbart
Jane Durrell
Barry Streeter
Bruce Geiger
Daniel Hurt
Mike Casey
Mary Brown
Connie Fults

Other City Officials:

City Administrator

Michael G. Herring

Director of Finance and Administration

Janet S. Hawn

Police Chief

Ray Johnson

Director of Planning

Teresa Price

Director of Public Works/
City Engineer

Michael O. Geisel

City Clerk

Marty DeMay

MISSION STATEMENT

The City of Chesterfield is a strong, vibrant community that encourages interaction among residents, businesses and civic organizations which is accomplished through innovative approaches to community and neighborhood planning.

The City of Chesterfield is committed to excellence:

- ✓ By being the City of choice in the St. Louis Region within which to live, work, play and visit;
- ✓ By partnering with residents, businesses, civic organizations and other governments to forge a sense of community;
- ✓ By providing and seeking quality in each area of service;
- ✓ By providing and encouraging cultural and recreational facilities and activities;
- ✓ By enhancing property values;
- ✓ By ensuring a secure and responsible environment.



**STRATEGIC PLAN
1999-2009**
(Adopted by Mayor and City Council in 1999)

PRESENT STATE

Who the City serves:

- #1 Residents
- #2 Businesses
- #3 Visitors

What the City offers:

- ✓ Good municipal services (but limited)
- ✓ Fiscally responsible policies and management
- ✓ Good property values
- ✓ Government provides forum for leadership to build, accomplish and shape community consensus
- ✓ City with direction both internally (operations) and within the region
- ✓ Cost control of city operations
- ✓ Quality
- ✓ Professionally managed city
- ✓ Encouragement for a variety of housing and economic development opportunities

Quality standards and actions of the City:

- ✓ Quality systems and processes to deliver services
- ✓ Always maintaining and improving services
- ✓ Looking to expand services based on needs and availability of funding sources
- ✓ Interaction with neighborhoods and community groups

FUTURE STATE
(10 years)

Who the City serves:

- #1 Residents
- #2 Businesses
- #3 Visitors

What the City offers:

- ✓ Provide quality municipal services
- ✓ Enhance and preserve property values:
 - Emphasize quality residential areas and diversity of businesses
 - Continue to encourage reinvestment in commercial real estate and housing
 - Support and maintain rehabilitation for housing
- ✓ Focus resources for community development
 - Innovative in approach to neighborhood design
 - Provide recreational and cultural facilities and programs
- ✓ Continue to develop and maintain the spirit and image of a "community"
- ✓ Maintain and improve external infrastructure
- ✓ Work in partnership with business
 - Provide incentives and support for businesses
- ✓ Provide a friendly environment for diverse educational institutions and partnering with schools
- ✓ Provide recreational and cultural facilities and programs
- ✓ Provide leadership in community consensus building
- ✓ Professionally managed city

Quality standards and actions of the City:

- ✓ Looking for new and innovative ways to improve services
- ✓ Quality systems and processes for all services delivered
- ✓ Interaction with neighborhood, community and business groups

Image people have of Chesterfield:

- ✓ Safe and secure community
- ✓ Place of first choice to live, work and play; family-oriented community with excellent schools
- ✓ Regional leader
- ✓ Quality homes, office buildings, commercial/retail development; roadway systems
- ✓ Recreation and entertainment facilities and businesses

- ✓ Open space
- ✓ Corporate offices and professional environment

Economic development policy:

- ✓ Mix of business types, sizes; broad and expanded revenue base and employment
- ✓ More focus on small business and independently-owned businesses, with opportunities for corporate development; in office parks
- ✓ Little dependence on large businesses

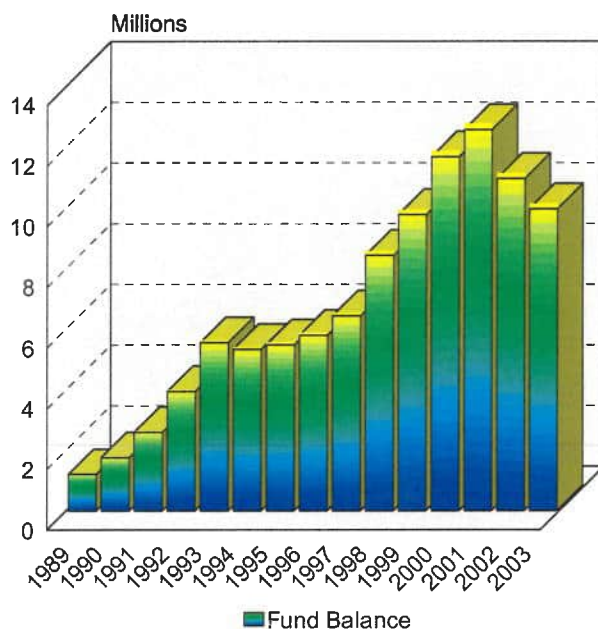
Leadership style of the City:

- ✓ Building community consensus
- ✓ Moving in an agreed direction
- ✓ Leader within the St. Louis Region

MAJOR BUDGET POLICIES

Fund Reserve Level

The City attempts to maintain a reserve level of a minimum of 40% of general fund expenditures. This is considered a prudent reserve level for meeting unanticipated expenditure requirements, a major revenue shortfall, or an emergency. The budget for fiscal year 2003 meets that goal with a 56% or \$9,958,237 unbudgeted fund balance as of December 31, 2003.



Pay Structure

The City has adopted a policy of paying in the top five for all cities by position in the region. A market study is completed and pay grades are updated periodically. The City adjusts pay scales each January 1 based on the prior June Consumer Price Index (CPI). The June 2002 CPI was 0.4%.

Annual Salary Adjustments

One of the perennial issues for City governments during the budget process concerns annual pay increases for City employees. The 2003 budget includes 1% for merit pay increases, as recommended by the City Council during the preparation of the budget.

Capital Asset Expenditure

Expenditures of \$5,000 or more on items having an expected life of over a year are considered to be capital assets for the purpose of classification of expenditures. The City budget appropriates general fund monies for those capital assets used to provide services within the normal operation.

Revenue Policy

The City attempts to maintain a diversified revenue system to shelter it from short-run fluctuations in any one revenue source. The City considers market rates and charges levied by other public and private organizations for similar services in establishing rates, fees and charges. The City attempts to establish user charges and fees at a level related to the cost of providing the service.

Debt Management

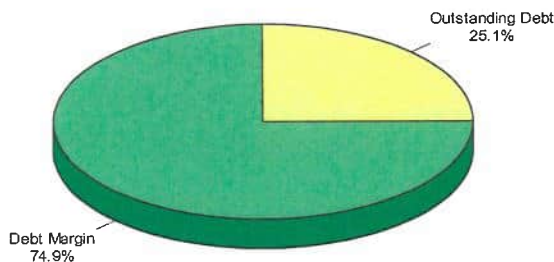
Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property. Based on the

2002 assessed valuation of \$1,308,820,798, the City's legal debt limit is \$130,882,080.

The City has \$8.505 million in general obligation bonds for parks and \$24.3 million in general obligation bonds for street and sidewalk improvements outstanding. In addition, the City has \$2.325 million in certificates of participation for the construction of a Public Works Facility. The City also has \$17.25 million in certificates of participation for the construction of a City Hall. The certificates of participation, however, do not count against the City's legal debt limit.

The City has \$50.945 million in tax increment financing (TIF) refunding and revenue improvement bond outstanding. The TIF bonds are repaid strictly from the incremental revenues generated in the Chesterfield Valley TIF District and do not count against the City's legal debt limit.

The City has a legal debt margin of \$98,077,080.



The City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

The maintenance of a high fund balance in the General Fund provides the necessary cash to avoid the need for short-term borrowing.

The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it pays back the bonds within a period not to exceed the expected useful life of the project. The City attempts to keep the average maturity of general obligation bonds at or below 20 years.

When practical, the City uses special assessments, revenues, tax increment or other self-supporting bonds.

The City does not incur long-term debt to support current operations.

The City maintains a sound relationship with all bond-rating agencies and keeps them informed about current capital projects.

Capital Improvement Projects

The City appropriates funds from the General Fund for the planning, acquisition, and construction of major capital facilities. In addition, the City uses its ½ cent Capital Improvement Sales Tax Trust Fund for streets and sidewalks. This includes reconstructing streets, sidewalks, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance.

In addition, the City has issued general obligation bonded debt and certificates of participation for the planning, acquisition, and construction of major capital facilities. This includes buildings, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance either.

The financial integrity of the City's operating debt service and capital improvement budgets are maintained in order to provide services, construct and maintain public facilities, streets and utilities.

The City updates its five-year budget on an annual basis to plan for the acquisition of capital equipment and resources to pay for those acquisitions. The City coordinates decision making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.

The City attempts to maintain all of its assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.

Cash and Investment Policy

State statutes authorize Missouri local governments to invest in obligations of the United States Treasury and United States agencies, obligations of the State of Missouri, or the City itself, time deposit certificates and repurchase agreements. It is the policy of the City of Chesterfield to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

The City has a formal cash and investment policy on file that stipulates the objectives, delegation of authority, ethics and conflicts of interest, authorized financial dealers and institutions, authorized and suitable investments, collateralization, safekeeping and custody, diversification, maximum maturities, internal controls, performance standards, and reporting requirements.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the ordinances of the City of Chesterfield and the statutes of the State of Missouri.

During the beginning of July of each year, the Director of Finance and Administration prepares a budget calendar, a copy of which is included in this document. This calendar outlines the process through budget adoption and implementation.

The budget documents and instructions are distributed by the Director of Finance and Administration to all of the departments. Each of the departments prepare their individual budgets while the Director of Finance and Administration prepares revenue estimates for the upcoming year.

The Department Heads submit budget requests to the Director of Finance and Administration who reviews them and requests additional information, if necessary. The City Administrator and Director of Finance and Administration meet with each Department Head to review the budget requests. Based on these meetings, the City Administrator submits a proposed budget to the Mayor and City Council.



The Mayor and City Council hold a budget work session as a "Committee of the Whole" to review the entire proposed budget. In addition, the City Council holds a public hearing to formally present the budget. Notice of this hearing is given by publication in a newspaper of general circulation in the City at least one week prior to the time of the hearing. A copy of the budget document is available for public inspection in the Department of Finance and Administration for at least 10 days prior to the passage of the budget by City Council.

Following the work session and a public hearing, the City Council adopts the budget by resolution, which goes into effect on the first day of January.

After the budget is adopted, it can be amended as shown below:

The annual budget may be revised by voice motion by a majority vote of the City Council. No revision of the budget is allowed to increase the budget in the event that funds are not available.

Department Heads may make transfers within their department budget up to \$2,500 with prior approval of the Director of Finance and Administration.

Department Heads may make transfers within their department from \$2,500 up to \$5,000 with prior approval of the Director of Finance and Administration and the City Administrator.

Transfers within department budgets over \$5,000 may be made only with prior approval of a majority of the City Council by voice motion.

Budget transfers between departments must be approved by a majority of the members of the City Council by voice motion.

Budget transfers from contingency accounts must be approved prior thereto by a majority of the members of the City Council by voice motion.



FISCAL YEAR 2003 BUDGET CALENDAR

- July 29, 2002 to August 19, 2002 - Director of Finance and Administration prepares budget instructions.
- August 20, 2002 - Director of Finance and Administration distributes budget documents and instructions to departments.
- August 20, 2002 to September 17, 2002 - Department Heads/Supervisors conduct internal department meetings to analyze and prepare budget goals and departmental requests.
- Department of Finance and Administration prepares estimates of personnel costs, fixed charges and non-departmental items.
- Director of Finance and Administration prepares revenue estimates.
- September 10, 2002 - All departments submit personnel requests to Director of Finance and Administration.
- September 10, 2002 to September 17, 2002 - Director of Finance and Administration prepares estimates of 2002 actual and 2003 estimated payroll costs and posts figures in budget program.
- September 18, 2002 - Departmental requests for 2003 are returned to the Director of Finance and Administration.
- All departments submit 2003 budget goals to Director of Finance and Administration.
- September 19, 2002 to September 30, 2002 - Department of Finance and Administration does preliminary review of budgets and obtains additional information from departments, if needed.
- Director of Finance and Administration prepares consolidation of budget requests and finalizes revenue estimates.

- October 7, 2002 to
October 11, 2002

- City Administrator and Director of Finance and Administration meet with Department Heads and City Clerk to discuss budget requests.

- October 9, 2002 to
October 11, 2002

- Director of Finance and Administration prepares supplemental information for budget document in conjunction with application for Government Finance Officer's Associations Distinguished Budget Presentation Award.

City Administrator and Director of Finance and Administration meet to review revenue estimates and budget document prior to submission to City Council.

City Administrator completes budget message.

- October 14, 2002

- City Administrator submits entire proposed budget document to City Council.

- October 15, 2002 to
November 15, 2002

- City Administrator and Department Heads meet with Council as a "Committee of the Whole" at a budget workshop.

- November 18, 2002

- Director of Finance and Administration publishes notice of public hearing.

- November 18, 2002 to
November 22, 2002

- Director of Finance and Administration makes final amendments to budget based on City Council's recommendations.

- November 25, 2002

- Entire amended budget document is submitted to City Council.

- December 2, 2002

- City Administrator presents proposed budget at a Public Hearing prior to regularly scheduled City Council meeting.

Budget adopted at regular City Council meeting by resolution.

- December 9, 2002

- Department Heads submit 2002 accomplishments to Director of Finance and Administration.

- December 10, 2002 to
December 23, 2002

- Budget document is finalized for printing.

- December 24, 2002
December 31, 2002

- Final budget document is sent to printers.

- January 1, 2003 - Adopted budget is recorded on the books and goes into effect.
- January 2, 2003 - Official budget document is distributed.



BASIS OF BUDGETING

The City of Chesterfield's accounts are organized on the basis of fund and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liability, fund equity, revenues and expenditures or expenses.

The budgets of governmental funds (for example, the General Fund, special revenue funds, debt service funds and capital project funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are available and measurable.

The City of Chesterfield's proposed budget for 2003 has a General Fund, two special revenue funds (Chesterfield Valley TIF Fund and the Capital Improvement Sales Tax Trust Fund), six debt service funds (Parks, Public Works Facility, R&S I, R&S II, City Hall and TIF) and two capital projects funds (Capital Projects Fund and TIF Projects Fund). The Capital Projects Fund is used to account for general capital improvement projects in the City which are not specifically required to be accounted for separately because of long-term financing. The budgets for these funds are also prepared on a modified accrual basis.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental fund types. Since appropriations lapse at year end, outstanding encumbrances are reappropriated in the subsequent fiscal year's budget to provide for the liquidation of the prior commitments.

In Proprietary Funds (Enterprise Funds and Internal Service Funds), the accrual basis of accounting is used. Revenues are recognized in the accounting period in which they are earned. Expenses are recognized in the accounting period in which they are incurred. The City of Chesterfield does not currently have any Proprietary Funds.

The Comprehensive Annual Financial Report (Comprehensive Annual Financial Report) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. The only exception is compensated absences that are expected to be liquidated with expendable available financial resources which are accrued as earned by employees (GAAP), as opposed to being expended when paid (Budget). In addition, gains or losses on investments, depreciation and amortization are not considered budgetary accounts, and are excluded from the budgeting system.



BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Chesterfield for its annual budget for the fiscal year beginning January 1, 2002.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Chesterfield
Missouri**

For the Fiscal Year Beginning
January 1, 2002

Handwritten signature of William R. Pate.

President

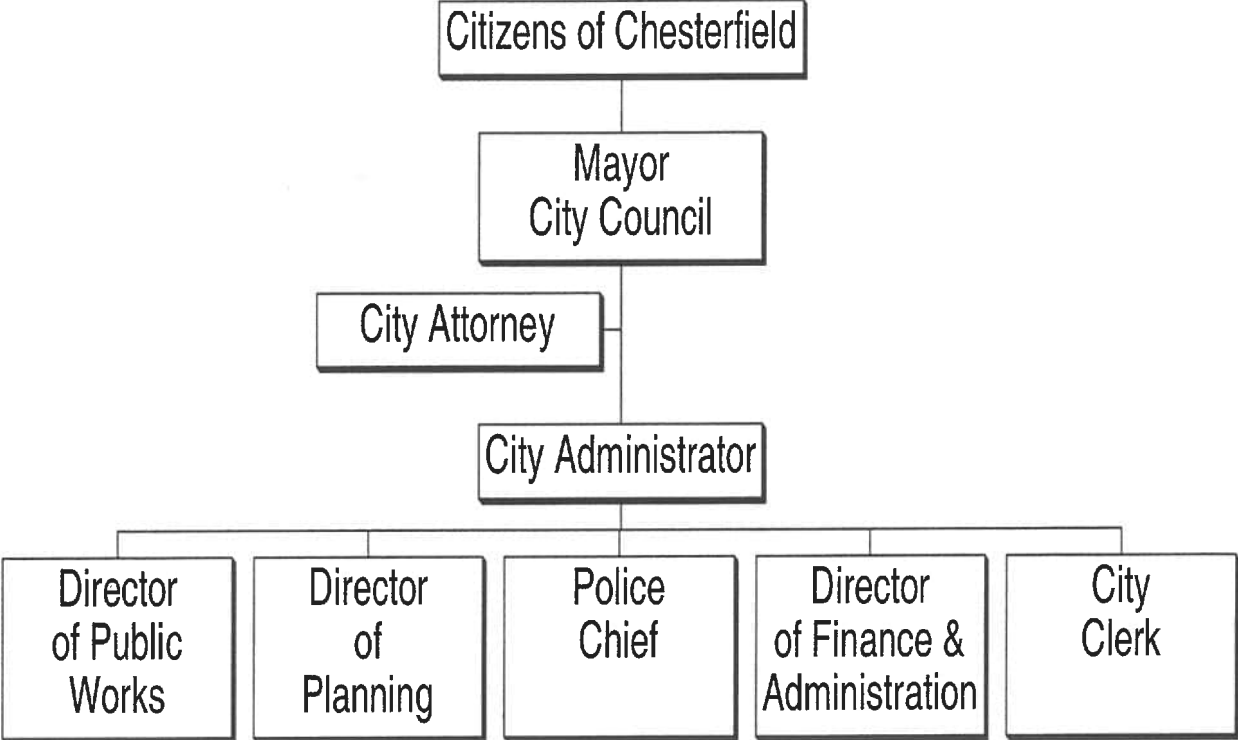
Handwritten signature of Jeffrey R. Emery.

Executive Director

CITY OF CHESTERFIELD

Organizational Chart

2003



Combined Statement of Budgeted Revenues and Expenditures - All Funds

(\$ in Thousands)

	GENERAL FUND	CAPITAL PROJECTS FUNDS	DEBT SERVICE FUNDS	SPECIAL REVENUE FUNDS	TOTAL
REVENUES:					
Property Taxes	0	0	598	6,737	7,335
Utility Taxes	4,141	0	0	227	4,368
Sales & Use Tax	5,843	0	0	7,427	13,270
Intergov. Revenues	3,755	0	0	3,306	7,061
Licenses & Permits	1,098	0	0	0	1,098
Charges for Services	150	0	0	0	150
Parks & Recreation	393	0	0	0	393
Court Receipts	883	0	0	0	883
Bond Proceeds	0	0	0	0	0
Other Revenues	516	0	82	274	872
TOTAL REVENUES	16,779	0	680	17,971	35,430
EXPENDITURES:					
Executive/Legislative	71	0	0	0	71
City Clerk/CSC	215	0	0	0	215
Finance & Administration	2,230	0	1,281	0	3,511
Police	6,772	0	0	0	6,772
City Administrator	194	0	0	0	194
Planning & Zoning	677	0	0	0	677
Public Works/Parks	5,943	13,174	8,971	930	29,019
TOTAL EXPENDITURES	16,103	13,174	10,252	930	40,459
Transfers in (out)	(1,675)	8,119	3,560	(10,004)	0
Change in Fund Balance	(998)	0	(6,012)	7,036	26
Fund Balance, 1/1/2002	10,957	0	9,154	12,989	33,100
Fund Balance, 12/31/2002	9,958	0	3,143	20,025	33,126

Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance - All Funds	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
REVENUES			
Property Taxes	4,670,967	6,434,430	7,335,265
Utility Taxes	4,558,597	4,233,500	4,367,600
Sales Tax	9,787,578	12,254,841	13,270,000
Intergovernmental Taxes	3,867,191	3,651,671	7,061,165
Licenses and Permits	1,021,734	1,065,400	1,098,400
Charges for Services	151,391	145,000	150,000
Parks and Recreation	338,302	383,631	393,000
Court Receipts	765,774	857,000	883,000
Other Revenues	1,786,926	51,466,455	871,703
TOTAL REVENUE	26,948,459	80,491,928	35,430,133
EXPENDITURES			
Legislative	70,100	88,752	71,019
City Clerk/CSC	204,478	212,553	215,039
Finance/Administration	3,239,020	3,487,562	3,510,788
Police	6,254,680	6,748,725	6,772,286
City Administrator	160,494	191,084	194,188
Planning	604,573	702,584	677,218
Public Works/Parks	14,951,715	59,202,859	29,018,744
TOTAL EXPENDITURES	25,485,059	70,634,119	40,459,282
Change in Fund Balance	1,463,401	9,857,809	-5,029,149
Fund Balance January 1	26,834,117	28,297,517	38,155,326
Fund Balance December 31	28,297,517	38,155,326	33,126,177

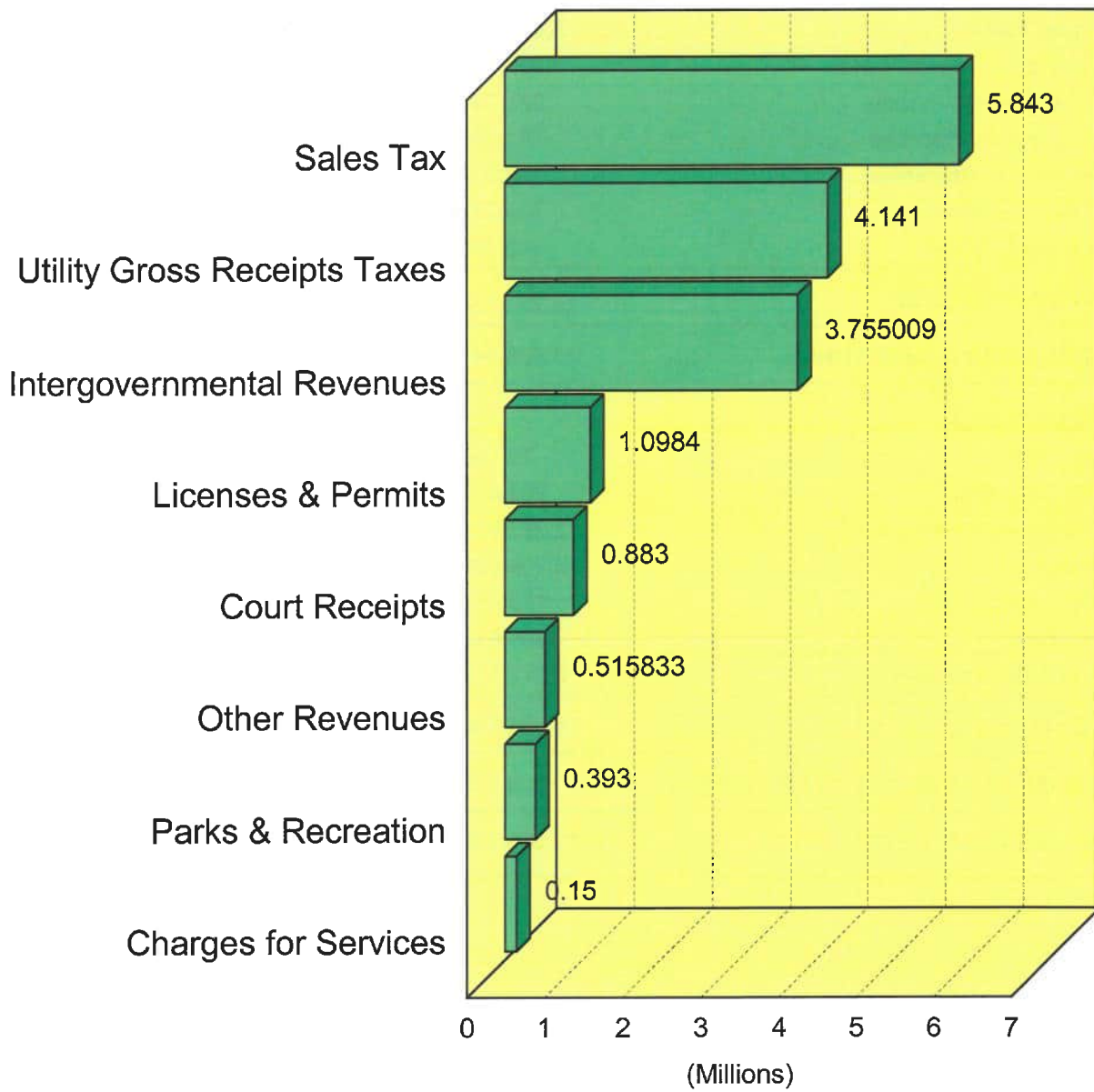
Budgeted Expenditures by Type - All Funds

Department/Division	Personnel	Contractual	Commodities	Capital	Debt Service	Totals
Legislative						
Mayor & Council	64,754	4,865	1,400	0	0	71,019
City Clerk/CSC						
City Clerk	187,957	26,382	700	0	0	215,039
Finance/Administration						
Legal Services	0	318,425	0	0	0	318,425
Finance	378,908	113,405	5,000	0	0	497,313
Administration	0	0	0	0	1,280,816	1,280,816
Central Services	0	803,030	71,900	0	0	874,930
Information Systems	253,072	52,650	45,900	0	0	351,622
Municipal Court	140,326	45,156	2,200	0	0	187,682
	772,306	1,332,666	125,000	0	1,280,816	3,510,788
Police						
Police	6,106,801	324,685	147,300	193,500	0	6,772,286
City Administrator						
City Administrator	190,058	4,130	0	0	0	194,188
Planning						
Planning & Zoning	581,467	90,907	4,844	0	0	677,218
Public Works/Parks						
Engineering	976,063	117,245	33,500	0	0	1,126,808
Street/Sewer Maintenance	1,328,218	2,159,782	435,000	12,279,334	8,101,591	24,303,925
Vehicle Maintenance	283,844	182,795	170,535	18,525	0	655,699
Parks & Recreation	626,031	594,175	118,580	125,290	0	1,464,076
Parks/Beautification	0	0	0	0	869,115	869,115
Street Lighting	0	12,500	2,500	0	0	15,000
Building/Grounds Maintenance	236,221	237,900	45,000	65,000	0	584,121
	3,450,377	3,304,397	805,115	12,488,149	8,970,706	29,018,744
Total Expenditures	<u>11,353,720</u>	<u>5,088,032</u>	<u>1,084,359</u>	<u>12,681,649</u>	<u>10,251,522</u>	<u>40,459,282</u>

Budgeted Expenditures By Type			
All Funds	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
Personnel	9,790,083	10,966,040	11,353,720
Contractual	3,442,664	4,342,673	5,088,032
Commodities	1,013,619	1,068,989	1,084,359
Capital	6,321,397	6,988,490	12,681,649
Debt Service	4,917,296	47,267,927	10,251,522
Totals	25,485,059	70,634,119	40,459,282

Combined Statement of Budgeted Revenues and Expenditures - General Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	11,673,758	12,565,792	10,956,717
REVENUES			
Utility Taxes	4,392,233	4,062,000	4,141,000
Sales Tax	5,422,348	5,741,841	5,843,000
Intergovernmental Taxes	3,724,713	3,691,716	3,755,009
Licenses and Permits	1,021,734	1,065,400	1,098,400
Charges for Services	151,391	145,000	150,000
Parks and Recreation	338,302	383,631	393,000
Court Receipts	765,774	857,000	883,000
Other Revenues	948,290	669,936	515,833
TOTAL REVENUE	16,764,784	16,616,524	16,779,242
TOTAL AVAILABLE FUNDS	28,438,542	29,182,316	27,735,959
EXPENDITURES			
Legislative	70,100	88,752	71,019
City Clerk/CSC	204,478	212,553	215,039
Finance/Administration	2,292,625	2,231,401	2,229,972
Police	6,254,680	6,748,725	6,772,286
City Administrator	160,494	191,084	194,188
Planning	604,573	702,584	677,218
Public Works/Parks	5,777,576	6,134,515	5,943,386
TOTAL EXPENDITURES	15,364,525	16,309,614	16,103,108
TRANSFERS TO / FROM OTHER FUNDS	-508,226	-1,915,985	-1,674,614
FUND BALANCE, DECEMBER 31	12,565,792	10,956,717	9,958,237

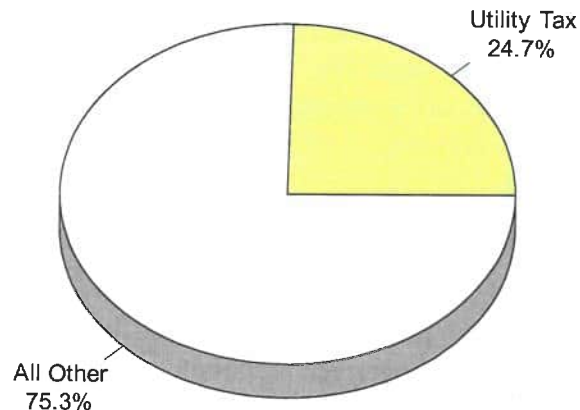
**CITY OF CHESTERFIELD
GENERAL FUND - REVENUES BY SOURCE
FISCAL YEAR 2003**



GENERAL FUND REVENUE ASSUMPTIONS

Utility Gross Receipts Tax

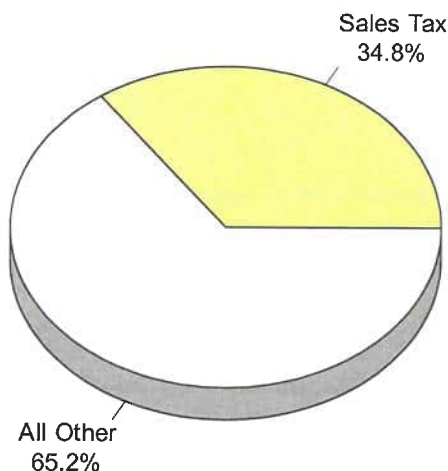
The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water companies within the City. The utility tax is collected by the utility company at the time of their monthly billing and is remitted to the City within twenty (20) days following the last day of each month.



Revenue receipts from the utility gross receipts tax are currently estimated based on the City's experience, as well as information supplied by the utility companies. It should be noted that the estimates for utility taxes are dependent on weather conditions. Utility tax revenues are greatly impacted by weather. Utility taxes are also greatly impacted by rulings by the Missouri Public Service Commission (PSC). During 2001, the gas utility company was allowed to pass along rate increases, thus increasing revenue during that year. In 2002, the PSC made rulings against both the electric company and the gas company which greatly affect revenues during 2002 and will continue to do so in 2003. Revenues from the utility gross receipts tax for Fiscal Year 2003, based on a 3% increase over 2002 less a reduction for rate reductions required by the PSC, are estimated at \$4,141,000.

The historical revenue trend for utility tax is shown below. Overall, growth in utility taxes has been fairly consistent, with the exception of 2002 when the rate reductions were ordered by the PSC.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount	3,323,852	3,309,997	3,616,330	3,729,038	3,787,097	3,907,153	4,137,611	4,392,233	4,062,000	4,141,000
% Increase	4.3%	-0.4%	9.3%	3.1%	1.6%	3.2%	5.9%	6.2%	-7.5%	1.9%



Sales Tax

There are two ways in which cities in St. Louis County receive sales tax distributions. One means is through a "point-of-sale" method; the other is through a county-wide sales tax "pool." Cities under the "point-of-sale" method receive actual taxes collected within their city. Cities in the "pool" receive a

share based upon its population as a percentage of the "pool" population. Population figures are adjusted decennially, based upon the latest census figures. Interim changes, aside from annexations, are not made. Sales tax distributions were adjusted based on the new census figures for 2000 as of January of 2002.

The City of Chesterfield receives a share of the county-wide 1% tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout St. Louis County. Under Missouri statutes, the City of Chesterfield does not have the option to choose the method by which it receives sales tax. Cities incorporated after March 19, 1984, or areas annexed after March 19, 1984, are automatically included in the sales tax pool under state law, with no option of withdrawing. Although the City has taken legal action to attempt to challenge this law, but has been unsuccessful.

In addition, under legislation passed in 1994, the "pool" cities receive a share of the sales tax generated in "point-of-sale" cities based on a county-wide redistribution formula. These funds, previously under litigation, were upheld in 1995. Because of the successful outcome of this litigation, the City began recognizing new sales tax revenues under the county-wide redistribution formula in 1995 and also recognized \$213,183 in deferred sales tax revenues from prior years in that same year.

Sales tax is collected by the State of Missouri, distributed to St. Louis County who administers the new sales tax redistribution formula, and wire transferred to the City on the 10th of each month. The amount collected varies due to the fact that some businesses make quarterly contributions. Revenues for Fiscal Year 2003 from sales tax are estimated at \$5,843,000 based on estimates of a per capita distribution of about \$124.85.

The historical revenue trend for sales tax is shown below. Sales tax grew dramatically during the period 1994 to 1995 upon the adoption of the new State legislation discussed previously. A sharp increase in 1998 results from recognizing local use tax revenues previously deferred because of litigation. As a result of litigation being finalized and the statute of limitation running out, the City of Chesterfield recognized significant deferred revenues in 1998 (\$1,426,410), although the local use tax itself was not upheld in court. Revenues were higher in 2002 because of the decennial adjustment to the distributions. Overall growth has been steady.

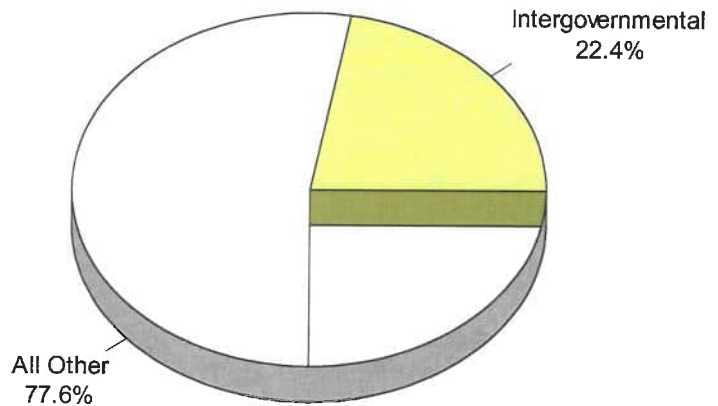
Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount	3,736,487	4,564,460	4,613,354	4,732,548	6,330,952	4,982,333	5,339,335	5,422,348	5,741,841	5,843,000
% Increase	10.6%	22.2%	1.1%	2.6%	33.8%	-21.3%	7.2%	1.6%	5.9%	1.8%

Intergovernmental Taxes

Intergovernmental taxes include the motor fuel tax, motor vehicle sales tax, cigarette tax, the County road & bridge tax, a Police Academy grant, a COPS grant, a Parkway School District grant and a Metropolitan St. Louis Sewer District grant.

Motor fuel and motor vehicle sales taxes are collected by the State of Missouri and remitted to the City for the purpose of maintaining roads and bridges. Receipts are distributed on a monthly basis.

Motor fuel tax revenue is generated based on a charge of \$.17 per gallon. Motor fuel tax is distributed based on population. Motor vehicle sales tax is generated from State-imposed fees for licenses, plates, and sales tax, and is also remitted to cities based on population. Revenues for Fiscal Year 2003 from the motor fuel and motor vehicle sales tax are estimated at \$1,345,000 and \$605,000, respectively.



Cigarette taxes are also collected by the State of Missouri and distributed to cities based on population. These receipts are wired monthly to the City. In St. Louis County, all municipalities share in a five-cent County cigarette tax levy. Revenues for Fiscal Year 2003 from cigarette tax are estimated at \$168,000.

The County's road and bridge tax of \$.105 per \$100 of assessed valuation and is distributed to the City based on the City's assessed valuation. It is billed, along with other property tax assessments in the fall of each year and is due December 31. It is distributed to the cities (net of a 1% collection fee) as received and is intended for, as it name states, roads and bridges. The assessed valuation for the City of Chesterfield as of January 1, 2002 was \$1,308,820,798. Billings for the tax year are based on the assessed value of property as of January 1 of each year. Assessed valuation within the City of Chesterfield has grown steadily over the last several years, partially due to growth in the community and partially due to reassessment (mandated State reassessment takes place in even-numbered years), as shown below:

<u>Date</u>	<u>Assessed Valuation</u>	<u>Percent Increase</u>
January 1, 1988	\$ 465,549,049	-
January 1, 1989	\$ 623,472,309	33.9%
January 1, 1990	\$ 670,737,358	7.1%
January 1, 1991	\$ 705,217,404	5.1%
January 1, 1992	\$ 782,785,825	11.0%
January 1, 1993	\$ 784,754,085	0.3%
January 1, 1994	\$ 750,871,327	(4.3%)*
January 1, 1995	\$ 811,446,433	8.1%
January 1, 1996	\$ 853,477,245	5.2%
January 1, 1997	\$ 923,964,304	8.3%
January 1, 1998	\$ 957,731,212	3.7%
January 1, 1999	\$1,047,070,392	9.3%
January 1, 2000	\$1,137,971,730	8.7%
January 1, 2001	\$1,275,903,642	12.1%
January 1, 2002	\$1,308,820,798	2.6%

*Impacted by flood of 1993.

The revenue estimate for road and bridge tax for Fiscal Year 2003 is \$1,359,000, based on a projected growth in assessed valuation of 3%, less a 1% collection fee and 2% allowance for uncollectible taxes. (Note: A portion of the road and bridge tax is captured by the Chesterfield Valley TIF Fund.)

The City of Chesterfield provides the St. Louis Police Academy with a Police Officer who teaches at their facility. The Fiscal Year 2003 budget includes \$61,772 for reimbursements for the officer's salary and fringe benefits.

Two COPS (Community Oriented Policing) grants (COPS Fast and COPS Universal) are funded through the Federal government. Both grants will fund 75% of the cost of eight (8) police officers. Revenues for Fiscal Year 2003 are estimated at \$10,196 from the Federal government due to the fact that this grant will expire early in 2003.

Two officers originally hired under a COPS Fast grant that has since expired are on assignment to the Parkway School District for nine months out of the year. Parkway School District and the City of Chesterfield share a 75%/25% split, respectively, of the cost of these two officers. Revenues for Fiscal Year 2003 are estimated at \$164,047 from the Parkway School District.

The Metropolitan Sewer District of St. Louis has agreed to share in the cost of the various storm water projects in the City of Chesterfield. Revenues for Fiscal Year 2003 are estimated at \$41,994.

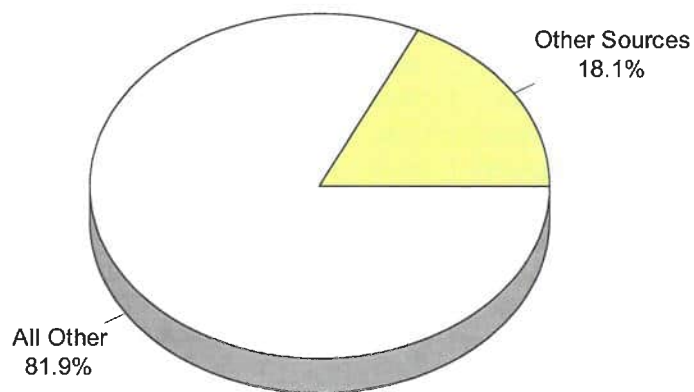
The historical revenue trend for intergovernmental revenues is shown below. Intergovernmental revenues have fluctuated greatly over the years, depending on the amount of grants received. In certain years, for example, grants were significantly higher due to Federal Emergency Management Administration (F.E.M.A.) refunds during the flood in Chesterfield Valley in 1993 and an Economic Development Administration (E.D.A.) grant to install pumps in 1996. Revenues have slowed down in 2002 and 2003 due to the expiration of the COPS grants, as noted above.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount	2,862,463	2,686,275	3,403,209	3,280,634	3,157,552	3,377,135	3,541,731	3,724,716	3,691,716	3,755,009
% Increase	-10.9%	-6.2%	26.7%	-3.6%	-3.8%	7.0%	4.9%	5.2%	-0.9%	1.7%

Other Sources

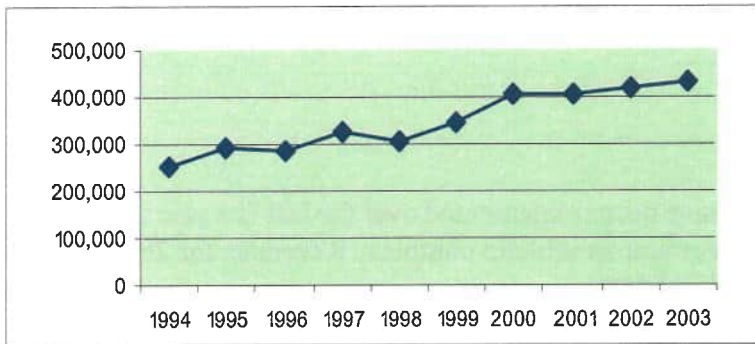
Licenses and Permits.

The City of Chesterfield collects revenues from the licensing of businesses, liquor sales, vending machines, cable television franchises, trash haulers licenses, alarm company licenses,



cigarette sales licenses, billboard licenses, and a few miscellaneous sources, such as excavation permits, grading permits, and solicitors' permits.

The annual business license fees are based on square footage, as well as the type of business operated. Retail businesses pay \$.08 per square footage; services and offices, \$.04 per square



foot; and manufacturers and warehouses, \$.02 per square foot. The new business license fee structure was implemented in July 1990 (following voter approval). The business license year runs from July 1 through June 30 of each year and the majority of the receipts are

collected early during the licensing period. Revenue for Fiscal Year 2003 is estimated at \$431,000.

Liquor license fees range from \$22.50 to \$450.00 annually, depending on the type of liquor license issued. Vending machine licenses are \$25.00 per vending machine. Similar to business licenses, both the liquor licenses and the vending machine licenses are issued for the period July 1 through June 30 of each year. Thus, the majority of these revenues are received during the summer as well. Revenue estimates for these two sources for Fiscal Year 2003 are \$50,000 and \$26,000, respectively.

Franchise fees represent 5% of the annual gross sales of each cable company. They are remitted to the City within sixty (60) days following the end of each quarter. The revenue estimate for Fiscal Year 2003 from franchise fees is \$583,000.

A trash hauling license is issued for the City's exclusive franchise. The trash hauling license fees are estimated at \$300 for Fiscal Year 2003.

Alarm company license fees are \$50 for each company engaged in the business of selling, leasing, maintaining, servicing, repairing, altering, replacing, moving or installing alarm systems within the City. Alarm licenses are estimated at \$1,800 for Fiscal Year 2003.

A tobacco products license is issued for each business who sells cigarettes. Fees are \$150 per location. The cigarette licenses are estimated at \$3,600 for Fiscal Year 2003.

Billboard license fees are \$100 per billboard. Billboard license fees are estimated at \$200 for Fiscal Year 2003.

Other licenses and permits are those items that do not fall into any other category. In total, other licenses and permits make up only \$2,500 of the City's revenues for Fiscal Year 2003.

Charges for Services

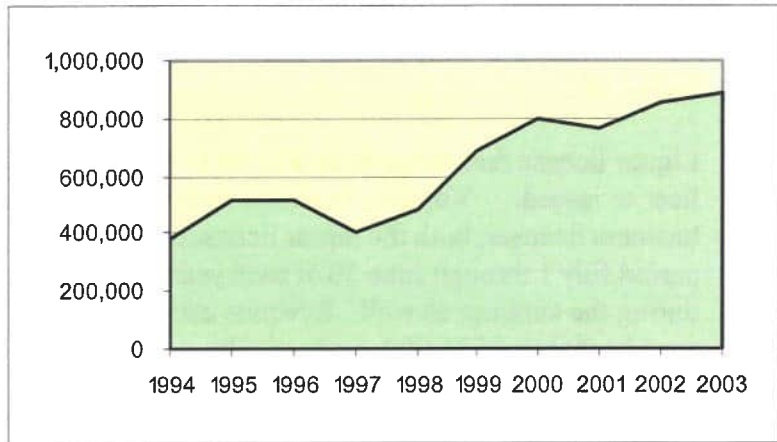
Charges for services include engineering inspection fees, subdivision processing fees, zoning application fees, police report fees, false alarm fees, police holdover fees, and miscellaneous other charges. The charges generated from these sources are defined by the City's ordinances. Revenues from charges for services for Fiscal Year 2003 are estimated at \$150,000.

Parks and Recreation Fees

New parks and recreation have been implemented over the last few years due to the addition of an outdoor aquatics center and an athletic complex. Revenues for 2003 for recreational activities are estimated at \$393,000.

Court Receipts

Court fines and fees are also determined by municipal ordinance. Court costs are \$12.00 per ticket plus \$2.25 for training fees and Crime Victims Compensation Fund fees. The fines vary depending on the violation. Court receipts make up 5.3% of the



City's revenue, or \$883,000 in Fiscal Year 2003. Court fines have risen significantly during the last couple of years due to additional traffic enforcement, funded through federal grants.

Other Revenues

Other revenues include interest on investments, insurance reimbursements, contributions and fund-raising, police property forfeitures and miscellaneous sources not included elsewhere. Interest earnings make up approximately 2.0% of the City's revenue. The City's revenue from this source has increased over the years as the City's fund balance has increased. Interest earnings projected for Fiscal Year 2003 are estimated at \$330,000.

Insurance reimbursements make up a small portion of the City's budget, at approximately three-tenths of a percentage of the City's revenues, or \$50,000.

A contribution from Sach's Electric, a local developer, for the funding of the fountain at City Hall, makes up a small portion at two-tenths of a percentage of the City's revenues, or \$33,333.

The sale of fixed assets makes up \$100,000 of the Fiscal Year 2003 revenues. This account is used for the sale of the City's used equipment and vehicles.

Miscellaneous other sources are a very small part of the City's budget and are estimated at \$2,500 for Fiscal Year 2003. This category is used only for items that do not properly belong in any other category.

The historical trend for other sources of revenue is as shown below. Overall, there has been significant growth in these other sources of revenue, due in large part to the growth in fund balance and deferred revenues which have created additional interest earnings, although revenues from this source has tapered off due to remitting a large sum of the deferred local use tax revenues to the State of Missouri, as well as drawing down on fund balance to fund major park improvements. Revenues fluctuate due to miscellaneous refunds, such as insurance refunds or one-time payments (such as the sale of an easement for \$448,000 in Fiscal Year 2000).

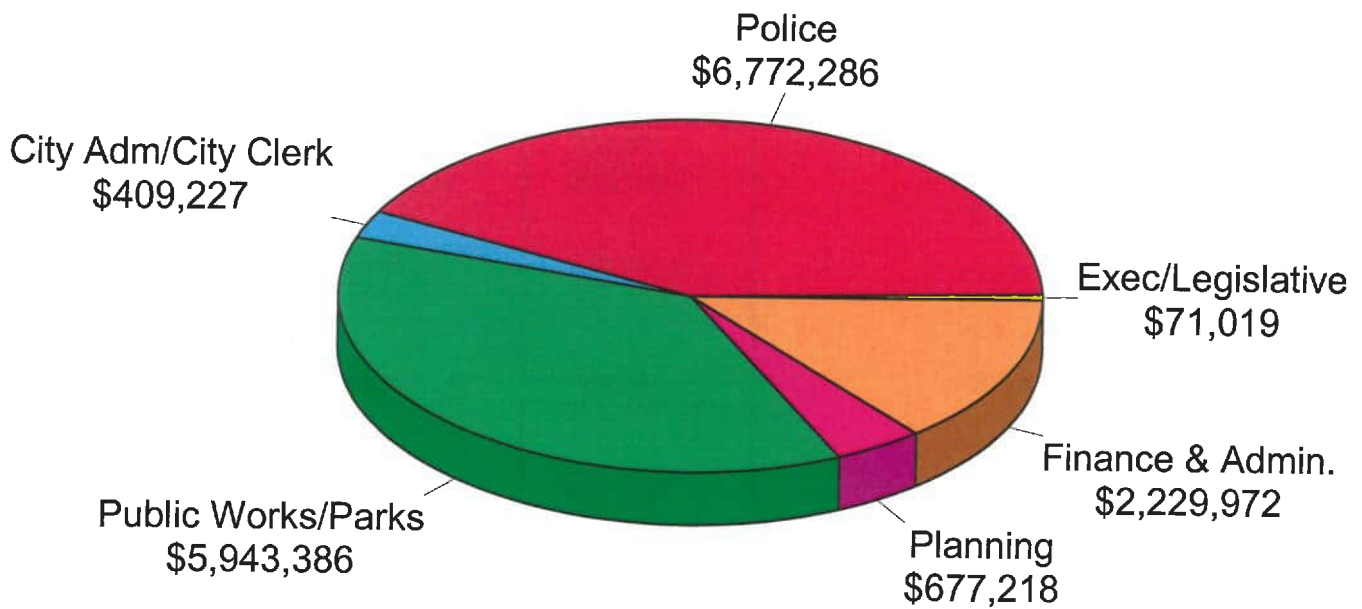
Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount	1,342,463	1,777,538	1,926,182	1,903,288	2,260,002	2,479,719	3,596,553	3,225,492	3,120,967	3,040,233
% Increase	8.1%	32.4%	8.4%	-1.2%	18.7%	9.7%	45.0%	-10.3%	-3.2%	-2.6%

Revenue Budget - General Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
Utility Taxes:			
410.100 Utility Taxes - Electric	2,154,636	2,207,000	2,230,000
410.200 Utility Taxes - Gas	1,038,540	711,000	732,000
410.300 Utility Taxes - Telephone	878,314	824,000	849,000
410.400 Utility Taxes - Water	320,743	320,000	330,000
Total Utility Taxes	4,392,233	4,062,000	4,141,000
Sales Tax:			
420.000 Sales Tax	5,422,348	5,672,000	5,843,000
421.000 Local Use Tax	0	69,841	0
Total Sales Tax	5,422,348	5,741,841	5,843,000
Intergovernmental Taxes:			
430.000 Motor Fuel Tax	1,213,770	1,306,000	1,345,000
431.000 Motor Vehicle Sales Tax	571,508	587,000	605,000
432.000 Cigarette Tax	178,707	171,000	168,000
433.000 County Road & Bridge Tax	1,254,710	1,282,000	1,359,000
434.000 Police LLEBG Grant	19,462	9,381	0
434.050 Bullet Proof Vest Grant	3,771	628	0
434.500 Police Academy Grant	63,808	59,580	61,772
434.600 Waste Reduction Grant	16,401	0	0
434.610 Recycling Grant	0	725	0
435.100 Overtime Grant	2,548	3,496	0
435.200 COPS - Federal	228,075	188,732	10,196
435.300 COPS - Parkway	70,609	78,701	164,047
435.400 Branch Out Missouri Grant	9,336	0	0
435.550 Mall Grant	20,000	5,000	0
436.000 Police Traffic Services Grant	33,891	27,035	0
437.000 Funds From Seized Assets	1,842	0	0
439.000 MSD Refunds	36,275	-27,562	41,994
Total Intergovernmental Taxes	3,724,713	3,691,716	3,755,009
Licenses and Permits:			
440.000 Business Licenses	408,061	418,000	431,000
441.000 Liquor Licenses	44,279	48,000	50,000
442.000 Vending Licenses	24,419	25,000	26,000
443.000 Franchise Fees	527,579	566,000	583,000

Revenue Budget - General Fund (continued)	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
445.000 Trash Haulers Licenses	1,295	300	300
446.000 Alarm Company Licenses	1,450	1,800	1,800
447.000 Cigarette Licenses	3,600	3,600	3,600
448.000 Billboard Business License Fee	300	200	200
449.000 Miscellaneous Other Licenses	10,751	2,500	2,500
Total Licenses and Permits	1,021,734	1,065,400	1,098,400
Charges for Services:			
451.000 Engineering Inspection Fees	67,087	62,000	65,000
452.000 Subdivision Processing Fees	9,763	8,000	10,000
453.000 Zoning Applications	12,680	10,000	10,000
454.000 Police Reports	18,468	20,000	20,000
455.000 False Alarm Fees	39,700	40,000	40,000
459.000 Miscellaneous Other Charges	3,693	5,000	5,000
Total Charges for Services	151,391	145,000	150,000
Parks and Recreation:			
461.000 Parks Charges & Fees	23,789	25,000	30,000
462.000 Pool Programs	0	34,900	35,000
463.000 Pool Concessions	5,128	7,731	8,000
464.000 Pool Revenue	225,481	198,000	200,000
465.000 Parks Contributions	500	0	0
468.000 CCA Rentals & Concessions	83,405	118,000	120,000
Total Parks and Recreation	338,302	383,631	393,000
Court Receipts:			
480.000 Court Fines & Fees	747,029	840,000	866,000
481.000 Court Fees - Training	16,833	15,000	15,000
482.000 CVC Fees	1,912	2,000	2,000
Total Court Receipts	765,774	857,000	883,000
Other Revenues:			
490.100 Interest on Investments	740,135	321,000	330,000
491.000 Historical Committee	5,165	5,000	0
492.000 Insurance Reimbursements	65,079	65,222	50,000
493.000 Contributions	33,333	33,333	33,333
494.000 Sale of Fixed Assets	97,645	176,391	100,000

Revenue Budget - General Fund (continued)	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
495.000 Miscellaneous	6,933	68,990	2,500
Total Other Revenues	948,290	669,936	515,833
Totals	<u>16,764,784</u>	<u>16,616,524</u>	<u>16,779,242</u>

CITY OF CHESTERFIELD TOTAL EXPENDITURES - GENERAL FUND FISCAL YEAR 2003



Summary of Expenditures - General Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
Legislative			
011 Mayor & Council	70,100	88,752	71,019
City Clerk/CSC			
021 City Clerk	204,478	212,553	215,039
Finance/Administration			
032 Legal Services	282,786	285,500	318,425
034 Finance	441,718	525,635	497,313
036 Central Services	1,114,332	841,984	874,930
037 Information Systems	287,769	402,501	351,622
038 Municipal Court	166,021	175,781	187,682
	<u>2,292,625</u>	<u>2,231,401</u>	<u>2,229,972</u>
Police			
041 Police	6,254,680	6,748,725	6,772,286
City Administrator			
051 City Administrator	160,494	191,084	194,188
Planning			
061 Planning & Zoning	604,573	702,584	677,218
Public Works/Parks			
071 Engineering	1,170,424	1,208,163	1,126,808
072 Street/Sewer Maintenance	2,019,903	2,008,820	2,097,682
073 Vehicle Maintenance	555,881	648,358	655,699
074 Parks & Recreation	1,939,490	1,437,335	1,464,076
075 Street Lighting	1,753	2,100	15,000
076 Building/Grounds Maintenance	90,126	829,739	584,121
	<u>5,777,576</u>	<u>6,134,515</u>	<u>5,943,386</u>
Totals	<u><u>15,364,525</u></u>	<u><u>16,309,614</u></u>	<u><u>16,103,108</u></u>

Budgeted Expenditures By Type - General Fund

Department/Division	Personnel	Contractual	Commodities	Capital	Totals
Legislative					
Mayor & Council	64,754	4,865	1,400	0	71,019
City Clerk/CSC					
City Clerk	187,957	26,382	700	0	215,039
Finance/Administration					
Legal Services	0	318,425	0	0	318,425
Finance	378,908	113,405	5,000	0	497,313
Central Services	0	803,030	71,900	0	874,930
Information Systems	253,072	52,650	45,900	0	351,622
Municipal Court	140,326	45,156	2,200	0	187,682
	772,306	1,332,666	125,000	0	2,229,972
Police					
Police	6,106,801	324,685	147,300	193,500	6,772,286
City Administrator					
City Administrator	190,058	4,130	0	0	194,188
Planning					
Planning & Zoning	581,467	90,907	4,844	0	677,218
Public Works/Parks					
Engineering	976,063	117,245	33,500	0	1,126,808
Street/Sewer	1,241,804	310,070	434,000	111,808	2,097,682
Vehicle Maintenance	283,844	182,795	170,535	18,525	655,699
Parks & Recreation	626,031	594,175	118,580	125,290	1,464,076
Street Lighting	0	12,500	2,500	0	15,000
Building/Grounds	236,221	237,900	45,000	65,000	584,121
	3,363,963	1,454,685	804,115	320,623	5,943,386
Total Expenditures	11,267,306	3,238,320	1,083,359	514,123	16,103,108



Budgeted Expenditures By Type			
General Fund	2001 Actual	2002 Projected	2003 Budget
Personnel	9,762,995	10,908,835	11,267,306
Contractual	3,188,863	3,239,855	3,238,320
Commodities	1,013,619	1,068,789	1,083,359
Capital	1,399,048	1,092,135	514,123
Totals	15,364,525	16,309,614	16,103,108

Personnel Schedule Summary - General Fund		2001	2002	2003
Department/Activity	Position Title	Actual	Actual	Proposed
City Clerk/CSC				
City Clerk	Customer Service Rep (1 part-time)	0.00	0.50	0.50
	City Clerk	1.00	1.00	1.00
	Deputy City Clerk	1.00	1.00	1.00
	Customer Service Rep	2.00	2.00	2.00
		<u>4.00</u>	<u>4.50</u>	<u>4.50</u>
Finance/Administration				
Finance	Director of Finance & Administration	1.00	1.00	1.00
	Assistant Director	1.00	1.00	1.00
	Payroll/Benefits Administrator	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Accounting Clerk	1.00	1.00	1.00
	Executive Secretary	1.00	1.00	1.00
Information Systems	Information Systems Manager	1.00	1.00	1.00
	Assistant IS Manager	1.00	1.00	1.00
	Information Systems Technician	1.00	1.00	1.00
	Webmaster	1.00	1.00	1.00
Municipal Court	Court Administrator	1.00	1.00	1.00
	Assistant Court Administrator	1.00	1.00	1.00
	Court Assistant	1.00	1.00	1.00
		<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
Police				
Police	Police Chief	1.00	1.00	1.00
	Captain	3.00	3.00	3.00
	Lieutenant	5.00	5.00	5.00
	Sergeant	11.00	11.00	11.00
	Police Officer	65.00	65.00	63.00
	Executive Secretary	1.00	1.00	1.00
	Crime Analyst	1.00	1.00	1.00
	Administrative Secretary	1.00	1.00	1.00
	Records Clerks	6.00	7.00	7.00
		<u>94.00</u>	<u>95.00</u>	<u>93.00</u>
City Administrator				
City Administrator	City Administrator	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Planning				
Planning & Zoning	Administrative Secretary	1.00	1.00	1.00
	Director of Planning	1.00	1.00	1.00
	Assistant Director Planner	1.00	1.00	1.00
	Project Planner	5.00	5.00	5.00
	Planning Technician	1.00	1.00	1.00
	Intern	0.62	0.62	0.62

Personnel Schedule Summary - General Fund (continued)		2001	2002	2003
Department/Activity	Position Title	Actual	Actual	Proposed
Planning & Zoning	Planning Assistant	1.00	1.00	1.00
	Executive Secretary	1.00	1.00	1.00
		<u>11.62</u>	<u>11.62</u>	<u>11.62</u>
Public Works/Parks				
Engineering	Director/City Engineer	1.00	1.00	1.00
	Deputy Director/Asst. City Engineer	1.00	1.00	1.00
	Superintendent of Engineering	1.00	1.00	1.00
	Civil Engineer	3.00	3.00	3.00
	Sr. Engineering Construction Inspector	3.00	3.00	3.00
	GIS Specialist	1.00	1.00	1.00
	Sr. Engineering Technician	2.00	2.00	2.00
	Executive Secretary	2.00	2.00	2.00
	Administrative Secretary	1.00	1.00	1.00
	Engineering Intern (2)	0.90	0.90	0.90
Street/Sewer Maintenance	Superintendent-Mtn Operations	1.00	1.00	1.00
	Maintenance Supervisor	4.00	4.00	3.00
	Maintenance Workers	26.00	26.00	22.00
	Seasonal Maintenance Workers	4.03	4.03	4.03
	Secretary	1.00	1.00	1.00
Vehicle Maintenance	Equip Maint Supervisor	1.00	1.00	1.00
	Equip Mtn Mechanics	4.00	4.00	4.00
Parks & Recreation	Superintendent of Parks, Recreation and Arts	1.00	1.00	1.00
	Recreation Coordinator	1.00	1.00	1.00
	Recreation Programmer	1.00	1.00	1.00
	Facilities Supervisor	1.00	1.00	1.00
	Maint. Supervisor	1.00	1.00	1.00
	Maintenance Workers	5.00	5.00	5.00
	Seasonal Part-time (6)	2.80	2.80	2.80
	Administrative Secretary	1.00	1.00	1.00
	Recreation Aid	1.00	1.00	1.00
	Interns (2)	0.60	0.60	0.60
Building/Grounds Maintena	Building Maintenance Supervisor	0.33	1.00	1.00
	Building Attendent	0.50	5.00	5.00
		<u>73.16</u>	<u>78.33</u>	<u>73.33</u>
Total Personnel		<u>197.78</u>	<u>204.45</u>	<u>197.45</u>

3' 4

<i>Detail of Capital Assets to be Purchased - General Fund</i>			
Department/Activity	Description	Amount	Activity Total
Police			
Police	Replacement Patrol Vehicles (9)	193,500	193,500
Public Works/Parks			
Street/Sewer Maintenance	Concrete saw (1)	15,350	
	Skid steer (1)	13,000	
	Backhoe (1)	83,458	
			111,808
Vehicle Maintenance	Hydraulic Hose Crimping Machine (1)	5,800	
	A/C Reclaiming station (1)	7,475	
	Diagnostic Machine/Upgrades (1)	5,250	
			18,525
Parks & Recreation	Sprigging/Grading at CVAC (1)	15,000	
	Leisure Pool Painting (1)	16,400	
	Parkway Partnership (1)	25,000	
	Tractor (1)	25,530	
	Ditch Mower (1)	5,800	
	Zero Turn Mower (1)	12,000	
	Reel Mower (1)	25,560	
			125,290
Building/Grounds Maintena	Parking Structure Deck Coating (1)	65,000	65,000
			514,123
	Total Capital		514,123

**Impact of Capital Equipment and Projects on Budget
General Fund**

Division	Description	Total Cost	Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
							2004	2005	2006
Police									
	Replacement Patrol Vehicles	193,500		0	0	0	0	0	0
Street/Sewer Maintenance									
	Backhoe	83,458	General Fund	1,500	2,000	2,000	500	1,000	1,500
	Concrete saw	15,350	General Fund	150	650	100	150	200	250
	Skid steer	13,000	General Fund	400	850	5,488	300	400	600
Vehicle Maintenance									
	A/C Reclaiming station	7,475		652	900	7,575	200	400	600
	Hydraulic Hose Crimping Machine	5,800		400	800	5,850	100	200	300
	Diagnostic Machine/Upgrades	5,250		0	0	5,250	0	0	0
Parks & Recreation									
	Reel Mower	25,560	General Fund	0	0	300	300	300	300
	Tractor	25,530	General Fund	0	0	500	500	500	500
	Parkway Partnership	25,000	General Fund	0	0	0	0	0	0
	Leisure Pool Painting	16,400	General Fund	0	0	0	0	0	0
	Sprigging/Grading at CVAC	15,000	General Fund	0	0	500	500	500	500
	Zero Turn Mower	12,000	General Fund	0	0	300	300	300	300
	Ditch Mower	5,800	General Fund	0	0	200	200	200	200
Building/Grounds Maintenance									
	Parking Structure Deck Coating	65,000	General Fund	0	0	0	0	0	0
Total General Fund		514,123		3,102	5,200	28,063	3,050	4,000	5,050

Fund	Department	Division	Account Number
General	Legislative	Mayor & Council	010.011
<i>Division Summary</i>			
Activity		Remarks	
Mayor		<p>The Mayor is the Chief Executive Officer of the City. He presides at City Council meetings and may vote on legislation to break a tie. The Mayor is elected at large for a four year term.</p>	
City Council		<p>The eight Councilmembers are the legislative branch of the City Government responsible for the adoption of the budget, the passage of local ordinances, and the establishment of policy. Councilmembers are elected to serve two-year overlapping terms; one Councilmember from each of four wards is elected each year.</p>	

Fund	Department	Division			Account Number	
General	Legislative	Mayor & Council			010.011	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel Services		63,247	64,741	32,417	64,712	64,754
Contractual Services		5,787	21,415	4,903	22,440	4,865
Commodities		1,066	1,100	1,294	1,600	1,400
TOTAL		70,100	87,256	38,614	88,752	71,019

Fund		Department		Division			Account Number
General		Legislative		Mayor & Council			010.011
Personnel Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
510.114	Salaries - Elected Officials	58,250	60,000	30,000	60,000	60,000	
510.120	Social Security	4,858	4,590	2,295	4,590	4,590	
510.122	Worker's Compensation	139	151	122	122	164	
	Totals	<u>63,247</u>	<u>64,741</u>	<u>32,417</u>	<u>64,712</u>	<u>64,754</u>	

Fund		Department		Division			Account Number	
General		Legislative		Mayor & Council			010.011	
Contractual Services				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			250	265	250	265	265
520.251	Miscellaneous Contractual			1,139	1,200	462	850	1,200
520.261	Professional Services			3,445	16,700	3,681	20,120	2,500
520.268	Rental - Equipment			0	0	144	144	150
520.277	Training & Continuing Education			953	3,250	366	1,061	750
	Totals			<u>5,787</u>	<u>21,415</u>	<u>4,903</u>	<u>22,440</u>	<u>4,865</u>

Fund		Department		Division			Account Number	
General		Legislative		Mayor & Council			010.011	
Commodities				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
530.313	Departmental Supplies			1,066	1,100	1,294	1,600	1,400
	Totals			<u>1,066</u>	<u>1,100</u>	<u>1,294</u>	<u>1,600</u>	<u>1,400</u>

Fund	Department	Division	Account Number
General	Legislative	Mayor & Council	010.011
<i>Line Item Details</i>		2003	Details
Account Number	Account Title	Request	
520.249	Memberships & Subscriptions	265	Various memberships and subscriptions
520.251	Miscellaneous Contractual	1,200	Cell phone for the Mayor
520.261	Professional Services	2,500	Photographic services - 1,500 Strategic Planning moderator - 1,000
520.268	Rental - Equipment	150	Pager
520.277	Training & Continuing Education	750	Various seminars and meetings
530.313	Departmental Supplies	1,400	Picture frames, misc. supplies - 650 Installation reception supplies - 250 "Keys to City" - 500



2002 ACCOMPLISHMENTS CITY CLERK/CUSTOMER SERVICE CENTER

- Handled administrative requests for ordinances and resolutions adopted by the City Council.
- Prepared, distributed and maintained the minutes of all City Council meetings and public hearings.
- Administered oaths of office to members of Boards and Commissions, as well as employees for public office and duty.
- Processed over 40,000 pieces of mail and prepared and shipped packages for all departments.
- Maintained an inventory of office supplies, stationery, printer, copier and fax supplies.
- Responsible for accounting charges for copies of public documents, bids, calendar sales and historic book sales.
- Issued 34 solicitor permits.
- Issued 95 liquor licenses.
- Accepted and processed all candidate filings for the April 2002 municipal election.
- Coordinated information to be placed on the April 2, 2002 municipal election ballot.
- Handled voter registration.
- Performed more than 150 notary public services for departments and individuals.
- Scheduled more than 240 public meetings and posted them on the meeting calendar and web site calendar and posted more than 1,050 meeting signs.
- Updated all Committee member lists and sent out meeting notices and minutes.
- Updated subdivision trustee lists and information, as provided. Prepared and mailed copies of ordinances adopted on a semi-annual basis to subdivision trustees, as well as notices of trustee meetings.
- Scheduled more than 35 repair and maintenance calls for office equipment and machines.

- Routed more than 2,500 faxes to City employees.
- Sent ordinances to Municipal Code Corporation for codification of the City's Code Book and distributed supplements to all Code Book holders.
- Distributed City Council Policy Manual revisions and releases.
- Posted more than 723 work orders for street/sidewalk repairs, tree trimming/removal, nuisance violations and engineering problems.
- Resolved more than 460 trash pickup concerns.
- Provided services to Mayor and City Council to facilitate special presentations and recognition.
- Provided 25 public tours of City Hall to school children and scouts.
- Answered and routed all incoming calls and provided callers with general information.
- Produced Internal Journal (employee newsletter) on a bi-monthly basis.
- Coordinated the Employee Recognition Award Program on a semi-annual basis.
- Promoted wellness programs and activities for employees.
- Coordinated citizen recognition awards and special events.
- Coordinated the publication of the Resident Guide.
- Coordinated the quarterly publication of the Chesterfield Citizen newsletter.
- Processed more than 6,500 pool pass registrations, resident ID cards and pavilion and pool rentals.
- Registered more than 2,300 individuals for Parks Department programs.
- Coordinated rental of all conference rooms, chambers, multi-purpose room to residents and citizen committees.
- Coordinated the open house event for the new City Hall.



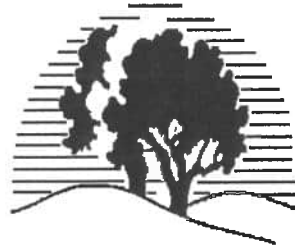
2003 GOALS CITY CLERK

Goal: To implement the acknowledgement phase of the Work Order System.

Strategy: Work with Information Systems and Public Works to implement an acknowledgement system in coordination with the Work Order system now in place to provide better communication to residents after their requests are received. In addition, a weekly report will be produced for employees to identify work orders received and work orders that have been acted upon.

Goal: To increase productivity in printing large copying projects by printing directly from a computer to the copy machine.

Strategy: Work with Information Systems to train staff on how to use this capability.



City of Chesterfield

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Fund General	Department City Clerk/CSC	Division City Clerk	Account Number 020.021
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Division Summary

Activity	Remarks
City Clerk	<p>The City Clerk's Office is responsible for official City records, ordinances and resolutions, certification of official documents, preparation of minutes of City Council proceedings and filing official notices and advertisements.</p> <p>The City Clerk's Office also issues liquor licenses and solicitors permits.</p> <p>The City Clerk's Office performs voter registration activities, notary public services, accepts filing for candidacy in City elections and officially swears in public officials and certain public employees for public office and duty.</p> <p>The City Clerk's Office provides clerical assistance to the Mayor, City Council, and City Administrator.</p> <p>The City Clerk's Office is responsible for employee relations, including an employee newsletter, the Employee Recognition Award Program, wellness programs and activities, and special events/activities to promote employee spirit.</p> <p>The City Clerk's Office coordinates the publication of the resident guide, quarterly citizen newsletter, citizen recognition awards and special events.</p> <p>The City Clerk is also responsible for the supervision of the Customer Service Center.</p>

Fund	Department	Division			Account Number	
General	City Clerk/CSC	City Clerk			020.021	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		177,600	193,514	100,227	190,528	187,957
Contractual		24,297	27,072	16,890	21,175	26,382
Commodities		2,581	1,600	1,624	850	700
Totals		204,478	222,186	118,742	212,553	215,039

<i>Personnel Schedule</i>		Number of Employees		
Position Title		2001 Actual	2002 Authorized	2003 Requested
City Clerk		1.00	1.00	1.00
Customer Service Rep (1 part-time)		0.00	0.50	0.50
Deputy City Clerk		1.00	1.00	1.00
Customer Service Rep		2.00	2.00	2.00
	Totals	4.00	4.50	4.50

Fund		Department		Division			Account Number	
General		City Clerk/CSC		City Clerk			020.021	
Personnel Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time	126,346	144,299	74,985	141,961	138,704		
510.112	Salaries - Part-Time	20,952	9,984	5,538	10,589	10,000		
510.113	Salaries - Overtime	745	0	74	74	0		
510.120	Social Security	10,568	11,803	5,841	11,676	11,376		
510.122	Worker's Compensation	263	389	299	299	406		
510.124	Insurance - Health	10,558	13,323	8,451	13,883	15,253		
510.125	Insurance - Life	365	699	231	399	399		
510.126	Insurance - Dental	511	637	368	577	717		
510.127	Insurance - Disability	617	736	410	711	707		
510.130	Pension	6,675	11,644	4,031	10,359	10,395		
	Totals	<u>177,600</u>	<u>193,514</u>	<u>100,227</u>	<u>190,528</u>	<u>187,957</u>		

Fund		Department		Division			Account Number	
General		City Clerk/CSC		City Clerk			020.021	
Contractual Services				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
520.210	Advertising			646	750	315	700	750
520.223	Election Expense			16,157	9,270	10,914	10,914	11,000
520.249	Memberships & Subscriptions			244	455	230	455	490
520.251	Miscellaneous Contractual			6,179	13,442	3,942	7,500	13,442
520.260	Printing & Binding			0	200	0	0	200
520.268	Rental - Equipment			105	105	106	106	0
520.277	Training & Continuing Education			967	2,850	1,383	1,500	500
	Totals			<u>24,297</u>	<u>27,072</u>	<u>16,890</u>	<u>21,175</u>	<u>26,382</u>

Fund		Department		Division			Account Number	
General		City Clerk/CSC		City Clerk			020.021	
Commodities				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
530.313	Departmental Supplies			2,581	1,600	1,624	850	700
	Totals			<u>2,581</u>	<u>1,600</u>	<u>1,624</u>	<u>850</u>	<u>700</u>

Fund	Department	Division	Account Number
General	City Clerk/CSC	City Clerk	020.021
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
520.210	Advertising	750	Special notices
520.223	Election Expense	11,000	April election
520.249	Memberships & Subscriptions	490	Various memberships and subscriptions
520.251	Miscellaneous Contractual	13,442	Codification of ordinances - 12,000 Microfilm minutes/ordinances/resolutions 2002 - 592 Semi-annual updated disks for municipal code and work session and Council minutes - 600 Code on website - 250
520.260	Printing & Binding	200	Licenses - 100 Misc. - 100
520.277	Training & Continuing Education	500	Various meetings and seminars
530.313	Departmental Supplies	700	Film - 100 Miscellaneous - 600

2002 ACCOMPLISHMENTS FINANCE AND ADMINISTRATION

- Work statistics:

	Actual								Projected	
	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
G/F Checks	3,320	3,336	3,905	3,838	4,278	4,102	4,351	4,950	5,145	5,000
Payroll Checks	1,569	1,666	2,366	2,656	2,824	1,601	1,703	1,258	961	900
Direct Deposits	1,898	2,015	2,863	3,213	3,417	4,694	4,833	5,531	5,885	6,000
Employees processed	177	187	203	209	221	231	237	243	234	200
Vendors paid	777	1,355	927	798	1,180	997	1,073	1,258	1,062	1,100
Business Licenses	1,249	1,393	1,389	1,444	1,425	1,508	1,503	1,608	1,571	1,600
Vending Licenses	870	840	766	817	864	814	879	943	983	950
Investments (\$ in 000's)	8,072	21,793	21,821	25,867	18,838	28,309	44,093	29,863	37,228	40,000
Revenues (\$ in 000's)	11,400	14,674	16,037	18,718	21,675	21,401	41,051	26,948	80,492	35,430
Funds maintained	10	17	18	20	20	22	24	24	25	29
Unqualified audit opinion	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Certificate Achievement	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Budget Award	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Five-year budget	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

- Secured \$42,700 in Community Development Block Grant funds for 2003 funding year, targeted for the installation of handicapped accessible ramps along Appalachian Trails.
- Hired USBancorp Piper Jaffray as City's financial advisor
- Secured Aa1 rating for general obligation bonds, Aa2 rating for certificates of participation from Moody's Investors Services, Inc.
- Issued \$50,945,000 in Tax Increment Refunding and Improvement Revenue Bonds for the Chesterfield Valley TIF District. Secured a Bbb rating (the first TIF-rated bonds in Missouri) which was later upgraded to an A-, by Standard & Poors for TIF refunding bonds. Secured insurance for portion of the bonds, thus upgrading them to Aaa status.
- Coordinated refunding of Certificates of Participation (Public Works Facility, Series 1995), saving the City nearly \$207,000 over the next 13 years.
- Coordinated and completed City's seventh Five-Year Budget (2003-2007).
- Coordinated Supervisor training on site for Drug and Alcohol Testing Policy (DOT). Established and promulgated policy on misuse of alcohol and controlled substances and procedures for positive results.
- Prepared and distributed Employee Benefit Statement Packets for 2001.
- Recognized 21 employees who qualified for the sick leave incentive program throughout all applicable time periods in 2002.

- Completed 2001 productivity measurements survey.
- Installed upgraded USL Financial software, the latest version (5.1) to provide additional enhancement that ultimately ease month-end and year-end closing. Co-coordinated training session to all department users. Worked closely with Public Sector technical support in implementing and developing in order to maximize the uses of the software.
- Replaced existing check-writing software with Create-a-Check, a program that is compatible with the upgraded software.
- Purchased Kronos electronic timekeeping software to interface with Abra, the City's current payroll software. Scheduled training and installation for early 2003.
- Served on the Chesterfield Chamber Understanding City Operations (CUCO) Committee.
- Attended national, state and local GFOA meetings for various organizations including the Government Finance Officers Association emphasizing on GASB 34 implementation.
- Formed a taskforce of Public Works and Finance Departments employees for GASB 34 implementation; met regularly to discuss the needs and plans for implementation. Met with KPMG (the City's auditors) to formalize plans for implementation. Reviewed Public Works Department's list of infrastructure assets added, replaced and deleted. This worksheet was reviewed and approved by KPMG auditors.
- Served on Finance Committee of the Metropolitan St. Louis Sewer District.
- Served as a budget reviewer for the Government Finance Officers Association (tenth year).
- Monitored over \$41.3 million in fixed assets.
- Coordinated preparation and implementation of revisions to the City's Retirement Plan to bring the Plan into compliance with federal laws (GUST and EGTRRA).
- Coordinated annual benefits enrollment meetings for City's Retirement Plan, deferred compensation plan, Section 125 Plan and dental plan.
- Maintained 99.5% uptime of all networks.
- Completely redesigned www.chesterfield.mo.us web site by adding dynamic content, GroupWise-driven agendas, minutes and calendar, a dynamic employee index/organizational chart, improved searching and special applications, such as online planning project database.
- Completed migration to Windows 2000 on desktops and NetWare 6 on servers. Upgraded from Office 97 to Office XP on all desktops.

- Outfitted training room with six PCs for live training applications.
- Upgraded USL Financials software to latest version.
- Implemented “What’s Up?” network monitoring software, which alerts Information Systems personnel when failures occur in any part of the network.
- Upgraded BorderManager firewall to latest version and implemented TrafficShaper bandwidth-management software on this server in order to utilize the City’s T1 internet connection to its fullest.
- Implemented SpamAssassin anti-spam filtering software to manage the City’s Internet email. The software is currently (and accurately) blocking approximately 30% of incoming messages as “spam.”
- Replaced outdated CyberPatrol content-filtering software with SurfControl, which provides much more granular control over what web content can be accessed from the City’s networks, and handles millions of sites vs. thousands.
- Upgraded City email system to GroupWise 6.
- Implemented GPS “broadcaster” server which receives police car GPS data from St. Louis County and then broadcasts it to specific PD cars/terminals. This allows specific PD personnel to determine the location of any Chesterfield police car at any time.
- Prepared and maintained court dockets and records for 33 court sessions, including arraignments, trials, payments, compliance, probation revocations, bond forfeitures and school return dockets.
- Coordinated 18 community service work dates with the Police Department and maintained all applicable records.
- Achieved certification status for all court personnel through the University of Missouri, Columbia by completing 100 hours of training and education.
- Prepared for and was granted an Order of Destruction from the St. Louis County Circuit Court Presiding Judge in order to destroy all eligible 1998 court files.
- Collected and forwarded \$14,810.00 to “Backstoppers” as part of plea agreements with the Prosecuting Attorney.
- Was appointed to and served on the sub-committee for education and training for municipal courts by the Missouri Supreme Court.
- Implemented new safety procedures for court sessions in order to keep all fines paid in the court office and still maintain the integrity of the court files.

2003 GOALS

FINANCE AND ADMINISTRATION

- Goal:** Implement Kronos Workforce Central System which including Attendance and Accrual Features not only to increase the efficiency of payroll processing but also provide the access to designated supervisors and employees to their records. Focus on Time and Attendance and Leave Management which ultimately result in optimizing workforce operation, and ensure fair and consistent awarding of employee accruals.
- Strategy:** Utilize the new and upgraded software to offer a broader selection of reports. Generate and provide applicable reports as a tool to monitor and track the labor costs for specific projects to all departments, indicating the importance of the reports in associated with specific regulations such as Family and Medical Leave Act (FMLA) and how the City is held accountable for the leave time employees earn and use.
- Goal:** Assist all other department in using the Upgraded USL, KRONOS Workforce Central systems efficiently.
- Strategy:** Provide group training and serve as supporting group as needed.
- Goal:** Complete policy and procedures for general fixed assets, infrastructure and historical treasures in compliance with GASB 34.
- Strategy:** Integrated all information obtained from variety of educational sources and the combined effort between Public Work and Finance staff; make necessary changes to the existing policies. Establish the reasonable criteria to be adopted as the basis of implementation, for instance, the distinction between capital and operational expenses.
- Goal:** Implement GASB 34.
- Strategy:** Prepare the current year government-wide financial statement and reproduce the prior-year statement for a comparison purpose; coordinate review of all documents by the City's Auditors. Work through all required changes. Obtain professional assistance from the City's independent auditor. Use information provided by other municipalities, having completed their implementation.
- Goal:** Introduce online-payment using credit cards and personal checks for payment of all licenses, court fees and park and recreation charges.

- Strategy:** Seek proposals and select a financial provider. Coordinate project with the City's Webmaster to design and customize the process to fit within the City's operations. Develop and train staff in the Finance and Administration Department in the handling credit cards.
- Goal:** Increase ability to provide all financial data and benefit information to other departments, City employees, City Councilmembers and citizens in more timely manner and accurately.
- Strategy:** Utilize upgraded finance software to provide extensive reports to support the City's activities and operational needs. Provide same day response to all requests for financial data and benefit information.
- Goal:** Increase employee awareness of City personnel policies and procedures through enhanced communication of City personnel rules and regulations. Ensure compliance with Federal and State laws and regulations as they relate to Personnel issues.
- Strategy:** Complete update of Personnel Manual. Reestablish and maintain procedures for Family Medical Leave. Conduct regular meetings with supervisors to interpret issues and discuss suggestions and concerns. Attend outside professional educational seminars to keep up with all Regulatory and Compliance with Federal and State. Apply and offer that same benefit to the City's employees.
- Goal:** Increase effectiveness and efficiency of the Finance Division's licensing operations.
- Strategy:** Perform field checks for 50 randomly-selected businesses by the first quarter of 2003 for business licenses; perform field checks for 20 randomly-selected businesses for vending licenses. Simplify Vending License Applications.
- Goal:** Coordinate financial management among the various City operations/departments.
- Strategy:** Update City's Accounting Manual.
- Goal:** Strengthen City's financial planning.
- Strategy:** Distribute monthly financial reports by the twentieth of each month for the preceding month. Update the City's Five-Year Budget by August 31, 2003; update productivity measurements survey for 2002 by September 15, 2003.
- Goal:** Strengthen the City's training program.
- Strategy:** Enhance Training Academy programs to prepare employees to provide the most effective and efficient services possible; work with all departments to coordinate and tailor programs that will support excellence in customer service, individual development plans and organizational team development and diversity.

Goal: Enhance potential for maintaining bond rating of at least Aa1 or better for general obligation bond issues and Aa2 or better for certificates of participation.

Strategy: Submit Fiscal Year 2003 Annual Budget to the Government Finance Officers Association of the United States and Canada (GFOA) by January 31, 2003 for Distinguished Budget Presentation Award. Implement GASB 34. Obtain unqualified audit opinion by maintaining current level of accuracy and preparing schedules required by City's auditors. Submit 2002 Comprehensive Annual Financial Report to the GFOA by June 30, 2003 for Certificate of Achievement for Excellence in Financial Reporting.

Fund	Department	Division	Account Number
General	Finance/Administration	Legal Services	030.032
<i>Division Summary</i>			
Activity	Remarks		
Legal Services	<p>Legal services includes the City Attorney (who represents the City in civil suits, provides legal counsel, and drafts ordinances) and any other related professional services. The City Attorney is an appointed official of the City pursuant to state statutes and City ordinances. He serves as the principal legal advisor to the City.</p> <p>Legal services also includes the Prosecuting Attorney. The Prosecuting Attorney is appointed by the Mayor with consent of the City Council.</p>		

Fund	Department	Division			Account Number
General	Finance/Administration	Legal Services			030.032
<i>Division Request</i>	2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure					
Contractual Services	282,786	301,175	161,175	285,500	318,425
TOTAL	282,786	301,175	161,175	285,500	318,425

Fund		Department		Division			Account Number	
General		Finance/Administration		Legal Services			030.032	
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
520.249	Memberships & Subscriptions	0	25	0	0	25		
520.251	Miscellaneous Contractual	12,951	12,500	0	3,000	5,000		
520.259	Prosecuting Attorney	44,791	38,400	21,690	38,500	38,400		
520.261	Professional Services	225,019	250,000	139,484	244,000	275,000		
520.277	Training & Continuing Education	25	250	0	0	0		
	Totals	<u>282,786</u>	<u>301,175</u>	<u>161,175</u>	<u>285,500</u>	<u>318,425</u>		

Fund General	Department Finance/Administration	Division Legal Services	Account Number 030.032
Line Item Details		2003	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	25	Various memberships and subscriptions
520.251	Miscellaneous Contractual	5,000	Deposition reporting and other miscellaneous services
520.259	Prosecuting Attorney	38,400	P.A. (\$32,400 annually + \$6,000 for appeals)
520.261	Professional Services	275,000	City Attorney's services

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034
Division Summary			
Activity	Remarks		
Finance	<p>The Finance Division is responsible for all financial and accounting functions of the City, as well as for budget preparation and monitoring. The Finance Division is responsible for cash management and investment, payroll and benefit administration, debt administration, grant administration, and cash disbursements. All activities are conducted in compliance with generally accepted accounting principles and Federal and State regulations regarding payroll reporting, purchasing, budget preparation, grant compliance, etc. In addition, the Finance Division is responsible for maintaining internal accounting controls.</p> <p>The Finance Division is responsible for personnel position classifications, employee development and training, merit pay plan administration and retirement plan administration.</p> <p>The Finance Division is also responsible for the licensing of businesses, trash haulers, alarm companies, cigarette sellers, bill board and vending machines in the City.</p>		

Fund	Department	Division			Account Number	
General	Finance/Administration	Finance			030.034	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		338,459	377,538	190,965	364,366	378,908
Contractual		93,065	140,820	63,916	91,081	113,405
Commodities		10,194	14,753	12,899	23,988	5,000
Capital		0	200,000	0	46,200	0
Totals		441,718	733,111	267,779	525,635	497,313

<i>Personnel Schedule</i>	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Director of Finance & Administration	1.00	1.00	1.00
Assistant Director	1.00	1.00	1.00
Payroll/Benefits Administrator	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00
Totals	6.00	6.00	6.00

Fund	Department	Division			Account Number	
General	Finance/Administration	Finance			030.034	
Personnel Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
510.111	Salaries - Regular/Full-Time	287,048	299,230	155,924	298,480	306,010
510.113	Salaries - Overtime	0	2,000	0	0	500
510.120	Social Security	20,346	23,044	11,095	22,834	23,448
510.122	Worker's Compensation	528	759	594	594	837
510.124	Insurance - Health	12,940	23,637	8,521	14,967	19,462
510.125	Insurance - Life	737	791	449	783	811
510.126	Insurance - Dental	1,336	2,302	778	1,325	1,608
510.127	Insurance - Disability	1,370	1,526	864	1,505	1,561
510.130	Pension	14,154	24,249	12,740	23,878	24,671
	Totals	<u>338,459</u>	<u>377,538</u>	<u>190,965</u>	<u>364,366</u>	<u>378,908</u>

Fund		Department		Division			Account Number
General		Finance/Administration		Finance			030.034
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
520.210	Advertising	10,124	15,000	6,165	14,500	11,500	
520.211	Audit Services	24,000	30,000	26,075	28,475	37,400	
520.221	Data Processing	11,918	25,000	12,343	14,500	20,500	
520.249	Memberships & Subscriptions	1,143	2,100	765	1,300	2,170	
520.251	Miscellaneous Contractual	2,116	3,200	711	1,800	2,620	
520.260	Printing & Binding	8,845	10,000	2,400	7,400	9,000	
520.261	Professional Services	28,961	49,000	12,638	18,500	27,800	
520.268	Rental - Equipment	113	120	106	106	0	
520.277	Training & Continuing Education	5,846	6,400	2,713	4,500	2,415	
	Totals	<u>93,065</u>	<u>140,820</u>	<u>63,916</u>	<u>91,081</u>	<u>113,405</u>	



Fund		Department	Division			Account Number	
General		Finance/Administration	Finance			030.034	
<i>Commodities</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
530.313	Departmental Supplies	3,048	14,753	12,899	23,988	5,000	
530.350	Non-capital Computer Equipment	7,146	0	0	0	0	
	Totals	<u>10,194</u>	<u>14,753</u>	<u>12,899</u>	<u>23,988</u>	<u>5,000</u>	

Fund		Department		Division			Account Number	
General		Finance/Administration		Finance			030.034	
Capital Expenditures				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
540.410	Capital Computer Equipment			0	200,000	0	46,200	0
	Totals			0	200,000	0	46,200	0

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034
Line Item Details		2003	
Account Number	Account Title	Request	Details
520.210	Advertising	11,500	Advertising for request for proposals and sealed bids, publication of financial statements, tax rate and budget public hearings.
520.211	Audit Services	37,400	Annual audit - 22,125 Single audit - 5,275 GASB 34 Implementation - 10,000
520.221	Data Processing	20,500	Software maintenance support agreement; upgrades: Control System - 2,100 General Ledger - 2,500 Accounts Payable - 2,500 Purchase Order - 2,100 Fixed Assets - 800 AbraWin for Payroll - 2,700 Kronos Workforce Central - 4,800 Kronos Workforce Accruals - 400 Create-a-Check - 600 Misc. - 2,000
520.249	Memberships & Subscriptions	2,170	Various memberships and subscriptions
520.251	Miscellaneous Contractual	2,620	Credit charges/fees - 100 U.E. charge for printout - 200 Car Phone -1,100 St. Louis County charges for sales tax reports - 240 State of Missouri charges for sales tax reports - 480 Miscellaneous - 500
520.260	Printing & Binding	9,000	A/P checks - 600 P/R checks - 600 Direct Deposit - 600 Receipt forms - 300 G/F Deposit Ticket -300 Laser Check Stock - 400 W-2s , 1099 - 200 Budget - 3,750 Five-year budget - 400 Vending stickers - 350 Manual updates - 500 Forms/Tabs (applications, PAFs, leave requests) - 400 Binders - 600
520.261	Professional Services	27,800	Financial Advisor - 2,500

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034
<i>Line Item Details (continued)</i>		2003	
Account Number	Account Title	Request	Details
520.277	Training & Continuing Education	2,415	Arbitrage Rebate Calculation (Bond Counsel) - 7,500 GFOA Award application fees - Budget - 300 GFOA Award application fees - CAFR - 450 EAP Services (Enrollment fees \$6/employee + Monthly fee of \$5/employee) - 5,750 Retirement plan (consulting and legal) - 6,500 Section 125 administration - 4,800 Various seminars and meetings
530.313	Departmental Supplies	5,000	Laser printer - 3,000 Calculators, accounting supplies, ledgers, computer and adding machines supplies, binders, fixed assets tags - 2,000

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Division Summary			
Activity		Remarks	
Central Services		<p>Central Services provides services to all departments that are more efficiently provided in a centralized manner, such as employee recruitment, temporary assistance, copiers, telephone, office supplies, postage, insurance, public relations, safety programs, etc.</p>	

Fund	Department	Division			Account Number	
General	Finance/Administration	Central Services			030.036	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Contractual Services		1,042,194	810,017	472,155	769,794	803,030
Commodities		72,138	70,600	45,236	72,190	71,900
Capital Outlay		0	12,000	0	0	0
TOTAL		1,114,332	892,617	517,391	841,984	874,930

Fund		Department		Division			Account Number	
General		Finance/Administration		Central Services			030.036	
Contractual Services				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
520.210	Advertising			33,024	35,970	7,240	16,460	17,370
520.212	Boards & Commissions Program			0	8,000	0	8,000	0
520.214	Contributions			11,000	15,000	6,000	14,000	10,000
520.220	Economic Development			172,580	177,757	133,318	177,757	179,090
520.222	Education Reimb/Training Academy			18,598	15,000	6,362	11,500	15,000
520.224	Employee Recruitment			14,471	18,150	2,239	7,500	15,000
520.225	Employee Relations			6,168	10,200	461	10,500	3,000
520.230	Historical Committee			4,288	0	925	5,000	0
520.240	Insurance			229,998	281,120	195,113	288,475	321,720
520.247	Maintenance & Repair - Equipment			1,542	6,800	1,927	7,500	7,500
520.249	Memberships & Subscriptions			10,132	11,650	5,414	10,672	11,650
520.251	Miscellaneous Contractual			7,094	23,750	1,080	3,000	7,100
520.252	Postage			24,285	36,000	17,370	34,555	35,000
520.260	Printing & Binding			10,979	14,000	6,160	10,670	14,000
520.261	Professional Services			2,557	4,000	2,404	4,040	4,200
520.262	Public Relations			34,497	59,700	21,955	48,825	37,000
520.268	Rental - Equipment			24,254	30,750	21,209	38,365	53,000
520.269	Rental - Buildings			344,447	0	0	0	0
520.272	Safety Programs			161	1,000	190	325	500
520.276	Telephone			52,256	55,000	41,931	67,900	69,000
520.285	Utilities - Electric			10,775	0	0	0	0
520.289	Wellness Program			3,940	6,170	858	4,750	2,900
520.297	Charter Commission Expenses			25,149	0	0	0	0
	Totals			<u>1,042,194</u>	<u>810,017</u>	<u>472,155</u>	<u>769,794</u>	<u>803,030</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Central Services			030.036	
Commodities				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
530.313	Departmental Supplies			5,912	5,000	3,322	3,825	0
530.325	Miscellaneous Supplies			9,249	7,600	6,458	10,350	11,900
530.330	Office Supplies			55,733	55,000	35,441	58,000	60,000
530.343	Uniforms			1,244	3,000	15	15	0
	Totals			<u>72,138</u>	<u>70,600</u>	<u>45,236</u>	<u>72,190</u>	<u>71,900</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Central Services			030.036	
Capital Expenditures				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
540.440	Machinery & Equipment			0	12,000	0	0	0
	Totals			<u>0</u>	<u>12,000</u>	<u>0</u>	<u>0</u>	<u>0</u>

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Line Item Details		2003	Details
Account Number	Account Title	Request	
520.210	Advertising	17,370	Chamber directory advertisement - 300 Chamber map advertisement - 570 Chamber "Out and About" advertisements - 1,500 Employment Advertisements (Post-Dispatch, Professional Assn. Publications, Publications for Minorities/Women) - 15,000
520.214	Contributions	10,000	Contributions to various organizations for various events
520.220	Economic Development	179,090	City's share of CCDC
520.222	Education Reimb/Training Academy	15,000	Tuition reimbursement program & City-wide training academy (DOT, computer, etc.)
520.224	Employee Recruitment	15,000	Medical Exams, CDL medicals, test rentals, pre-employment drug tests, psychologicals, polygraph, credit reports, AVERT reports
520.225	Employee Relations	3,000	One-year, Five-year, Ten-year & Fifteen-year service awards
520.240	Insurance	321,720	SLAIT-G/L, A/L, P/L (Including excess) - 128,000 Pub. Off. Liab - 41,000 Property - 100,000 Deductibles - 30,000 Fiduciary Bond - 1,695 Pub. Emp. Blanket Bond-All employees - 400 Bond-Finance Director - 200 Misc. notary bonds - 150 Flood insurance policy for Public Works Facility & Athletic Complex Buildings - 6,575 Unemployment Insurance - 13,500 Underground Storage Tank - 200
520.247	Maintenance & Repair - Equipment	7,500	Tech Electronics telephone maintenance agreement - 4,500 Microfilm reader/printer - 500 Typewriter service agreements - 800 Fax machine - 400 Other office machines & equipment - 1,000 Postage machine - 300
520.249	Memberships & Subscriptions	11,650	Various memberships and subscriptions
520.251	Miscellaneous Contractual	7,100	Temporary help (35 weeks @ \$15/hr.) - 5,000

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Line Item Details (continued)		2003	
Account Number	Account Title	Request	Details
520.252	Postage	35,000	Delivery charges - 500 Destruction of records - 850 Repair of flags (3 @ \$250) - 750 Postage for entire city including special mailings
520.260	Printing & Binding	14,000	Annual report (125 copies) - 3,500 Letterhead, envelopes - 6,000 Business cards - 3,000 Misc. office materials - 1,500
520.261	Professional Services	4,200	Office Recycling Program - 1,500 D.O.T. Drug/Alcohol testing services - 1,500 Cafeteria Plan Administration - 1,200
520.262	Public Relations	37,000	Four newsletters - 34,000 Update of one-page information sheet with letter - 1,500 Miscellaneous - 1,000 Flowers/Cards - 500
520.268	Rental - Equipment	53,000	CSC & Public Works copier rentals (879.47/month) - 10,555 Finance & City Administrator's copier rentals (551.62/month) - 6,620 CSC & Public Works copier maintenance (433.80/month + overage) - 16,400 Finance copier maintenance (165/month) - 1,980 City Administrator's copier maintenance (79/month) - 945 Police copiers - 11,000 (Note: Copiers transferred from Police Department budget in 2003.) Postage meter - 5,500
520.272	Safety Programs	500	Safety recognition awards
520.276	Telephone	69,000	Southwestern Bell monthly charges; AT&T equipment & maintenance agreement charges; long distance charges; repairs
520.289	Wellness Program	2,900	Hepatitis vaccines - 1,000 Physicals - 300 Corporate fitness/joining fees - 600 Flu Shots - 1,000
530.325	Miscellaneous Supplies	11,900	Flags (3 @ \$1,800) - 5,400

Fund General	Department Finance/Administration	Division Central Services	Account Number 030.036
Line Item Details (continued)		2003 Request	Details
Account Number	Account Title		
530.330	Office Supplies	60,000	Kitchen & cleaning supplies, paper products, coffee - 3,000 Misc. meeting supplies - 3,000 Fire extinguishers & safety supplies - 500 Office supplies for all departments

Fund	Department	Division	Account Number
General	Finance/Administration	Information Systems	030.037
Division Summary			
Activity	Remarks		
Information Systems	<p>The Information Systems Division is responsible for the management and operation of the City's computer systems. The Division supervises and maintains three separate computer networks, eight servers and approximately 85 user workstations. The Division is responsible for installing and maintaining all computer-related hardware, including PCs and peripherals, servers, printers and the physical network infrastructure. The Division is also responsible for installing and upgrading all software executed on these systems, including office automation, financial, electronic mail, CAD, DBMS and desktop publishing applications.</p> <p>The Division is also responsible for developing and programming City-specific applications for various departments. These applications include budget, business, vending and liquor licenses, case and evidence management, Customer Service Center record system, emergency notification and fuel pump delivery.</p> <p>The Division provides leadership and direction in the development of short- and long-range data systems plans, actively working with all departments to determine future computer systems needs and exploring new technologies.</p>		

Fund	Department	Division			Account Number	
General	Finance/Administration	Information Systems			030.037	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		195,291	249,725	128,798	243,582	253,072
Contractual		61,935	92,970	59,961	89,518	52,650
Commodities		5,144	42,700	48,608	48,608	45,900
Capital		25,398	43,500	20,793	20,793	0
Totals		287,769	428,895	258,160	402,501	351,622

<i>Personnel Schedule</i>	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Information Systems Manager	1.00	1.00	1.00
Assistant IS Manager	1.00	1.00	1.00
Information Systems Technician	1.00	1.00	1.00
Webmaster	1.00	1.00	1.00
Totals	4.00	4.00	4.00

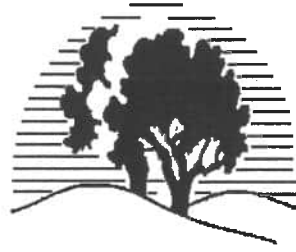
Fund		Department		Division			Account Number
General		Finance/Administration		Information Systems			030.037
Personnel Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time	163,722	200,199	105,023	200,369	203,913	
510.113	Salaries - Overtime	4,043	4,000	2,448	3,196	4,000	
510.120	Social Security	12,876	15,622	8,222	15,573	15,905	
510.122	Worker's Compensation	323	515	407	407	568	
510.124	Insurance - Health	5,145	10,887	4,497	7,899	9,834	
510.125	Insurance - Life	325	408	233	404	416	
510.126	Insurance - Dental	326	637	264	452	663	
510.127	Insurance - Disability	789	1,021	583	1,011	1,040	
510.130	Pension	7,744	16,436	7,122	14,271	16,733	
	Totals	<u>195,291</u>	<u>249,725</u>	<u>128,798</u>	<u>243,582</u>	<u>253,072</u>	

Fund		Department	Division			Account Number
General		Finance/Administration	Information Systems			030.037
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
520.221	Data Processing	35,105	30,000	43,903	57,868	28,000
520.247	Maintenance & Repair - Equipment	20,863	23,000	11,149	15,100	15,000
520.249	Memberships & Subscriptions	0	0	30	30	150
520.251	Miscellaneous Contractual	5,399	7,150	2,762	7,000	7,000
520.261	Professional Services	0	27,500	199	5,100	0
520.268	Rental - Equipment	106	120	106	120	0
520.277	Training & Continuing Education	462	5,200	1,813	4,300	2,500
	Totals	<u>61,935</u>	<u>92,970</u>	<u>59,961</u>	<u>89,518</u>	<u>52,650</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Information Systems			030.037	
Commodities		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
530.313	Departmental Supplies	1,603	1,900	7,390	7,390	3,000		
530.350	Non-capital Computer Equipment	3,541	40,800	41,218	41,218	42,900		
	Totals	<u>5,144</u>	<u>42,700</u>	<u>48,608</u>	<u>48,608</u>	<u>45,900</u>		

Fund		Department		Division			Account Number	
General		Finance/Administration		Information Systems			030.037	
Capital Expenditures				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
540.410	Capital Computer Equipment			25,398	43,500	20,793	20,793	0
	Totals			<u>25,398</u>	<u>43,500</u>	<u>20,793</u>	<u>20,793</u>	<u>0</u>

Fund	Department	Division	Account Number
General	Finance/Administration	Information Systems	030.037
Line Item Details		2003	
Account Number	Account Title	Request	Details
520.221	Data Processing	28,000	Software updates & upgrades: Novell licenses - 14,000 Windows licenses - 5,000 Surf Control - 2,000 Web Tools - 1,000 E-School - 3,325 Misc. upgrades (NovaNet, Faxcom, Virus, etc.) - 2,675
520.247	Maintenance & Repair - Equipment	15,000	Computer hardware & peripherals - 13,000 Printers - 2,000
520.249	Memberships & Subscriptions	150	Various memberships and subscriptions
520.251	Miscellaneous Contractual	7,000	Miscellaneous service providers - 1,000 T1 Internet Connection charges - 6,000
520.277	Training & Continuing Education	2,500	Various seminars and meetings
530.313	Departmental Supplies	3,000	Adaptors, cables, backup tapes, misc. supplies
530.350	Non-capital Computer Equipment	42,900	Finance server - 4,500 Computers (24 @ 1,500) - 36,000 Notebook (1 @ 2,400) - 2,400



City of
Chesterfield

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Fund	Department	Division	Account Number
General	Finance/Administration	Municipal Court	030.038
<i>Division Summary</i>			
Activity	Remarks		
Municipal Court	<p>Municipal Court is the judicial branch of the City government. The Judge and Prosecuting Attorney are appointed by the Mayor with the consent of the City Council. Traffic violations and other City ordinance violations are tried by the Court. The Court Administrator administers the day-to-day functions of the Court and the Violations Bureau. A full-time Assistant Court Administrator and Court Assistant assist in the operations of the court. All Court personnel are under the supervision of the Municipal Judge and the Director of Finance and Administration. The Court Administrator assists in the supervision of the Assistant Court Administrator and Court Assistant.</p>		

Fund	Department	Division			Account Number	
General	Finance/Administration	Municipal Court			030.038	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		131,109	136,879	71,433	135,066	140,326
Contractual		34,336	46,997	25,917	40,515	45,156
Commodities		576	2,700	0	200	2,200
Totals		166,021	186,576	97,350	175,781	187,682

<i>Personnel Schedule</i>	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Court Administrator	1.00	1.00	1.00
Assistant Court Administrator	1.00	1.00	1.00
Court Assistant	1.00	1.00	1.00
Totals	3.00	3.00	3.00

Fund		Department		Division			Account Number
General		Finance/Administration		Municipal Court			030.038
Personnel Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time	100,555	104,242	54,137	103,519	106,182	
510.113	Salaries - Overtime	3,793	3,500	1,792	3,152	3,500	
510.120	Social Security	7,767	8,242	4,148	8,160	8,391	
510.122	Worker's Compensation	183	272	208	208	299	
510.124	Insurance - Health	8,866	10,601	5,838	10,255	11,793	
510.125	Insurance - Life	202	213	121	210	217	
510.126	Insurance - Dental	482	583	293	502	552	
510.127	Insurance - Disability	488	532	302	526	542	
510.130	Pension	8,773	8,694	4,594	8,534	8,850	
	Totals	<u>131,109</u>	<u>136,879</u>	<u>71,433</u>	<u>135,066</u>	<u>140,326</u>	

Fund		Department		Division			Account Number	
General		Finance/Administration		Municipal Court			030.038	
Contractual Services				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			284	360	315	315	315
520.251	Miscellaneous Contractual			6,565	7,250	3,700	6,200	7,250
520.260	Printing & Binding			2,821	3,500	1,751	2,200	3,500
520.261	Professional Services			22,193	32,000	17,057	28,000	33,250
520.277	Training & Continuing Education			2,473	3,887	3,094	3,800	841
	Totals			<u>34,336</u>	<u>46,997</u>	<u>25,917</u>	<u>40,515</u>	<u>45,156</u>

Fund		Department	Division			Account Number
General		Finance/Administration	Municipal Court			030.038
Commodities		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
530.313	Departmental Supplies	576	2,700	0	200	2,200
	Totals	<u>576</u>	<u>2,700</u>	<u>0</u>	<u>200</u>	<u>2,200</u>

Fund	Department	Division	Account Number
General	Finance/Administration	Municipal Court	030.038
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	315	Various memberships and subscriptions
520.251	Miscellaneous Contractual	7,250	REJIS - 6,500 Court software maintenance contract - 750
520.260	Printing & Binding	3,500	Court files, receipts and all other printed materials
520.261	Professional Services	33,250	Judge - 22,000 Subs - 5,000 Jail Services - 4,000 Interpreter Services - 2,000 Data Destruction - 250
520.277	Training & Continuing Education	841	Various seminars and meetings
530.313	Departmental Supplies	2,200	Cash register - 1,500 Desktop copier - 500 Misc. office supplies - 200



2002 ACCOMPLISHMENTS POLICE DEPARTMENT

- Completed a move from a rented storefront facility in the Chesterfield Valley to the new Police Department area of the Chesterfield City Hall. This move was completed without any loss of police services to any person within the City of Chesterfield.
- Continued the Permanent Sector Assignment Program for patrol officers and detectives to assure rapid response and continuity of service.
- Maintained a daily minimum staff of eight on-duty units (including supervisor).
- Targeted high accident locations for specific violations identified as contributing factors.
- Provided a minimum of forty hours of in-house law enforcement training to each commissioned police officer. Training included “active shooter” program, which allowed officers to become familiar with area schools and prepare for a crisis situation.
- All employees received cultural diversity training through the Holocaust Museum.
- Supported Special Olympics Plane Pull to raise funds for St. Louis Special Athletes.
- Coordinated the Chesterfield Police Department Citizen Police Academy, a ten-week police familiarization course with a total attendance of fifteen residents.
- Coordinated one Chesterfield Police Department Teen Police Academies, a seven week familiarization course designed for adolescents. A total of 15 adolescents participated in the session.
- Facilitated a partnership with the Parkway School District to continue the assignment of four officers as School Resource Personnel. Two of these officers continue to be federally funded.
- Continued the assignment of four officers as members of the “St. Louis County Weapons of Mass Destruction/Domestic Terrorism Response Unit”.
- Coordinated a program rewarding drivers for courteous driving and seat belt compliance as well as undertaking a program to combat “Road Rage” through aggressive enforcement.
- Provided computer based training to all officers specifically targeted to criminal and Missouri law.
- Utilized Federal Highway Funding to continue staffing the position of Workforce Safety Officer and provided safety workshops to over 1,100 business people.

- Utilized an Alcohol/Tobacco Violations Officer to enforce city ordinances against use of alcohol/tobacco by minors, as well as enforcement of illegal sales of alcohol/tobacco to minors.
- With the assistance of twenty-four youth volunteers from area high schools, conducted the nationally recognized Safety Town Program for 186 area pre-school children.
- Participated in a state mandated police officer re-certification program through the Missouri POST Commission.
- Provided Council-approved vehicle replacement plan to assure a well-maintained professional fleet of police vehicles.
- Effected 1,299 adult arrests and 427 juvenile referrals.
- DWI arrests reflected an increase of 6%.
- Facilitated school based D.A.R.E. (Drug Abuse Resistance Education) programs conducted at area elementary, and middle schools, serving over 850 students.
- Continued a five-year protective vest replacement program to assure officer safety.
- Maintained a Police Reserve Unit of 11 Reserve Officers.
- Conducted “Buckle Up Your Children” inspection with rewards for compliance and provided information and demonstration on the proper use of child restraint devices.
- Utilized a State Traffic Grant, providing funds to pay officers’ overtime pay for DWI detection and hazardous driving enforcement.
- Facilitated the Police Chief’s Adolescent Police Advisory Board with the Parkway School District.
- Conducted a “mock” assessment in preparation for the assessment phase of accreditation from the Commission on Accreditation for Law Enforcement Agencies (C.A.L.E.A.).
- Provided a Detective to serve as a team leader on the County’s Regional Computer Crimes Education & Enforcement Group (RCCEEG).
- Implemented a program of cultural sensitivity training for all officers: with the cooperation of the Jewish Holocaust Museum, all current and future officers participate in a tour and lecture session at the Museum.

- Provided equipment and training to officers to allow for “less than lethal” alternatives to certain dangerous situations.
- Established a program expanding the role of Police Department citizen volunteers by the implementation of Community Emergency Response Training (CERT) and Volunteers In Policing (VIP). These groups of fifty-five volunteers stand ready to assist the Police Department during a time of disaster as well as routine services.
- Other data/trends:

	Actual				Projected	
	1998	1999	2000	2001	2002	2003
Number of police officers/1000 population	1.82	1.94	1.82	1.82	1.82	1.79
Number of police officers per square mile	2.35	2.50	2.59	2.59	2.59	2.53
Response time (in minutes)	5.20	5.10	6.40	4.62	5.10	4.90
Ratio of police budget to population	118.50	128.52	126.57	133.64	130.36	145.01
Ratio of police budget/officer	\$65,136	\$66,335	\$69,689	\$73,584	\$71,779	\$81,767
Cost/call for police services	\$122	\$129	\$125	\$129	\$121.16	\$119.61
Calls/officer	534	515	559	569	537	683
Police officer/mile of street	0.51	0.55	0.57	0.53	0.57	0.57
Percent non-uniformed to uniformed	10.4%	11.0%	10.6%	10.6%	16.7%	17.0%
Turnover ratio-uniformed officers	5.19%	7.32%	5.88%	7.06%	5.00%	2.40%



2003 GOALS POLICE DEPARTMENT

- Goal:** Provide a sense of security and protection to the citizens of Chesterfield and all of those that work or travel within its borders. Provide timely responses to all calls with a direct emphasis on minimizing loss of life and property.
- Strategy:** Maintain current staffing pattern of requiring a minimum of seven marked police units on the street during peak demand times.
- Goal:** Receive professional accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA).
- Strategy:** Review and amend as necessary, all departmental orders, training manuals, and bulletins to comply with and meet the professional standards set for all departments worldwide. Have CALEA conduct an "assessment" of the department to verify that the department meets the standards set forth and issue the department international accreditation.
- Goal:** To maintain competent staff in order to ensure the delivery of quality service to the community.
- Strategy:** Recruit and train quality employees with an emphasis on developing leadership skills and encourage all employees to seek higher education goals. Evaluate employees based on a defined standard.
- Goal:** Seek trained adult volunteers to help with special events and emergency needs for manpower.
- Strategy:** Maintain a Police Reserve Unit of trained and equipped volunteers that assist with normal police activities, especially during special events or emergency conditions. Conduct two Citizen Police Academies with the intent of introducing citizens to the mission and role of the Police Department and the need for civilian volunteer help.
- Goal:** Provide additional safety and security to traffic and sector officers during routine police stops.
- Strategy:** Equip and require the use of in-car video recording units in patrol cars so that all traffic stops will be recorded.
- Goal:** Provide for the redeployment of the equivalent time of 2.6 officers to Community Policing projects.

Strategy: Utilize in-car computers furnished under a U.S. Department of Justice Grant, to save officer time in preparing reports, running record checks, and accessing mugshots and use the saved time to assign community based programs to the officers.



Goal: Provide a safe and secure learning environment for students within the City.

Strategy: Maintain current cooperative salary agreement to provide four officers to the Parkway School District as School Resource Officers.

Goal: Insure that all commissioned officers maintain State certification by completing required training.

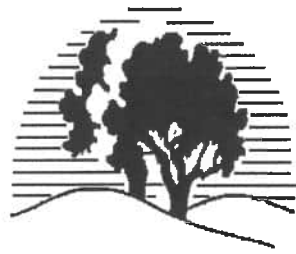
Strategy: Provide training, both in-house and academy based, to comply with the P.O.S.T. requirements for continued certification as a Peace Officer.

Goal: Pursue an aggressive program of reducing the number of vehicle accidents that cause death or serious injury.

Strategy: Utilize City of Chesterfield, Missouri State and Federal Highway Funds for the specific purpose of reducing or eliminating problems identified through the use of statistical data captured through the M.O.T.I.S. Computer System. Identify specific roads and intersections where problems exist; develop and implement an enforcement plan. Utilize specific programs such as "ReWARD" and "ERAD" to identify and reduce traffic incidents. Utilize funding from the Missouri Division of Highway Safety to expand efforts of "workplace traffic safety initiative" which is aimed at reducing the frequency and severity of motor vehicle accidents involving employees of various target employers throughout the City. Utilize four radar enforcement trailers to educate motorists as to their speed versus the posted speed limit.

Goal: Assure enhanced educational strategies as well as aggressive enforcement of all tobacco/alcohol/safety-related concerns.

Strategy: Maintain a "Zero Tolerance" policy for all alcohol and drug violations. Aggressively enforce the seizure of motor vehicles involved in drug related offenses. Continue to assign department drug enforcement personnel with an area-wide County Task Force to enhance the war on drugs. Incorporate an additional three (3) neighborhoods into the Neighborhood Watch Program. Provide "Safety Town" training to 200 pre-schoolers. Continue the assignment of one detective whose responsibility shall be to educate all facets of the community in strategies to reduce the possession and use of alcohol and tobacco by minors. Authorize this officer to implement enforcement strategies when necessary.



City of Chesterfield

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Fund General	Department Police	Division Police	Account Number 040.041
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Division Summary

Activity	Remarks
Police	<p>Provide 24-hour patrol of the City's residential and commercial area, as well as provide 24-hour coverage at the police station for citizen complaints/calls.</p> <p>Respond to all calls for service and criminal activities.</p> <p>Investigate and follow-up on all reported crimes.</p> <p>Apprehend, arrest and process criminals.</p> <p>Handle crime scene processing, evidence collection, preservation and storage.</p> <p>Investigate motor vehicle accidents, provide motorist assistance, and enforce traffic laws and ordinances. Direct and control traffic as needed and identify problem areas for selected enforcement.</p> <p>Prepare and maintain police reports, criminal histories and crime statistics. Process background checks, liquor license applications and other special permits.</p> <p>Create and maintain community programs to foster crime prevention, awareness and citizen involvement.</p> <p>Provide D.A.R.E. programs to all schools within the City.</p> <p>Provide, schedule, and monitor training for all employees.</p> <p>Assist Police Personnel Board with hiring of officers.</p>

Fund	Department	Division			Account Number	
General	Police	Police			040.041	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		5,336,313	6,028,050	3,090,132	5,894,928	6,106,801
Contractual		462,553	359,007	220,525	363,697	324,685
Commodities		185,279	148,625	94,076	145,950	147,300
Capital		270,534	337,376	322,061	344,150	193,500
Totals		6,254,680	6,873,058	3,726,793	6,748,725	6,772,286

<i>Personnel Schedule</i>	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Police Chief	1.00	1.00	1.00
Captain	3.00	3.00	3.00
Lieutenant	5.00	5.00	5.00
Sergeant	11.00	11.00	11.00
Police Officer	65.00	65.00	63.00
Executive Secretary	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Records Clerks	6.00	7.00	7.00
Totals	94.00	95.00	93.00

Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Personnel Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time	4,093,293	4,528,752	2,370,468	4,516,075	4,573,771		
510.113	Salaries - Overtime	65,026	60,000	26,239	49,478	60,000		
510.115	Police Holiday Pay	98,098	111,040	0	111,040	123,977		
510.120	Social Security	315,625	359,534	177,387	357,759	363,968		
510.122	Worker's Compensation	108,148	154,261	114,792	114,792	155,560		
510.124	Insurance - Health	289,135	377,911	188,911	333,120	392,566		
510.125	Insurance - Life	8,461	9,427	5,401	9,372	9,527		
510.126	Insurance - Dental	16,572	25,104	10,414	17,847	20,870		
510.127	Insurance - Disability	19,995	23,663	13,232	22,958	23,326		
510.130	Pension	321,961	378,358	183,288	362,487	383,236		
	Totals	<u>5,336,313</u>	<u>6,028,050</u>	<u>3,090,132</u>	<u>5,894,928</u>	<u>6,106,801</u>		

Fund		Department	Division			Account Number	
General		Police	Police			040.041	
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
520.221	Data Processing	2,286	5,000	1,295	1,295	4,600	
520.244	Investigative Expenses	254	1,000	47	500	1,000	
520.246	Maintenance & Repair-Building	1,405	4,500	52	52	0	
520.247	Maintenance & Repair - Equipment	5,760	8,000	7,141	9,300	6,000	
520.249	Memberships & Subscriptions	2,511	2,493	1,569	2,493	2,515	
520.251	Miscellaneous Contractual	303,461	269,344	167,365	275,000	253,970	
520.260	Printing & Binding	4,166	5,500	1,774	5,500	5,500	
520.261	Professional Services	8,103	14,015	5,740	14,015	15,000	
520.268	Rental - Equipment	10,981	12,000	8,602	13,000	2,500	
520.269	Rental - Buildings	59,332	0	8,400	8,400	0	
520.276	Telephone	8,715	0	126	126	0	
520.277	Training & Continuing Education	31,088	32,155	16,754	32,155	33,600	
520.285	Utilities - Electric	14,465	0	0	0	0	
520.286	Utilities - Gas	1,598	0	0	0	0	
520.287	Utilities - Water	768	0	0	0	0	
520.288	Utilities - Sewer	734	0	26	126	0	
520.295	Mall Office Expenses	6,927	5,000	1,635	1,735	0	
	Totals	<u>462,553</u>	<u>359,007</u>	<u>220,525</u>	<u>363,697</u>	<u>324,685</u>	

Fund		Department		Division			Account Number
General		Police		Police			040.041
Commodities		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
530.312	Crime Prevention Supplies	3,265	5,500	942	5,500	5,870	
530.313	Departmental Supplies	110,054	79,675	65,837	82,000	75,880	
530.315	Safety Town Supplies	0	0	-137	0	0	
530.321	Investigative Supplies	4,126	6,000	3,281	6,000	6,300	
530.325	Miscellaneous Supplies	1,235	1,250	849	1,250	1,250	
530.343	Uniforms	50,403	56,200	22,508	50,200	56,200	
530.350	Non-capital Computer Equipment	16,196	0	796	1,000	1,800	
	Totals	<u>185,279</u>	<u>148,625</u>	<u>94,076</u>	<u>145,950</u>	<u>147,300</u>	

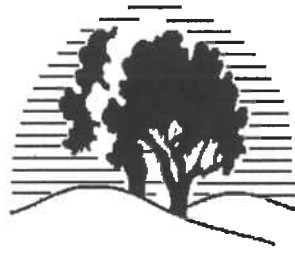
Fund		Department		Division		Account Number	
General		Police		Police		040.041	
Capital Expenditures		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
540.405	Buildings	0	0	5,999	5,999		0
540.410	Capital Computer Equipment	0	86,376	64,287	86,376		0
540.440	Machinery & Equipment	0	8,000	0	0		0
540.460	Automobiles & Trucks	270,534	243,000	251,775	251,775		193,500
	Totals	<u>270,534</u>	<u>337,376</u>	<u>322,061</u>	<u>344,150</u>		<u>193,500</u>

Fund General	Department Police	Division Police	Account Number 040.041			
Capital Outlay Request						
Full Account Number 001-040-041-540.460						
Description Replacement Patrol Vehicles			No# Requested 9	Unit Cost \$21,500	Total Cost \$193,500	
Explain reason for request (describe use and workload) To replace high milage patrol vehicles				No# of similar units on hand 32	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
9 Vehicles	Chevrolet & Ford	Up to 5 years	Sell at Auction			
What source was used for unit cost? State Bid						
Other remarks						

Fund	Department	Division	Account Number
General	Police	Police	040.041
Line Item Details		2003	
Account Number	Account Title	Request	Details
520.221	Data Processing	4,600	Specialized police software and updates - 1,000 InCar Computer Updates - 1,500 REJIS Software Updates - 1,500 Leads On Line - 600
520.244	Investigative Expenses	1,000	Investigative Expenses (e.g. Major Case Activation)
520.247	Maintenance & Repair - Equipment	6,000	Mobile Radio Repair Contract - 4,000 Spare parts for service pistols - 500 Other Equipment Repair - 1,500
520.249	Memberships & Subscriptions	2,515	Various memberships and subscriptions
520.251	Miscellaneous Contractual	253,970	County dispatching - 201,585 REJIS - 35,485 Vehicle Changeover - 12,400 Mobile phones - 3,000 County photo processing - 1,000 Lab tests - 500
520.260	Printing & Binding	5,500	Missouri traffic tickets - 2,200 Police Officers' MO Law Update Books - 1,200 Racial Profiling Forms - 500 Victim forms, other special forms, receipts - 500 Record Room forms and envelopes - 800 Envelope evidence/tags - 300
520.261	Professional Services	15,000	On Site Assesment for C.A.L.E.A. - 10,000 Medical checks for prisoners when needed due to illness or other circumstances - 5,000
520.268	Rental - Equipment	2,500	Pagers - 1,800 Identa-Kit - 700 (Note: Copiers transferred to Central Services in 2003.)
520.277	Training & Continuing Education	33,600	Various seminars and meetings
530.312	Crime Prevention Supplies	5,870	Special Event Material - 1,850 Miscellaneous D.A.R.E. Supplies - 2,770 Crime Prevention Supplies - 1,010 Citizen/Teen Police Academy - 240
530.313	Departmental Supplies	75,880	Ammunition - 12,800 Mobile Radios (6 @ 2,000) - 12,000 Vehicle Radar Unit (1 @ 2,000) - 2,000



Fund	Department	Division	Account Number
General	Police	Police	040.041
<i>Line Item Details (continued)</i>		2003	
Account Number	Account Title	Request	Details
530.321	Investigative Supplies	6,300	Portable radios (10 @ 850) - 8,500 Vests (20 @ 400) - 8,000 Light bars (3 @ 1,400) - 4,200 InCar Video Camera System (2 @ 3,450) - 6,900 Cassette recorders (15 @ 100) - 1,500 Traffic flares - 2,000 Portable radio batteries (30 @ 60) - 1,800 Record Room supplies - 1,000 Range supplies - 1,200 Pepper mace (20) - 400 Rechargeable flashlights (5 @ 80) - 400 Prisoner cages (2 @ 1,400) - 2,800 Light bar lenses (10) - 1,110 Miscellaneous equipment/supplies - 900 ARK Radio equipment holders (1) - 240 Code 3 control boxes (6) - 1,800 Bullet proof vest covers - 250 Sage "Less then Lethal" Supplies - 1,630 PBT Breath Testers (6 @ 400) - 2,400 Prisoner Restraint Chair - 1,500 Police Bicycle - 550
530.325	Miscellaneous Supplies	1,250	Film and video tape - 2,800 Crime scene processing supplies - 1,500 Breathalyzer, drug testing & traffic investigation supplies - 1,500 Batteries - 500
530.343	Uniforms	56,200	Prisoner Food - 1,100 Confidential Investigative Fund - 150
530.350	Non-capital Computer Equipment	1,800	New and replacement uniforms for commissioned officers - 49,000 Clothing allowance for 10 detectives - 7,200
540.460	Automobiles & Trucks	193,500	Air Card for Laptop Computers (2 @ 900) - 1,800 See attached detail



City of Chesterfield

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2002 ACCOMPLISHMENTS CITY ADMINISTRATOR

- Coordinated efforts involved with moving all City governmental operations to new City Hall and adjusted policies/procedures to facilitate same; identified multiple opportunities for improved interaction and cooperation among departments.
- Assisted in planning and coordination for successful "Open House" at new City Hall; invited former elected officials and local dignitaries and advertised event to encourage attendance by all residents.
- Coordinated discussion and approval of changes to Sewer Lateral Repair Program.
- Coordinated selection process for Airport Consultant and then interacted with consultant during entire process, culminating with acceptance/approval of final report by City Council.
- Assisted consultant hired to complete community engagement process regarding parks and recreation; coordinated with Mayor, City Council and consultant for public process to present findings and recommendations.
- Coordinated entire process, as authorized by City Council, to "pass-through" TIF District revenues to all underlying taxing jurisdictions and arranged meetings, wherein Mayor made personal presentations of checks to said jurisdictions.
- Conducted ultimate review of all City "Newsletters", for accuracy and content; wrote multiple articles for "Newsletters" during the year.
- Implemented extensive changes, approved by City Council, regarding the posting and conduct of "executive sessions".
- Worked directly with representatives from "Stages - St. Louis" to plan/conduct major "Welcome to Chesterfield" event; interacted on a regular basis with Stages officials and coordinated information flow and press releases.
- Coordinated submission of application for grant funds from Metropolitan Parks Commission.
- Participated in meetings and discussions with parents of students at St. Joseph Institute for the Deaf, regarding "cochlear implants" and the impact of recreational equipment design on their children.

- Coordinated City response and provided information and encouragement to both Junior Achievement and Junior Chamber International regarding their relocation to Chesterfield.
- Coordinated major refunding of outstanding TIF District notes and the issuance of revenue improvement bonds.
- Served on St. Louis Area Insurance Trust, a self-insurance pool, representing Chesterfield as member of Board of Directors.
- Worked with both Rockwood and Parkway regarding joint development of parks and on-going maintenance of all facilities constructed.
- As directed by City Council, completed analysis of "Landings at Spirit Golf Course" and developed a recommendation that the facility could and should continue to operate commercially, without City involvement, which was ultimately accepted by City Council.
- Elected to the Board of Directors of the Missouri Municipal League.
- Completed 25 years of service as a member of the International City Management Association, with 14 of those years as City Administrator in Chesterfield.
- Interacted directly with Midwest Waste and its customers, to insure delivery of solid waste collection services; answered questions and provided information regarding rates and services; coordinated process by which Midwest Waste surveyed its customers and provided results to City Council; served as area-wide coordinator of Midwest Waste Consortium, representing cities served by Midwest Waste.
- Interacted, on a regular basis, with both the Missouri Department of Transportation and the St. Louis County Department of Highways and Traffic regarding traffic issues and concerns in Chesterfield, involving both State and County roads.
- Represented the City in multiple meetings regarding possible Federal reimbursement of funds spend by City to construct and improve the Monarch-Chesterfield Levee; interacted with the Levee District on this and other issues.
- Served as a member of the "Chamber Understanding City Operations" Committee and attended monthly meetings, answering questions and providing information regarding City operational issues.
- Worked to prepare and submit Five-Year Budget to City Council, for 2003-2007 which was adopted by City Council.
- Coordinated process of adjusting Fiscal Year 2002 Budget, to address revenue shortfalls and reduce expenditures, accordingly.

- Coordinated multiple meetings involving preparation of Fiscal Year 2003 Budget; interacted with the Mayor and Chairperson of Finance and Administration Committee, discussing how best to address overall reductions in expenditures; attended City Council Work Sessions regarding the proposed budget and implemented all decisions made; conducted public hearing regarding proposed Fiscal Year 2003 Budget.
- Developed recommendation for amending pay plan, on an annual basis, based on Consumer Price Index (CPI); approved by Finance and Administration Committee and City Council.
- Coordinated process of refinancing Public Works Maintenance Facility outstanding debt.
- Reviewed performance by Charter Communications and recommended extension of non-exclusive franchise, based upon their completion of system-wide digital upgrade.
- Facilitated discussions with representatives of Westland Acres regarding possible boundary adjustment with the City of Wildwood and the City of Chesterfield.
- Represented the City of Chesterfield, at a variety of meetings, throughout the year, involving neighboring cities, the Lafayette Area Mayor's Organization, Lafayette Administrators and Managers Organization, the West Olive-141 Managers Group, the St. Louis Area City Management Association, the Chesterfield Chamber of Commerce, Chesterfield-Ballwin Area Organization, Missouri City Management Association, St. Louis County Municipal League, Missouri Municipal League, East-West Gateway Coordinating Council.
- Attended meetings of City Council and City Council Committees and worked to prepare agendas and packets of information for each meeting.
- Coordinated and assisted with the transition of new Councilmembers, following the April, 2002 election.
- Recommended extension of current contract with Chesterfield Community Development Corporation (CCDC) for professional services associated with the Chesterfield Valley redevelopment, flood control and levee design.
- Coordinated and participated in Mayor/City Council/Staff special workshop regarding parks and recreation.
- Coordinated dedication of "Lawrence J. Grosser Memorial Plaza" at City Hall.
- Attended numerous meetings and coordinated discussion with Parkway School District involving possible "Chapter 100" regarding redevelopment of Pharmacia site.
- Assisted Mayor and City Council in communicating positions on a variety of issues throughout the year.



2003 GOALS CITY ADMINISTRATOR

Goal: Promote the City of Chesterfield as the City of choice in the St. Louis region within which to live, work, play and visit.

Strategy: Continue to actively participate in national, regional and local organizations. Attend seminars and presentations. Coordinate staff participation in community groups and events.

Goal: Stress the continued need to provide accurate and complete information, in a responsive manner, to residents and businesses.

Strategy: Work with all Departments of the City to insure that accurate and complete information is provided, via the City's website, on the phone and in person. Implement changes to insure accuracy and coordination of the posting of information on the City's website and seek ways to expand the availability of information and the ability to conduct business, using those resources. Work to insure that our entire organization continues to understand the importance of responding to all inquiries and to providing assistance as "problem solvers", in a timely manner.

Fund	Department	Division	Account Number
General	City Administrator	City Administrator	050.051
Division Summary			
Activity		Remarks	
City Administrator		<p>The City Administrator is the Chief Appointed Officer of the City, responsible to the Mayor and City Council for the administration of all affairs of the City coming under his jurisdiction. He supervises all departments, sees that all laws and ordinances are enforced and all contracts are kept and performed and makes recommendations to the City Council regarding City operations and policy.</p>	

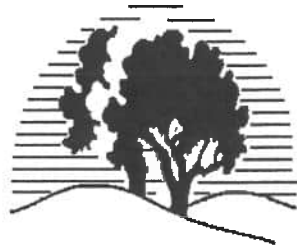
Fund	Department	Division			Account Number	
General	City Administrator	City Administrator			050.051	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		153,677	183,188	97,596	184,444	190,058
Contractual		6,818	6,695	4,753	6,640	4,130
Totals		160,494	189,883	102,349	191,084	194,188

<i>Personnel Schedule</i>		Number of Employees		
Position Title		2001 Actual	2002 Authorized	2003 Requested
City Administrator		1.00	1.00	1.00
Administrative Assistant		1.00	1.00	1.00
	Totals	2.00	2.00	2.00

Fund		Department		Division			Account Number	
General		City Administrator		City Administrator			050.051	
Personnel Services				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			117,194	140,387	73,114	139,041	142,673
510.113	Salaries - Overtime			0	0	190	440	0
510.120	Social Security			7,516	10,740	6,059	10,670	10,914
510.122	Worker's Compensation			305	354	290	290	390
510.124	Insurance - Health			7,140	7,879	4,320	9,978	11,760
510.125	Insurance - Life			472	512	316	548	518
510.126	Insurance - Dental			438	319	324	556	611
510.127	Insurance - Disability			596	716	441	763	728
510.129	Deferred Compensation			8,500	11,000	6,019	11,000	11,000
510.130	Pension			11,516	11,281	6,523	11,158	11,464
	Totals			<u>153,677</u>	<u>183,188</u>	<u>97,596</u>	<u>184,444</u>	<u>190,058</u>

Fund		Department		Division			Account Number
General		City Administrator		City Administrator			050.051
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
520.249	Memberships & Subscriptions	980	1,230	1,170	1,500	1,630	
520.251	Miscellaneous Contractual	1,041	1,200	481	975	1,000	
520.268	Rental - Equipment	165	165	165	165	0	
520.277	Training & Continuing Education	4,632	4,100	2,938	4,000	1,500	
	Totals	<u>6,818</u>	<u>6,695</u>	<u>4,753</u>	<u>6,640</u>	<u>4,130</u>	

Fund General	Department City Administrator	Division City Administrator	Account Number 050.051
Line Item Details		2003 Request	Details
Account Number	Account Title		
520.249	Memberships & Subscriptions	1,630	Various memberships and subscriptions
520.251	Miscellaneous Contractual	1,000	Car phone for City Administrator
520.277	Training & Continuing Education	1,500	Various seminars and meetings



City of
Chesterfield

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2002 ACCOMPLISHMENTS PLANNING

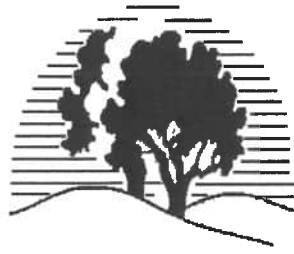
- Coordinated the update of the Chesterfield 2002 Comprehensive Plan, including four citizen advisory committee meetings, one community-wide meeting, seven Planning Commission Committee of the Whole Meetings and one joint meeting of the Planning and Zoning Committee and Public Works/ Parks Committee of City Council.
- Coordinated the process to begin the update of the Zoning Ordinance.
- Worked with the Police Department to add their expertise to the planning process using Crime Prevention Through Environmental Design (CPTED) as a basis for comments regarding plans that have been sent to them on developments.
- Received the Planning Award 2002 from the State of Missouri American Planning Association for The Planning Projects Database.
- Worked on Property Maintenance Code for the City of Chesterfield with the Planning and Zoning Committee of City Council.
- Facilitated an educational workshop for the Planning Commission on traffic.
- Planning Commissioners attended a workshop sponsored by the St. Louis American Planning Association.
- Began monthly meetings with CCDC to discuss development issues.
- Attended Ward 1 Trustee meeting to discuss planning and zoning enforcement issues.
- Created a database for all actions taken by the Planning and Zoning Committee.
- Attended the local chapter of the American Planning Association and St. Louis Area Code Enforcement Officers to maintain up-to-date information and training.
- Continued the on-line project tracking application enabling the community to keep informed about projects under review by the Department of Planning.
- Assisted the newly formed Landmark Preservation Commission in the development procedures and processes to be used for future Landmark designations.

- Members of the Landmark Preservation Commission attended the Historic Preservation Commission Training Seminar and the Missouri Certified Local Government (CLG) Forum.
- Actively participated in the Advisory Committee for the FAR 150 Airport Noise Compatibility Study for Spirit of St. Louis Airport.
- Reviewed and presented the following items to the Planning Commission/City Council :
 - 10 rezoning petitions
 - 46 site development plans
 - 3 site plans
 - 17 plats
 - 11 ordinance amendments
 - 2 Commercial Service Procedures
 - 1 Conditional Use Permit
- Coordinated special Planning Commission Committee meetings:
 - 1 Landscape meeting
 - 3 Ordinance Review meetings
 - 4 Architectural Review meetings
 - 7 Comprehensive Plan meetings
- Reviewed and presented 53 items to the Architectural Review Board.
- Reviewed and presented 9 variances to the Board of Adjustment.
- The Landmark Preservation Commission had 8 meetings.
- Reviewed and issued 24 Landscape Bonds
- Reviewed 12 Tree Preservation Studies.
- Handled 3,306 requests for information through the “Planner of the Day” program.
- Issued 1,277 zoning approvals for construction.
- Actively worked with property owners on the demolition of 20 problem structures.
- Mailed 184 written zoning citations.
- Worked with the Prosecuting Attorney and issued 42 summonses for nuisance and zoning violations.
- Investigated 222 work orders from the Customer Service Center.



2003 GOALS PLANNING

- Goal:** Provide effective and efficient staff assistance to the City Council, Planning Commission, Board of Adjustment, Architectural Review Board, Landmark Preservation Commission and the Development Community.
- Strategy:** Maintain current level of service while achieving optimum efficiency.
- Goal:** Work with Planning Commission, Board of Adjustment, Architectural Review Board and Landmark Preservation Commission in clarifying their role in the planning process.
- Strategy:** Develop a procedures manual for each board and commission, detailing their organizational duties in the planning process.
- Goal:** Coordinate the Comprehensive Plan Update through adoption.
- Strategy:** Provide staff support for the update of the Comprehensive Plan.
- Goal:** Coordinate the Zoning Ordinance Update through adoption.
- Strategy:** Provide staff support for the update of the Zoning Ordinance.
- Goal:** Develop ways of improving the information the Department provides to the public.
- Strategy:** Fully utilize the technological systems available to the Department.
- Goal:** Develop an accurate record of the proposed and remaining development of Chesterfield Village.
- Strategy:** Prepare an accurate history of development in the Chesterfield Village area.
- Goal:** Improve the Public Hearing signage.
- Strategy:** Create a new sign that is easier to handle and more attractive while maintaining its usefulness.



City of Chesterfield

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Fund	Department	Division	Account Number
General	Planning	Planning & Zoning	060.061
Division Summary			
Activity		Remarks	
Comprehensive Planning		Provide long- and short-range planning for the City. Prepare and submit Plans of Intent for annexations to County Boundary Commission. Develop and maintain data base on the City.	
Inspection and Enforcement		Inspect zoning and nuisance violations; pursue abatement and appear in Court, as required.	
General Public Contact		Meet citizens, developers and consultants concerning Zoning and Subdivision Ordinance requirements and the City's Comprehensive Plan.	
Subdivision Ordinance Adm.		Review and present reports on subdivision plats; review subdivision variance requests.	
Board of Adjustment		Assist public with Board of Adjustment variance requests and serve as technical advisor to the Board.	
Zoning Ordinance Admin.		Analyze, review, prepare and present reports to the Planning Commission; review site plans; maintain official zoning map of the City.	

Fund	Department	Division			Account Number	
General	Planning	Planning & Zoning			060.061	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		493,630	579,293	294,313	565,506	581,467
Contractual		99,067	180,792	14,180	133,250	90,907
Commodities		11,875	5,033	2,423	3,828	4,844
Totals		604,573	765,118	310,916	702,584	677,218

<i>Personnel Schedule</i>		Number of Employees		
Position Title	2001 Actual	2002 Authorized	2003 Requested	
Planning Assistant	1.00	1.00	1.00	
Intern	0.62	0.62	0.62	
Administrative Secretary	1.00	1.00	1.00	
Executive Secretary	1.00	1.00	1.00	
Planning Technician	1.00	1.00	1.00	
Project Planner	5.00	5.00	5.00	
Assistant Director Planner	1.00	1.00	1.00	
Director of Planning	1.00	1.00	1.00	
Totals	11.62	11.62	11.62	

Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
Personnel Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time	407,700	448,528	237,070	451,463	460,925		
510.112	Salaries - Part-Time	6,353	7,500	2,530	7,035	7,500		
510.113	Salaries - Overtime	336	5,000	315	779	2,000		
510.120	Social Security	30,993	35,269	18,027	35,135	35,988		
510.122	Worker's Compensation	1,262	1,162	1,610	1,610	2,351		
510.124	Insurance - Health	23,714	39,682	16,173	28,409	34,170		
510.125	Insurance - Life	954	1,076	619	1,077	1,108		
510.126	Insurance - Dental	1,150	2,232	894	1,532	2,017		
510.127	Insurance - Disability	1,954	2,287	1,316	2,287	2,351		
510.130	Pension	19,215	36,557	15,760	36,179	33,057		
	Totals	<u>493,630</u>	<u>579,293</u>	<u>294,313</u>	<u>565,506</u>	<u>581,467</u>		

Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
Contractual Services				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
520.210	Advertising			6,212	7,500	1,431	4,025	6,600
520.221	Data Processing			1,799	1,800	0	1,800	1,800
520.249	Memberships & Subscriptions			1,727	1,838	1,092	1,838	2,167
520.251	Miscellaneous Contractual			1,355	8,800	1,270	4,150	5,500
520.260	Printing & Binding			3,348	14,500	371	4,500	7,500
520.261	Professional Services			80,990	141,524	9,161	113,113	59,200
520.268	Rental - Equipment			94	100	94	94	0
520.277	Training & Continuing Education			3,543	4,730	761	3,730	8,140
	Totals			<u>99,067</u>	<u>180,792</u>	<u>14,180</u>	<u>133,250</u>	<u>90,907</u>

Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
Commodities				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
530.313	Departmental Supplies			6,302	4,283	2,344	3,578	4,594
530.343	Uniforms			241	750	79	250	250
530.350	Non-capital Computer Equipment			5,332	0	0	0	0
	Totals			<u>11,875</u>	<u>5,033</u>	<u>2,423</u>	<u>3,828</u>	<u>4,844</u>

Fund	Department	Division	Account Number
General	Planning	Planning & Zoning	060.061
Line Item Details		2003	
Account Number	Account Title	Request	Details
520.210	Advertising	6,600	Public Hearing Notices Planning Commission - 4,800 Board of Adjustment - 600 Landmark Preservation Commission - 1,200
520.221	Data Processing	1,800	Metroscan Membership
520.249	Memberships & Subscriptions	2,167	Various memberships and subscriptions
520.251	Miscellaneous Contractual	5,500	County Computer Access - 350 Microfilm Copies - 1,000 Code Compliance/Demolition - 2,500 Director's Car Phone - 900 Portable Car Phone - 750
520.260	Printing & Binding	7,500	Departmental Printing (color maps, development guidelines and procedures) - 2,500 New Comp Plan and Zoning Ordinance - 5,000
520.261	Professional Services	59,200	T-Model training, update and traffic consultant - 50,000 Tree Consultant - 8,000 Board of Adjustment Recorder - 1,200
520.277	Training & Continuing Education	8,140	Various seminars and meetings
530.313	Departmental Supplies	4,594	Drafting Supplies - 200 Public Hearing Signs - 750 Plaques / Nameplates - 300 Miscellaneous Supplies - 844 Laptop Computer - 2,500
530.343	Uniforms	250	Boot/shirt replacement



2002 ACCOMPLISHMENTS PUBLIC WORKS/PARKS

- Conducted review of 860 plans for development.
- Reviewed 460 plot plans for new home, retaining wall and/or swimming pool construction.
- Expended 2,270 man-hours inspecting developments throughout the City.
- Managed escrow agreements guaranteeing the construction of public improvements in subdivisions. Nine new agreements were approved by Council in 2002.
- Inspected and administered contract for construction of required public improvements in Ladue Royal subdivision after developer default and attachment of escrow.
- Issued 23 grading permits.
- Issued 97 Special Use Permits for work on City rights-of-way.
- Issued 21 permits for work in the regulated flood plain.
- Issued 11 permits for installation of sprinkler systems.
- Re-evaluated, by direct inspection, the condition of approximately 1/2 of City's 160 miles of City maintained streets as part of our continual efforts to update and maintain the Department's multi-year pavement maintenance and reconstruction plan. This effort was also necessary to initiate work required by GASB 34.
- Established historical cost and age of all City streets, sidewalks, right of way, bridges, and street lights to meet the requirements of GASB 34.
- Completed 90 work orders requiring engineering analysis, expending 191 man-hours.
- Administered contract for design and received bids for a transportation enhancement project along Highway 340, consisting of the construction of sidewalks, landscaped medians, and modifications to the existing traffic signals.
- Administered and inspected the Residential Sanitary Sewer Lateral Repair Program, involving repairs to 88 laterals.

- Obtained Traffic Engineering Assistance Program (TEAP) grant and completed traffic sign inventory in pilot area using City GPS equipment. Development of Access application for management of system is 85% complete.
- Completed development of menu driven Geographic Information System (GIS) and installed a public access workstation in lobby of City Hall.
- Incorporated Snow Routes into GIS and issued new, larger route maps to address drivers' needs.
- Installed GPS units in snow plow vehicles and computers in supervisors' vehicles to enhance safety, efficiency and management decisions.
- Developed Project Manual, including checklists and sample forms, to increase efficiencies of project management.
- Designed, bid, inspected and administered contract for construction of handicap access ramps on Appalachian Trail from Hitchcock Drive to Beaver Creek Road at a cost of \$30,800. This project was funded by a Community Development Block Grant.
- Administered design contract, procured easements, bid, inspected and administered construction contract for repairs to the storm sewer system near 14459 Britannia Drive and design of repairs.
- Administered contract for design of a pathway and associated amenities along Chesterfield Parkway.
- Administered contract for construction of bio-engineering stabilization for Bridle Creek.
- Designed, bid, inspected and administered construction contract for repairs to the Timberlake Manor Parkway bridge at a cost of \$69,500.
- Designed, inspected and administered contract for whitetopping, a thin concrete overlay, 5632 square yards of asphalt pavement on Land-O-Woods Drive and Judson Manor Drive in Woodlake subdivision. Total cost of the project was \$171,600.
- Designed, bid and administered contracts for inspection and construction of 49,185 square yards of concrete street replacement at a cost of \$1,925,100.
- Administered contract for design, procured easements, bid, inspected and administered construction contract for the first phase of reconstruction of River Valley Drive, between Olive Blvd. and Ridge Trail Drive. Approximately 5,635 square yards of pavement were constructed at a cost of \$601,300.

- Administered contract for design, held public informational meeting, and attended association meetings regarding the reconstruction of River Valley Drive from Ridge Trail Drive to the Bath House of the River Bend subdivisions.
- Administered contract for design of the reconstruction of Old Baxter Road from the cul-de-sac at Brandywine Subdivision to Baxter Road.
- Inspected and administered contract for construction of the Bridle Creek Project utilizing state of the practice bio-engineering techniques.
- Administered contract for the development of a stormwater basin plan for the Meadowbrook Farm Stormwater Channel Project, which will utilize state of the practice bio-engineering techniques.
- Administered contract for design, and obtained bids for a transportation enhancement project along Highway 340, consisting of the construction of sidewalks, landscaped medians, and modifications to the existing traffic signals.
- Administered contracts for the maintenance of the HVAC system, and the maintenance of the grounds at City Hall.
- Hosted 23 functions/events held at City Hall on the weekends, expending 140 man-hours.
- Expended over 9,000 man-hours on various maintenance and janitorial tasks at City Hall and over 1,000 man-hours on various maintenance and janitorial tasks at the Public Works Facility.
- Participated in cooperative ventures with area organizations and agencies including the West County Family YMCA, Chamber of Commerce, St. Louis County Parks & Recreation, Missouri Department of Natural Resources, Hershey Track and Field, NFL Gatorade Punt, Pass & Kick, Friends of Chesterfield Parks, Arts Commission, Drug Abuse Task Force, and the Beautification Commission; Pepsi Pitch, Hit & Run; Pepsi Dribble, Pass & Score; National Alliance for Youth Sports (Start Smart & National Youth Sports Coaches Association); St. Louis Audubon Society; Office of Wildlife Learning; St. Louis Master Gardener Speakers Bureau; St. Louis Zoo; Lafayette Older Adult Program; Faust Cultural Heritage Foundation.
- Utilized hundreds of hours of volunteer time and in-kind contributions from schools, businesses, committees, and the general public.
- Awarded two requests for Subdivision Beautification Grants.
- Coordinated the acceptance and placement of "Sunflowers," an oil painting by Julie Wiegand, in City Hall.

- Designed, bid, inspected and administered contracts for the replacement of plant material and the conversion of a drip irrigation system to a pop-up head irrigation system in the five medians on Chesterfield Parkway between Clarkson and Highway 40.
- Designed, bid, inspected and administered contracts for the addition of shrubs and grasses in the CVAC Parking Lot.
- Designed, bid, inspected and administered contract for the landscaping of the triangular parcel at Swingley Ridge and Olive by the Post Office.
- Bid, inspected and administered contracts for the installation of bulbs and grasses in the four quadrants at Timberlake Manor and Highway 40.
- Designed, bid, and administered the purchase of population signs made out of recycled plastic.
- Received grant from Wal-Mart for the purchase of native perennials.
- Received grant from the Ameren SmartLights program for the installation of lights on a soccer field at the Chesterfield Valley Athletic Complex.
- Held the City's 3rd Annual Turkey Trot Thanksgiving Day Run, which over 1,400 individuals participated.
- Installation and lighting of the CVAC parking lot, baseball field 1, and soccer field A.
- Worked with the Parkway School District in the design and administration of creating School-Parks at River Bend Elementary School and Green Trails Elementary School.
- Added ten new tournaments, leagues and major uses at CVAC.
- Hosted the American Amateur Youth Baseball World Series at the CVAC.
- Hosted the National Softball Association Women's 18 & over Fastpitch World Series.
- The CVAC fields were used a total of 207 days equaling over 7,000 hours of usage.
- Bid, inspected and administered contract for the re-grading and sprigging of Quickstand bermuda grass on one soccer field at the CVAC.
- Recertified as "Tree City USA".



Family Aquatic Park Daily Admissions

<u>Category</u>	<u>Participants</u>
Resident Child	3,413
Resident Adult	2,434
Resident Senior	272
General Child	8,968
General Adult	5,484
General Senior	239
Evening Resident Child	986
Evening Resident Adult	720
Evening Resident Senior	124
Evening General Child	1,275
Evening General Adult	789
Evening General Senior	43
Resident Family Pass Holders	14,057
General Family Pass Holders	472
Adult Pass Holders	54
Child Pass Holders	18
Employee Pass Holders	29
Group Discount Child	673
Group Discount Adult	193
TOTAL	40,793

Family Aquatic Park Season Passes/Resident I.D.'s

<u>Category</u>	<u>Number of Passes Issued</u>
Child Individual Passes	8
Adult Individual Passes	15
Employee Individual Passes	28
Employee Family Passes	53
Resident Family Passes	1,945
General Family Passes	172
Resident I.D. Cards	4,246
TOTAL	6,517

Recreation Programs and Participation

Program Name	Number of Participants				
	Resident	%	Non-Resident	%	Total
Boo Fest	151	75%	50	25%	201
Chesterfield Night at the Cardinals	37	100%	0	0%	37
NYSCA Coaches Clinics	43	96%	2	4%	45
Pool Parties	**	**	**	**	594
Breakfast with Santa	**	**	**	**	250
Conservation Programs	**	**	**	**	133
Dribble, Pass & Score	20	87%	3	13%	23
Hershey's Track & Field	22	65%	12	35%	34

Lafayette Older Adult Program	**	**	**	**	120
Pitch, Hit & Run	26	63%	15	37%	41
Punt, Pass & Kick (Local)	13	65%	7	35%	20
Punt, Pass & Kick (Sectional)	4	6%	68	94%	72
Summer Concert Series	**	**	**	**	17,250
Volunteer Beautification Workday		0%		0%	25
Adult Soccer League	**	**	**	**	90
Adult Softball Leagues	**	**	**	**	450
Start Smart Soccer	30	100%	0	0%	30
Swim and Dive Team	143	81%	33	19%	176
Swim Lessons (Group & Private)	373	86%	59	14%	432
Swim 'n' Trim Water Aerobics	22	96%	1	4%	23
Tuesday Tales (Oct & Nov only)	176	80%	44	20%	220
Turkey Trot	558	39%	865	61%	1423
TOTALS					21,689
* Estimate					
** Resident/Non-resident count not available					

- Distributed notices to area residents prior to initiating area wide improvements such as slab replacement, sidewalk repairs, and tree trimming.
- Distributed crew letters to residents after completion of area improvements, advising residents as to what work was done and who completed the work. These notices included the names of workers involved in the project and encouraged residents to contact specific personnel regarding any concerns.
- Bid and administered contract for select hazardous sidewalk replacement throughout the City.
- Bid and administered contract for repairs of storm sewers using epoxy joint repair method. This method makes minimal disturbance to area being repaired, and is used on repairs that are too deep in the ground for the city's maintenance crews to repair.
- Bid and administered contract for the placement of new furnaces in the Public Works Facility repair shop. New furnaces use recycled oil, to save on energy cost, and are an efficient way to dispose of used waste oil.
- Bid and administered the contract for the installation new vehicle lifts in the Public Works Facility repair shop.

- Sidewalk grinding was instituted to eliminate trip hazards on sidewalks that were less than two inches in height. Using this method, the Street Maintenance Division eliminated over 250 trip hazards, in 2002.
- Identified streets that needed joint repair that could be completed with the Partial Depth Concrete method as opposed to patching with asphalt. Eleven streets were addressed this way, maintaining the total concrete look. Twelve work orders were generated for partial depth patching in 2002 and all were completed, expending 3,292 man hours on this task.
- Inventoried and prioritized work order requests. Achieved the lowest number of outstanding work orders since the City's incorporation. The following table shows the status of work orders completed by the Maintenance Division in 2002:

Problem Identification	Reported in 2001	Completed of Reported in 2001	Total of Completed in 2001	Total Man-hours	Total Open
Curbs	28	28	32	645	0
Sidewalks	844	824	1105	6,649	20
Signs	207	201	215	691	9
Storm Sewers	87	81	91	1,528	6
Street Repair	109	102	121	6,407	7
Tree Trimming	477	460	485	754	17
Undermines	24	23	30	164	1
Slab Replacement	13	13	25	6,324	2
Totals	1,789	1,732	2,104	23,162	62

- Removed all identified dead or unrecoverable trees, minimizing threats to motorists or pedestrians.
- Continued systematically trimming trees in the R.O.W. by starting the fourth cycle of the four-year tree-trimming plan.
- Other data/trends:
- Other data/trends:

	Actual				Projected	
	1998	1999	2000	2001	2002	2003
Mtn workers/lane mile	0.12	0.12	0.10	0.12	0.12	0.09
Tons salt used/lane mile	8.61	7.52	9.87	7.19	8.53	8.53
Vehicles/rolling stock to mechanics	16.40	16.80	18.80	19.80	19.80	19.80
P/W street mtn. exp/ lane mile	\$7,362	\$7,219	\$7,970	\$6,312	\$6,239	\$6,357
Capital projects exp/capita	\$ 140.76	\$ 202.94	\$ 118.70	\$ 154.31	\$ 85.98	\$ 173.48
Capital projects exp/engineer	\$661,972	\$954,366	\$617,277	\$760,235	\$423,602	\$854,663
Capital projects exp/lane mile	\$19,859	\$28,631	\$18,518	\$22,569	\$ 12,498	\$ 24,604
Ratio of P/W exp to population w/capital	\$226	\$297	\$216	\$243	\$ 217.06	\$ 300.47
Ratio of P/W exp to population w/o capital	\$86	\$94	\$98	\$123	\$ 131.07	\$ 126.99
Lane miles/truck	8.11	8.11	6.82	7.44	7.49	7.67
Sq. yds contractual concrete work/ engineer	17,125	21,641	12,951	12,307	12,090	7,500



2003 GOALS PUBLIC WORKS/PARKS

Goal: Facilitate planning functions by continuing to organize data and facilitate access to information

Strategy: Scan images of improvement plans and grading permits for use on the computer network to enable employees to access them from their desks by May 1, 2003. Secure training for GIS Specialist to facilitate implementation of system City-wide. Propose policy regarding distribution of GIS data to the public and other agencies by May 1, 2003. Develop long range plan for development of GIS by March 1, 2003.

Goal: Plan and develop infrastructure to support orderly development in the City.

Strategy: Prioritize required infrastructure improvements in Chesterfield Valley and implement those improvements necessary to facilitate regional service concept. Develop streamlined enforcement process to maximize effectiveness of resources directed toward this effort by July 1, 2003. Direct resources to attaching subdivision escrows in developments that are not progressing in a timely manner.

Goal: Assure compliance with State and Federal regulations.

Strategy: Identify and procure radiation training for personnel. Perform audit of radiation safety procedures by November 1, 2003. Create archival system to facilitate access to statistical information included on floodplain permits, elevation certificates, letters of map amendment, and letters of map revision. Pursue approval of City's erosion control guidelines relating to Federal clean water regulations administered by the Missouri Department of Natural Resources. Finalize changes to subdivision escrow procedures required by changes to State law regarding requirements for releasing funds.

Goal: Provide facility maintenance services to the Chesterfield City Hall so that the buildings and grounds are safe, attractive and functional for the general public, public officials and staff.

Strategy: Develop and implement work standards and schedules. Develop preventive maintenance programs and manage preventive maintenance contracts for all building equipment. Provide training to all Building Attendants so that they can efficiently and effectively perform their duties.

Goal: Increase customers' understanding of Department's policies and procedures.

Strategy: Finalize brochure related to maintenance of open channels and erosion concerns. Develop brochures regarding acceptance standards for streets and requirements for pavement repair related to work on City right of way/Special Use Permits.

Goal: Assure safe and smooth-riding streets that will serve the residents and visitors to the City of Chesterfield.

Strategy: Every street in the City of Chesterfield is to be viewed by a Public Works employee no less than every once a month. Any potholes will be temporarily repaired, until a more permanent repair can be made. Maintain the streets to assure a smooth driving surface, and to protect the integrity of the street structure.

Goal: Improve organization efficiency of Public Works Maintenance personnel.

Strategy: Provide training and opportunity for advancement by allowing maintenance employees to become certified by professional organizations for their expertise in specific trades and operations. Establish crew assignments to facilitate maximum flexibility and productivity. Provide for regular personnel transfers between operations throughout the year, to cross-train employees and to allow for completion of training and level of experience.

Goal: Improve public awareness of Department operations and strive to improve contractor relations with area residents.

Strategy: Meet with area residents prior to initiating area improvements such as slab replacement, sidewalks repairs, and tree trimming. Meetings to occur prior to initiating area slab replacement and sidewalk repairs. Distribute crew letters to residents at the completion of area improvements. Advise residents as to what work was done and who completed the work via letter. Respond to citizen concerns within two weeks. Maintain tracking system for these concerns.

Goal: Provide continuous and safe sidewalks for pedestrian traffic within the City.

Strategies: Inventory and prioritize all sidewalk related "requests for action" from citizens that are currently on record. Initiate a comprehensive sidewalk survey, City-wide to ascertain the location and condition of the publicly maintained sidewalks. Investigate new requests for service, as they are received, so they can be scheduled and prioritized. Encourage Public Works employees to note and record sidewalk deficiencies and subsequently enter those records into the work order system. Prioritize sidewalks as to the danger they represent and according to their overall condition. Those which pose tripping hazards will be addressed as a priority repair. Others which may need to be repaired because of condition {cracking or undermining} and or grade {low spots which hold water} will be scheduled according to their severity and our operations in the area.

Goal: Repair storm water sewers which present a safety hazard to the citizens or cause flooding.

Strategy: Inventory and prioritize "requests for action" from citizens related to settlement on or around storm water structures or storm water threatening homes. Repair structures which represent an immediate threat in an expeditious manner. Bring to Council's attention for contracting purposes or further direction those repairs which are beyond the Department's abilities. Prioritize and schedule all other sewer repairs according to severity and our ability to complete them in conjunction with other repairs in the vicinity. Systematically view and inventory each storm sewer structure in the City, repairing and conducting maintenance on those requiring immediate action. Schedule future repairs to other structures which require more attention and/or repairs through contractual means.

Goal: Provide safe clearance for pedestrians and motorists on City maintained right-of-ways.

Strategies: Remove trees which are dead or are beyond recovery, such that they don't pose a threat to motorists or pedestrians. Larger trees or difficult removals will be accomplished by outside contractors. Address trees or dead limbs, which are manageable for city crews to remove, on a daily and/or an as-needed basis. Use maintenance crews to systematically trim trees in accord with the "Four-Year Tree Trimming Plan" to assure that each public street has its trees trimmed at least once every four years, clearing the passage on the sidewalks to a height of 10 feet and passage on the street to 12 feet between November and April.

Goal: Develop the resources necessary to implement a comprehensive community parks, recreation and arts system to serve the Chesterfield Community.

Strategy: Update the Parks Master Plan on an ongoing basis, using the information gained in the public engagement process, as well as input from the PRACAC and the community through open forums.

Goal: Improve the overall urban design of the City of Chesterfield through tree planting and landscaping.

Strategy: Provide staff liaison to the Beautification Committee, facilitating them with their work and goals. Implement elements of the Chesterfield Highway Beautification Plan by maintaining current projects. Apply to Missouri Department of Conservation for the Branch Out Missouri, Treescape, Communitree, and TRIM grants. Administer the Beautification grant program for plantings within the right-of-ways of major public streets. Develop an on-going beautification maintenance plan, which includes weeding, watering, and spraying of flower and tree beds.

Goal: Develop and implement an Operations Plan for the CVAC and maintain the operation plans for Central Park.

Strategy: Establish and implement operation plans for the above named facilities that enables the division to institute a high standard of maintenance and operation in the delivery of parks, recreation and arts services to Chesterfield residents and the visiting public.

Goal: Closely monitor the Pool and Concessions Management and Operations Contracts.

Strategy: Supervise contracts closely and establish better communications with these groups.

Goal: Plan and implement a cost-effective comprehensive community recreation program that maximizes existing community resources.

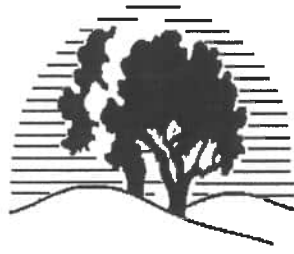
Strategy: Provide better marketing and promotion efforts and promote cooperative programs and events with other providers.

Goal: Hold and Sponsor at least two major championship tournaments for baseball at the Chesterfield Valley Athletic Complex.

Strategy: Work with other organizations (CCA, USSSA, AAYBA, NSA, Super Series etc) to actively pursue tournaments.

Goal: Provide more athletic league opportunities at the CVAC by maximizing usage.

Strategy: Strive to fill any open times in the schedule by working with outside organizations (American Legion, SLABA, AAYBA, YMCA, JCC etc). Hold and sponsor in-house leagues and tournaments to fill open times not utilized by outside groups.



City of Chesterfield

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Fund	Department	Division	Account Number
General	Public Works/Parks	Engineering	070.071
Division Summary			
Activity		Remarks	
Development & Plan Review		This activity involves ensuring proper compliance with development standards and other applicable standards and codes, and administration of escrows held to guarantee construction of public improvements.	
Project Engineering		This activity involves planning capital improvements, design of plans and specifications, and contract administration.	
Drafting & Mapping		This activity involves the preparation of plans for capital improvements, development of a City-wide GIS and preparation of various sketches, drawings and maps for City use.	
Construction Inspection		This activity involves inspection of capital improvement projects and various developments and improvements to ensure proper code and contract compliance.	
Floodplain Administration		This activity involves review of plans and issuance of permits for work in the floodway/floodplain designated by FEMA, pursuit of violations, and maintenance of records per FEMA requirements.	
Record Maintenance		This activity involves development and maintenance of records to be used as tools for planning in addition to archival record maintenance of public facilities.	
Department Administration		This activity involves budget preparation and control, personnel management, clerical and record keeping functions, and planning and evaluation of department programs.	
Public Service		This activity involves the handling of public service requests and public contact.	
Traffic Surveys		This activity involves taking traffic counts for evaluation of current conditions for future planning, and performance of minor traffic studies.	

Fund	Department	Division			Account Number	
General	Public Works/Parks	Engineering			070.071	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		823,653	959,747	491,196	927,288	976,063
Contractual		200,350	163,634	34,424	150,400	117,245
Commodities		56,328	45,038	30,065	38,000	33,500
Capital		90,093	130,250	60,785	92,475	0
Totals		1,170,424	1,298,669	616,470	1,208,163	1,126,808

Position Title	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Director/City Engineer	1.00	1.00	1.00
Deputy Director/Asst. City Engineer	1.00	1.00	1.00
Superintendent of Engineering	1.00	1.00	1.00
Civil Engineer	3.00	3.00	3.00
Sr. Engineering Construction Inspector	3.00	3.00	3.00
GIS Specialist	1.00	1.00	1.00
Sr. Engineering Technician	2.00	2.00	2.00
Executive Secretary	2.00	2.00	2.00
Administrative Secretary	1.00	1.00	1.00
Engineering Intern (2)	0.90	0.90	0.90
Totals	15.90	15.90	15.90

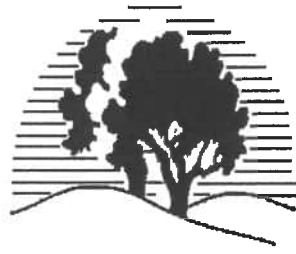
Fund		Department	Division			Account Number	
General		Public Works/Parks	Engineering			070.071	
Personnel Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		633,526	733,445	373,236	721,907	744,569
510.112	Salaries - Part-Time		26,409	20,600	16,458	26,854	22,000
510.113	Salaries - Overtime		6,872	7,950	1,304	2,489	7,950
510.120	Social Security		51,239	58,293	28,668	55,634	59,251
510.122	Worker's Compensation		5,422	7,493	6,393	6,393	8,729
510.124	Insurance - Health		43,191	62,747	31,709	54,229	64,817
510.125	Insurance - Life		1,433	1,681	940	1,592	1,713
510.126	Insurance - Dental		2,371	4,110	1,480	2,466	3,239
510.127	Insurance - Disability		3,145	3,741	2,084	3,513	3,797
510.130	Pension		50,044	59,687	28,923	52,211	59,998
	Totals		<u>823,653</u>	<u>959,747</u>	<u>491,196</u>	<u>927,288</u>	<u>976,063</u>

Fund		Department	Division			Account Number
General		Public Works/Parks	Engineering			070.071
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
520.210	Advertising	225	500	0	250	250
520.221	Data Processing	12,356	45,050	3,768	54,320	19,700
520.247	Maintenance & Repair - Equipment	2,389	2,575	1,658	2,080	2,265
520.249	Memberships & Subscriptions	3,005	3,830	2,788	2,960	3,530
520.251	Miscellaneous Contractual	107,348	62,195	14,927	49,500	46,000
520.260	Printing & Binding	-101	1,500	672	680	700
520.261	Professional Services	63,422	34,254	2,688	27,000	15,000
520.268	Rental - Equipment	1,232	1,185	1,108	1,110	23,800
520.277	Training & Continuing Education	10,474	12,545	6,814	12,500	6,000
	Totals	<u>200,350</u>	<u>163,634</u>	<u>34,424</u>	<u>150,400</u>	<u>117,245</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Engineering			070.071	
Commodities		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
530.313	Departmental Supplies	43,838	42,338	28,774	34,500	30,000		
530.343	Uniforms	4,537	2,700	1,291	3,500	3,500		
530.350	Non-capital Computer Equipment	7,953	0	0	0	0		
Totals		<u>56,328</u>	<u>45,038</u>	<u>30,065</u>	<u>38,000</u>	<u>33,500</u>		

Fund		Department	Division			Account Number	
General		Public Works/Parks	Engineering			070.071	
Capital Expenditures		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
540.410	Capital Computer Equipment	20,684	66,000	0	31,690	0	
540.460	Automobiles & Trucks	69,409	64,250	60,785	60,785	0	
	Totals	<u>90,093</u>	<u>130,250</u>	<u>60,785</u>	<u>92,475</u>	<u>0</u>	

Fund	Department	Division	Account Number
General	Public Works/Parks	Engineering	070.071
Line Item Details		2003	
Account Number	Account Title	Request	Details
520.210	Advertising	250	Public Hearing and Public Works Board of Variance Notices
520.221	Data Processing	19,700	Upgrades/Support Agreements - (Autocadd, Microstation, ArcInfo, Arcview, CorelDraw, PondPack, Project, ICPR, TraxPro, Terrasync, Trimble)
520.247	Maintenance & Repair - Equipment	2,265	Traffic counters, radios, survey/testing equipment, plotter, repeater, engineering copier
520.249	Memberships & Subscriptions	3,530	Various memberships and subscriptions
520.251	Miscellaneous Contractual	46,000	Construction testing/inspection, vector control, blueprints/copies, NRC license, Doubletree lease, film development, NRC film, badges/leak tests, mobile phones, microfilm services, St. Louis County data upgrades, recording fees
520.260	Printing & Binding	700	Microfiche, permits, doorhangers, bid specifications printing
520.261	Professional Services	15,000	Surveys, aerial reprints, supplemental plan review
520.268	Rental - Equipment	23,800	Microfilm machine/engineering copier - 23,000 Pagers - 800
520.277	Training & Continuing Education	6,000	Various seminars and meetings
530.313	Departmental Supplies	30,000	Archival record supplies, engineering copier supplies, plotter supplies, radios, meeting supplies, inspection supplies, drafting equipment, traffic counter supplies, County/State/MSD spec's, other design manuals, miscellaneous hardware, non-capital equipment
530.343	Uniforms	3,500	Insulated coveralls, hooded sweatshirts, coats, boots, shirts, pants



City of Chesterfield

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Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Division Summary			
Activity	Remarks		
Sidewalk Maintenance	This activity involves the repair and replacement of damaged sections of sidewalk to provide safe walkways for pedestrians		
Street Maintenance & Repair	This activity involves repairing potholes, crack sealing of pavement and replacement of asphalt and concrete. Also includes the removal and replacement of broken and displaced sections of sidewalks. This activity also involves cleaning of City maintained streets which reduces storm sewer blockages.		
Storm Sewer Maintenance & Repair	This activity involves the systematic cleaning of catch basins, storm sewers and culverts to insure proper drainage and minimize flooding problems. Includes the reconstruction of deteriorating basins, inlets, storm sewers, and pipes.		
Snow & Ice Control	This activity involves chemical application of de-icing & anti-icing materials and plowing of City maintained streets to provide safe routes for the motoring public.		
Mowing & Tree Trimming	This activity involves mowing of grass shoulders along certain City rights-of-ways. Includes the trimming of trees along all City maintained streets.		

Fund	Department	Division			Account Number	
General	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		1,239,418	1,462,470	696,199	1,255,088	1,241,804
Contractual		280,785	342,217	91,946	300,607	310,070
Commodities		360,169	623,215	113,111	390,000	434,000
Capital		139,531	117,090	66,713	63,125	111,808
Totals		2,019,903	2,544,992	967,969	2,008,820	2,097,682

<i>Personnel Schedule</i>		Number of Employees		
Position Title		2001 Actual	2002 Authorized	2003 Requested
Superintendent-Mtn Operations		1.00	1.00	1.00
Maintenance Supervisor		4.00	4.00	3.00
Maintenance Workers		26.00	26.00	22.00
Seasonal Maintenance Workers		4.03	4.03	4.03
Secretary		1.00	1.00	1.00
	Totals	36.03	36.03	31.03

Fund		Department	Division			Account Number	
General		Public Works/Parks	Street/Sewer Maintenance			070.072	
Personnel Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		951,306	1,047,198	484,238	910,113	878,227
510.112	Salaries - Part-Time		11,393	4,500	2,912	11,255	4,500
510.113	Salaries - Overtime		10,265	27,000	13,752	23,000	27,000
510.120	Social Security		70,726	82,520	36,830	72,244	69,594
510.122	Worker's Compensation		48,152	67,025	57,865	57,865	63,373
510.124	Insurance - Health		94,478	130,937	58,800	103,221	114,268
510.125	Insurance - Life		1,960	2,136	923	1,697	1,792
510.126	Insurance - Dental		4,863	9,077	2,986	5,116	6,122
510.127	Insurance - Disability		4,687	5,341	2,709	4,643	4,479
510.130	Pension		41,588	86,736	35,185	65,934	72,449
	Totals		<u>1,239,418</u>	<u>1,462,470</u>	<u>696,199</u>	<u>1,255,088</u>	<u>1,241,804</u>

Fund		Department	Division			Account Number	
General		Public Works/Parks	Street/Sewer Maintenance			070.072	
Contractual Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
520.221	Data Processing		1,250	3,090	0	0	3,090
520.241	Landscaping		1,180	1,605	0	2,103	1,605
520.246	Maintenance & Repair-Building		1,011	26,000	1,659	5,000	4,000
520.249	Memberships & Subscriptions		214	310	178	178	310
520.251	Miscellaneous Contractual		103,418	139,732	60,568	125,000	135,675
520.254	Snow Removal Reimbursement		99,200	80,000	0	83,607	85,000
520.268	Rental - Equipment		18,431	21,235	8,378	26,356	21,235
520.275	Taxes		8,690	7,960	0	12,898	9,220
520.276	Telephone		4,445	4,880	2,094	4,880	4,880
520.277	Training & Continuing Education		3,847	5,585	1,753	5,585	5,085
520.285	Utilities - Electric		22,348	26,000	10,268	20,000	23,000
520.286	Utilities - Gas		14,093	21,700	5,749	12,000	14,000
520.287	Utilities - Water		1,763	2,575	794	2,000	1,870
520.288	Utilities - Sewer		895	1,545	505	1,000	1,100
	Totals		<u>280,785</u>	<u>342,217</u>	<u>91,946</u>	<u>300,607</u>	<u>310,070</u>

Fund		Department	Division			Account Number	
General		Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Commodities</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
530.313	Departmental Supplies	257,711	365,966	106,318	270,000	305,000	
530.340	Salt & Abrasives	70,650	232,749	0	100,000	104,500	
530.342	Tools	6,906	7,000	1,803	5,000	7,000	
530.343	Uniforms	17,736	17,500	4,990	15,000	17,500	
530.350	Non-capital Computer Equipment	7,167	0	0	0	0	
	Totals	<u>360,169</u>	<u>623,215</u>	<u>113,111</u>	<u>390,000</u>	<u>434,000</u>	

Fund		Department		Division			Account Number	
General		Public Works/Parks		Street/Sewer Maintenance			070.072	
Capital Expenditures				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
540.440	Machinery & Equipment			60,312	72,090	37,873	37,000	111,808
540.460	Automobiles & Trucks			79,219	0	0	0	0
540.470	Improvements to Buildings & Ground			0	45,000	28,840	26,125	0
	Totals			<u>139,531</u>	<u>117,090</u>	<u>66,713</u>	<u>63,125</u>	<u>111,808</u>

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Backhoe			No# Requested 1	Unit Cost \$83,458	Total Cost \$83,458	
Explain reason for request (describe use and workload) Used for excavating on street and storm sewer projects.				No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	1500	2000	2000	500	1000	1500
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Backhoe	New Holland	5 years	Trade in.			
What source was used for unit cost? Case Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Concrete saw				No# Requested 1	Unit Cost \$15,350	Total Cost \$15,350
Explain reason for request (describe use and workload) Used to cut concrete on street slab and sidewalk replacement projects.				No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	150	650	100	150	200	250
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
Concrete saw	Target	11 yrs.	Sell at auction.			
What source was used for unit cost? Dealer						
Other remarks						

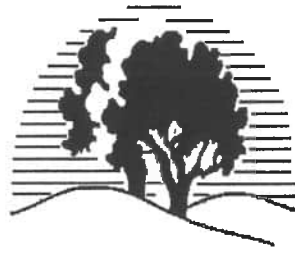
Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Skid steer			No# Requested 1	Unit Cost \$13,000	Total Cost \$13,000	
Explain reason for request (describe use and workload) Used for excavating and grading on street and storm sewer projects. Net price reflects trade in.				No# of similar units on hand 4	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	400	850	5488	300	400	600
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
1998	Bobcat	5 yrs.	Trade in.			
What source was used for unit cost? Bobcat Dealer						
Other remarks						

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details		2003	
Account Number	Account Title	Request	Details
520.221	Data Processing	3,090	Software upgrades, sign shop
520.241	Landscaping	1,605	Landscaping for Public Works Facility
520.246	Maintenance & Repair-Building	4,000	Maintenance items, Overhead door repairs
520.249	Memberships & Subscriptions	310	Various memberships and subscriptions
520.251	Miscellaneous Contractual	135,675	Landfill/dumping fees - 32,000 Street striping - 9,500 Contractual Street Sweeping - 27,000 Outside contractual labor - 3,900 Mobile phones - 4,000 Contractual Hauling - 18,000 Plumbing & electrical work - 3,300 "Special Waste" disposal - 3,000 Tree services - 7,000 Stump Grinding - 10,000 Animal Disposal - 600 Exterminator - 600 GPS Services - 5,000 Back Flow Check - 1,000 Weather service - 3,000 Alarm system monitoring service - 300 Sewer cleaning - 6,000 Maintenance Agreement for Emergency Generators - 1,475
520.254	Snow Removal Reimbursement	85,000	Reimbursements to private subdivisions for snow removal
520.268	Rental - Equipment	21,235	Office copy machine rental - 4,500 Portable bathroom - 2,000 Pagers - 1,000 Rental of special equipment: Backhoe - 2,635 Skid Steer - 7,000 Sewer Auger - 1,000 Chipper - 3,000 Animal Freezer rental - 100
520.275	Taxes	9,220	Monarch-Chesterfield Levee District assessment on Public Works Facility
520.276	Telephone	4,880	Line charges - 3,950 Long distance - 930

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details (continued)		2003	
Account Number	Account Title	Request	Details
520.277	Training & Continuing Education	5,085	Various seminars and meetings
520.285	Utilities - Electric	23,000	Electric for Public Works facility
520.286	Utilities - Gas	14,000	Gas for Public Works facility
520.287	Utilities - Water	1,870	Water for Public Works facility
520.288	Utilities - Sewer	1,100	Sewer for Public Works facility
530.313	Departmental Supplies	305,000	Redi-mix concrete, rock, cold-mix P.P.M., CRS-2, RS-211m crackfiller, hot-mix asphalt, soil, Gatorade, concrete forms, sign, hardware & signs, sign post, sheet vinyl for signs, mobile radios, fill sand, Portland/bagged cement, asphalt primer, irrigation parts, mailboxes & mailbox posts, water coolers, drinking cups, expansion joints, striping paint, keyway, marking paint, lumber, form oil, curing compound, diamond tip blades, points/Bits, clear plastic, guard rail, electric supplies, warning lights/spot/worklights, trash bags, form stakes, cleaning aids, sod, grass seed/straw/fertilizer, weed killer, mulch, sewer pipe, inlets, cast curb box, A.D.S. pipe, 55 gal. Drums, steel, furnace filters, camera film, first aid supplies, fire extinguishers, barricades, orange cones, filter/fabric cloth, rebar, sewer dye, safety barrels, channel stakes, geo block, chainsaw bars and chains, bar oil, skid tanks, truck tool box, batteries, flagging tape, safety fence, tarp straps, tool boxes, tape measures, hand held 2-way radios, electrical generator, trash pump, pallet forks for skid steer, leaf blowers
530.340	Salt & Abrasives	104,500	Salt - 97,500 (Includes hauling charges) Liquid de-icer - 7,000
530.342	Tools	7,000	Grease Guns - 50 3/8" Electric Drills - 200 Power pruner - 600 Pole Trimmers - 200 4' Levels - 100 Asphalt Lutes - 200 Chain Saws - 550 Bull Floats - 200

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details (continued)		2003	
Account Number	Account Title	Request	Details
530.343	Uniforms	17,500	Mags - 200 Edgers - 150 Finishing brooms - 200 Prime brushes - 400 False Jointer - 50 Stiff rakes - 50 Leaf rakes - 100 Claw hammers - 50 2 lb. hammers - 50 Sledge hammers - 100 Picks - 100 Short handle square - 400 Short handle round - 40 Sharp shooters - 50 Short #2 scoop - 200 Long handle square shovels - 100 Long handle round shovels - 100 Snow shovel - 50 Chute cleaners - 50 Come-a-longs - 200 Cordless drills - 100 Bull float handles - 200 3 gal. spray cans - 250 Post hole diggers - 50 Sewer spoons - 100 Hand tampers - 100 Hand saws - 100 Electric hand saws - 100 Chisels - 50 Trowels - 30 Sewer hooks - 50 Pitch forks - 40 Stake pullers - 100 Pruning shears - 100 Bow saws - 50 Truck wash brushes - 100 Jitter bug - 100 Cracksealing squeegee - 150 Ladder - 400 Pry bars - 40 Hack saws - 50 Boots (31 @ 100) - 3,100 Gloves/rain gear, Safety Vest, Safety Glasses, Hard Hats, Ear Plugs - 2,500 Shirts - 1,500 Pants - 3,000 Coveralls - 2,000

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details (continued)</i>		2003	
Account Number	Account Title	Request	Details
540.440	Machinery & Equipment	111,808	Jackets - 2,000 Thermal sweatshirts - 1,100 T-Shirts - 1,100 Caps - 700 Prescription safety glasses (5 @ 100) - 500 See attached detail



City of Chesterfield

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Fund General	Department Public Works/Parks	Division Vehicle Maintenance	Account Number 070.073
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Division Summary

Activity	Remarks
Vehicle & Equipment Maint.	This activity involves the timely and efficient repair of City owned vehicles and equipment to insure they are safe and operable. This activity involves preparation and application of preventive maintenance. Activities are to be coordinated with other City Departments to insure vehicles and equipment are serviced on a regular basis.
Equipment Maint. Records	This activity involves documenting maintenance repair activities on each vehicle and piece of equipment.
Parts Inventory	This activity involves maintaining adequate spare parts in order to facilitate repairs.

Fund	Department	Division			Account Number	
General	Public Works/Parks	Vehicle Maintenance			070.073	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		250,456	270,873	145,476	269,648	283,844
Contractual		129,073	181,970	60,660	185,475	182,795
Commodities		158,229	203,695	76,973	170,000	170,535
Capital		18,123	24,000	0	23,235	18,525
Totals		555,881	680,538	283,109	648,358	655,699

Position Title	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Equip Mtn Mechanics	4.00	4.00	4.00
Equip Maint Supervisor	1.00	1.00	1.00
Totals	5.00	5.00	5.00

Fund		Department	Division			Account Number	
General		Public Works/Parks	Vehicle Maintenance			070.073	
Personnel Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		193,481	200,608	105,541	200,950	206,352
510.113	Salaries - Overtime		6,458	11,140	5,743	9,161	10,500
510.120	Social Security		14,674	16,199	8,043	16,073	16,589
510.122	Worker's Compensation		5,272	6,781	5,218	5,218	7,081
510.124	Insurance - Health		11,442	16,044	10,583	19,298	23,268
510.125	Insurance - Life		394	409	236	409	421
510.126	Insurance - Dental		879	1,604	412	706	1,108
510.127	Insurance - Disability		953	1,023	589	1,024	1,052
510.130	Pension		16,902	17,065	9,111	16,809	17,473
	Totals		<u>250,456</u>	<u>270,873</u>	<u>145,476</u>	<u>269,648</u>	<u>283,844</u>



Fund		Department		Division			Account Number
General		Public Works/Parks		Vehicle Maintenance			070.073
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
520.247	Maintenance & Repair - Equipment	31,083	60,000	27,738	60,000	60,000	
520.248	Maintenance & Repair - Vehicles	93,267	116,000	25,757	116,000	116,000	
520.249	Memberships & Subscriptions	886	515	522	573	990	
520.251	Miscellaneous Contractual	1,167	1,235	1,822	2,600	1,235	
520.268	Rental - Equipment	1,685	1,750	1,081	2,100	2,100	
520.277	Training & Continuing Education	986	2,470	3,740	4,202	2,470	
	Totals	<u>129,073</u>	<u>181,970</u>	<u>60,660</u>	<u>185,475</u>	<u>182,795</u>	

Fund		Department	Division			Account Number	
General		Public Works/Parks	Vehicle Maintenance			070.073	
<i>Commodities</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
530.313	Departmental Supplies	19,713	21,690	11,351	25,000	21,690	
530.318	Gasoline & Oil	134,061	175,000	64,503	140,000	142,225	
530.342	Tools	1,055	4,120	606	3,000	4,120	
530.343	Uniforms	1,924	2,885	513	2,000	2,500	
530.350	Non-capital Computer Equipment	1,477	0	0	0	0	
	Totals	<u>158,229</u>	<u>203,695</u>	<u>76,973</u>	<u>170,000</u>	<u>170,535</u>	

Fund		Department	Division			Account Number	
General		Public Works/Parks	Vehicle Maintenance			070.073	
<i>Capital Expenditures</i>			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
540.440	Machinery & Equipment		18,123	24,000	0	23,235	18,525
	Totals		<u>18,123</u>	<u>24,000</u>	<u>0</u>	<u>23,235</u>	<u>18,525</u>

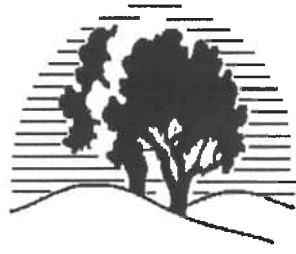
Fund General	Department Public Works/Parks	Division Vehicle Maintenance	Account Number 070.073			
Capital Outlay Request						
Full Account Number 001-070-073- 540.440						
Description A/C Reclaiming station			No# Requested 1	Unit Cost \$7,475	Total Cost \$7,475	
Explain reason for request (describe use and workload) Used to recycle freon from vehicles air conditioning units, as required by law.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
	652	900	7575	200	400	600
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
AC Reclaiming station			Sell at auction.			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Vehicle Maintenance	Account Number 070.073			
Capital Outlay Request						
Full Account Number 001-070-073-540.440						
Description Hydraulic Hose Crimping Machine				No# Requested 1	Unit Cost \$5,800	Total Cost \$5,800
Explain reason for request (describe use and workload) Machine used to make hydraulic hoses for vehicles and equipment.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
	400	800	5850	100	200	300
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
Hydraulic Hose Crimpling Machine			Sell at auction.			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Vehicle Maintenance	Account Number 070.073			
Capital Outlay Request						
Full Account Number 001-070-073- 540.440						
Description Diagnostic Machine/Upgrades				No# Requested 1	Unit Cost \$5,250	Total Cost \$5,250
Explain reason for request (describe use and workload) Upgrades for diagnostic machine.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
	0	0	5250	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
What source was used for unit cost? Dealer						
Other remarks						

Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
Line Item Details		2003	
Account Number	Account Title	Request	Details
520.247	Maintenance & Repair - Equipment	60,000	Repair of equipment, tires, time clock maintenance agreement, Gasboy maintenance agreement, air compressor service, wheel balancer, update OTC cartridges, Tech 2 updates, alignment machine updates
520.248	Maintenance & Repair - Vehicles	116,000	Service, parts and repair of all city vehicles
520.249	Memberships & Subscriptions	990	Various memberships, subscriptions and equipment manuals
520.251	Miscellaneous Contractual	1,235	Towing, used tire disposal
520.268	Rental - Equipment	2,100	Oxygen & acetylene tanks, pagers
520.277	Training & Continuing Education	2,470	Various seminars and meetings
530.313	Departmental Supplies	21,690	Fabrication steel, pipe, brass, & hydraulic fittings, hydraulic hose, solvents (brake clean, penetrating oil, chain lube), welding supplies, nuts & bolts, electrical supplies, oxy/acetylene, paint, primer, thinner, sandpaper, chains, links, hooks, rust inhibitor (salt and auger chains), shop towels, floor squeegees, parts, cleaning solvent, sand (for sandblasting), bandsaw blades, grinding wheels & wire brushes, oil dry, brooms, mops, buckets, disposable seat covers & floor mats, vehicle condition report forms, mirror tag forms, air hose reels, air hoses, ladder, extension cord, wheel weights, bookshelves, floor creepers, gas cylinder cabinets, flammable storage cabinet, respirators for paint masks, floor scrubber soap, lube grease, droplights and bulbs, air brake fittings
530.318	Gasoline & Oil	142,225	Gas and oil for all city vehicles
530.342	Tools	4,120	Allen wrenches, snap ring pliers, pipe wrenches, 1/2" and 3/8" impacts, 1-1/8" to 2 1/2" inch wrench set, 1/4" impact guns, 3/8" and 1/2" drive sockets, 1/2" impacts, 3/8" air rachets, cutoff saw, 90 degree air grinder, paint buffer
530.343	Uniforms	2,500	Uniforms, jackets, coveralls, work boots, rain gear, t-shirts,

Fund General	Department Public Works/Parks	Division Vehicle Maintenance	Account Number 070.073
Line Item Details (continued)		2003 Request	Details
Account Number	Account Title		
540.440	Machinery & Equipment	18,525	sweatshirts, gloves, prescription safety glasses See attached detail



City of Chesterfield

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Fund	Department	Division	Account Number
General	Public Works/Parks	Parks & Recreation	070.074
<i>Division Summary</i>			
Activity		Remarks	
Parks & Recreation		<p>This division is responsible for the planning, acquisition, development and operation of City parks facilities. Which includes the day to day operations of the Chesterfield Valley Athletic Complex and the Chesterfield Family Aquatic Park. It also includes the planning and programming of City recreational and environmental activities and special events.</p> <p>This division also includes the planning, implementation and maintenance of the Highway Beautification Program and Subdivision Beautification Program.</p>	

Fund	Department	Division			Account Number	
General	Public Works/Parks	Parks & Recreation			070.074	
Division Request		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		515,706	658,171	310,359	596,587	626,031
Contractual		449,465	609,461	291,329	561,145	594,175
Commodities		122,050	118,693	58,319	127,121	118,580
Capital		852,269	245,988	73,063	152,482	125,290
Totals		1,939,490	1,632,313	733,071	1,437,335	1,464,076

Personnel Schedule	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Position Title			
Superintendent of Parks, Recreation and Arts	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00
Recreation Programmer	1.00	1.00	1.00
Facilities Supervisor	1.00	1.00	1.00
Maint. Supervisor	1.00	1.00	1.00
Maintenance Workers	5.00	5.00	5.00
Seasonal Part-time (6)	2.80	2.80	2.80
Administrative Secretary	1.00	1.00	1.00
Recreation Aid	1.00	1.00	1.00
Interns (2)	0.60	0.60	0.60
Totals	15.40	15.40	15.40

Fund		Department	Division			Account Number	
General		Public Works/Parks	Parks & Recreation			070.074	
Personnel Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		371,281	433,850	215,671	417,627	421,868
510.112	Salaries - Part-Time		41,411	63,216	16,231	40,000	50,000
510.113	Salaries - Overtime		5,582	4,635	4,534	7,944	4,500
510.120	Social Security		30,952	38,380	17,544	35,616	36,442
510.122	Worker's Compensation		11,151	20,831	16,872	16,870	22,830
510.124	Insurance - Health		32,088	49,996	22,073	39,622	49,883
510.125	Insurance - Life		733	1,014	483	849	861
510.126	Insurance - Dental		1,528	3,253	1,074	1,890	2,487
510.127	Insurance - Disability		1,776	2,535	1,206	2,123	2,152
510.130	Pension		19,206	40,461	14,673	34,046	35,008
	Totals		<u>515,706</u>	<u>658,171</u>	<u>310,359</u>	<u>596,587</u>	<u>626,031</u>

Fund		Department	Division			Account Number	
General		Public Works/Parks	Parks & Recreation			070.074	
Contractual Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
520.210	Advertising		366	2,190	0	75	1,900
520.221	Data Processing		5,437	5,465	4,526	4,526	5,000
520.247	Maintenance & Repair - Equipment		10,653	15,500	15,596	26,739	23,000
520.249	Memberships & Subscriptions		908	900	704	900	900
520.251	Miscellaneous Contractual		146,607	243,448	85,028	214,100	258,340
520.260	Printing & Binding		13,839	17,000	11,024	22,857	25,000
520.261	Professional Services		162,721	194,720	134,128	194,512	170,760
520.263	Subdivision Beautification Program		5,078	5,000	330	830	5,000
520.268	Rental - Equipment		4,852	6,200	1,713	3,041	6,200
520.275	Taxes		9,313	10,300	0	7,000	7,000
520.276	Telephone		3,095	2,190	1,703	3,115	3,250
520.277	Training & Continuing Education		5,160	6,125	2,014	2,805	2,125
520.285	Utilities - Electric		41,648	62,420	21,426	46,577	55,000
520.286	Utilities - Gas		259	500	153	343	325
520.287	Utilities - Water		18,478	17,500	8,184	23,000	22,650
520.288	Utilities - Sewer		5,855	7,725	3,231	7,725	7,725
520.290	Waste Reduction Grant Services		15,197	12,278	1,570	3,000	0
	Totals		<u>449,465</u>	<u>609,461</u>	<u>291,329</u>	<u>561,145</u>	<u>594,175</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Parks & Recreation			070.074	
Commodities				2001	2002	2002	2002	2003
Account Number	Account Title	Actual	Amended Budget	Year to Date	Projected	Request		
530.313	Departmental Supplies	100,330	93,628	52,852	105,100	94,500		
530.325	Miscellaneous Supplies	17,383	20,395	1,815	16,895	19,500		
530.342	Tools	1,530	1,580	2,036	2,036	1,580		
530.343	Uniforms	1,305	3,090	1,616	3,090	3,000		
530.350	Non-capital Computer Equipment	1,502	0	0	0	0		
	Totals	<u>122,050</u>	<u>118,693</u>	<u>58,319</u>	<u>127,121</u>	<u>118,580</u>		

Fund		Department		Division			Account Number
General		Public Works/Parks		Parks & Recreation			070.074
Capital Expenditures		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
540.440	Machinery & Equipment	43,670	40,581	38,656	36,575	68,890	
540.460	Automobiles & Trucks	39,993	0	0	0	0	
540.480	Improvements Other Than Buildings	768,606	205,407	34,407	115,907	56,400	
	Totals	<u>852,269</u>	<u>245,988</u>	<u>73,063</u>	<u>152,482</u>	<u>125,290</u>	

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074							
Capital Outlay Request										
Full Account Number 001-070-074-540.440										
Description Reel Mower				No# Requested 1	Unit Cost \$25,560	Total Cost \$25,560				
Explain reason for request (describe use and workload) Mower for additional Bermuda Fields				No# of similar units on hand 1	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years						
				2004	2005	2006				
General Fund	0	0	300	300	300	300				
Specify Items to be Replaced										
<table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">Item</td> <td style="width: 20%;">Make</td> <td style="width: 20%;">Age</td> <td style="width: 40%;">Recommended Disposition</td> </tr> </table>							Item	Make	Age	Recommended Disposition
Item	Make	Age	Recommended Disposition							
What source was used for unit cost? Dealer										
Other remarks										

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 001-070-074-540.440						
Description Tractor			No# Requested 1	Unit Cost \$25,530	Total Cost \$25,530	
Explain reason for request (describe use and workload) Replacement of Kubota Tractor from CCA and John Deere Tractor from CCA				No# of similar units on hand 2	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year	Estimated Current Year	Budget Year	Future Years		
	2001	2002	2003	2004	2005	2006
General Fund	0	0	500	500	500	500
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Tractor	Kubota	?	Auction			
Tractor	John Deere	?	Auction			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 001-070-074-540.440						
Description Zero Turn Mower				No# Requested 1	Unit Cost \$12,000	Total Cost \$12,000
Explain reason for request (describe use and workload) Replacement for the 72" John Deere Mower				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	0	0	300	300	300	300
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
72" Mower	John Deere	5	Salvage			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 001-070-074-540.440						
Description Ditch Mower				No# Requested 1	Unit Cost \$5,800	Total Cost \$5,800
Explain reason for request (describe use and workload) Replacement of current ditch mower				No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	0	0	200	200	200	200
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
Ditch Mower	Rhino	5	Trade In			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074
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Capital Outlay Request

Full Account Number

001-070-074-540.480

Description Parkway Partnership	No# Requested 1	Unit Cost \$25,000	Total Cost \$25,000
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Explain reason for request (describe use and workload)

Partnership with Parkway School District

No# of similar units on hand

0

- Replacement
 Addition

Estimated Annual Operating Costs (Including Debt Repayment)

Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	0	0	0	0	0	0

Specify Items to be Replaced

Item	Make	Age	Recommended Disposition

What source was used for unit cost?

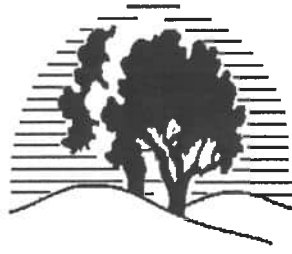
Other remarks

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 001-070-074-540.480						
Description Leisure Pool Painting				No# Requested 1	Unit Cost \$16,400	Total Cost \$16,400
Explain reason for request (describe use and workload) Repaint Leisure Pool as required every three years				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Paint Leisure Pool						
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 001-070-074-540.480						
Description Sprigging/Grading at CVAC				No# Requested 1	Unit Cost \$15,000	Total Cost \$15,000
Explain reason for request (describe use and workload) Grade and sprig Grass at the Chesterfield Valley Athletic Complex.				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	0	0	500	500	500	500
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Dealer						
Other remarks						

Fund		Department	Division	Account Number
General		Public Works/Parks	Parks & Recreation	070.074
Line Item Details			2003	Details
Account Number	Account Title	Request		
520.210	Advertising	1,900	Pool, Parks, Recreation, Arts & Special Events advertisements	
520.221	Data Processing	5,000	Registration Software Contract and Service Agreement	
520.247	Maintenance & Repair - Equipment	23,000	Maintenance and repair of site based utilities (plumbing, electric, HVAC); pool and lights	
520.249	Memberships & Subscriptions	900	Various memberships and subscriptions	
520.251	Miscellaneous Contractual	258,340	Recreation Programs & Events: Recreation Programs & Events - 16,750 Landscape Contract Maintenance - 162,090 Landscaping (Parks) - 5,305 Fireworks (Chamber) - 12,000 Mobile Phones - 1,700 Banner Placement - 7,960 Backflow Insp. - 5,090 Tub Grinding - 5,000 Irrigation - 4,955 Playground Surfacing - 17,000 Fire Ext. Testing - 340 MDR Permit - 150 Mulching (Parks) - 9,500 Chesterfield Arts - 5,000 Replacement Trees - 5,500	
520.260	Printing & Binding	25,000	Spring Brochure - 8,000 Aquatic Brochure - 3,700 Fall Brochure - 6,000 Flyers, Posters - 2,150 Postage for brochures - 5,150	
520.261	Professional Services	170,760	Pool Management - 143,438 Lessons, Programs - 27,322	
520.263	Subdivision Beautification Program	5,000	Matching Grant Program	
520.268	Rental - Equipment	6,200	Programs - 2,972 Maintenance - 2,832 Pagers - 396	
520.275	Taxes	7,000	Levee District Tax	
520.276	Telephone	3,250	Cental City Park Chesterfield Valley Athletic Complex	

Fund	Department	Division	Account Number
General	Public Works/Parks	Parks & Recreation	070.074
Line Item Details (continued)		2003	
Account Number	Account Title	Request	Details
520.277	Training & Continuing Education	2,125	Various seminars and meetings
520.285	Utilities - Electric	55,000	Electric for the Central City Park Electric for the Athletic Complex
520.286	Utilities - Gas	325	Central City Park
520.287	Utilities - Water	22,650	Central City Park - 10,300 Athletic Complex - 5,000 Beautification Irrigation - 7,350
520.288	Utilities - Sewer	7,725	Sewer for Central City Park - 5,794 Sewer for Athletic Complex - 1,931
530.313	Departmental Supplies	94,500	Banner Parts, Seed, Fertilizer/Chemicals , Hardware, Janitorial Irrigation, Top Soil, Paint, Plant Material (Parks), Signs, Lumber, Rock/Sand/Concrete, Field Soil Conditioner, Field Marking Chalk, Field Paint, Park Amenities, Pool Amenities, CVAC Amenities Non-Capital Equipment.
530.325	Miscellaneous Supplies	19,500	Boo Fest, Diamond Skills, Dribble, Pass, Score, Employee Sports, Hershey T&F, NYSCA, Punt, Pass, Kick, Sports Tickets, Sports Leagues, Start Smart, Story Telling, Swim/Dive Team, Teen Takeovers, Turkey Trot, Volunteer Beautifaction, Winter Festival,
530.342	Tools	1,580	Shovels - 100 Rakes - 160 Brooms - 100 Hoses - 100 Hand Tools - 470 Push Mower - 600 Misc. - 50
530.343	Uniforms	3,000	Boots, T-Shirts, Staff Shirts, Jackets
540.440	Machinery & Equipment	68,890	See attached detail
540.480	Improvements Other Than Buildings	56,400	See attached detail



City of Chesterfield

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Fund	Department	Division	Account Number
General	Public Works/Parks	Street Lighting	070.075
<i>Division Summary</i>			
Activity		Remarks	
Street Lighting		Charges for street lights which were installed at specific locations for safety purposes.	



Fund	Department	Division			Account Number	
General	Public Works/Parks	Street Lighting			070.075	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Contractual Services		1,753	8,500	1,110	2,100	12,500
Commodities		0	0	0	0	2,500
TOTAL		1,753	8,500	1,110	2,100	15,000



Fund		Department		Division			Account Number	
General		Public Works/Parks		Street Lighting			070.075	
Commodities		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
530.313	Departmental Supplies	0	0	0	0	2,500		
	Totals	0	0	0	0	2,500		

Fund	Department	Division	Account Number
General	Public Works/Parks	Street Lighting	070.075
<i>Line Item Details</i>		2003	Details
Account Number	Account Title	Request	
520.251	Miscellaneous Contractual	2,500	Repair/replacement of damaged lights and poles.
520.274	Street Lighting	10,000	Monthly charges for street lights
530.313	Departmental Supplies	2,500	Stock fixtures, poles, lamps, etc.

Fund General	Department Public Works/Parks	Division Building/Grounds Maintenance	Account Number 070.076
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Division Summary

Activity	Remarks
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Buildings and Grounds

This activity involves maintenance of the Chesterfield City Hall. Making repairs as necessary so that the building and grounds are safe, attractive and functional; meeting the needs of the public, public officials and staff.

Fund	Department	Division			Account Number	
General	Public Works/Parks	Building/Grounds Maintenance			070.076	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		44,437	260,386	112,134	217,092	236,221
Contractual		14,601	246,200	92,855	216,518	237,900
Commodities		27,989	45,700	30,213	46,454	45,000
Capital		3,100	346,540	89,286	349,675	65,000
Totals		90,126	898,826	324,489	829,739	584,121

Position Title	<i>Personnel Schedule</i>		
	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Building Maintenance Supervisor	0.33	1.00	1.00
Building Attendent	0.50	5.00	5.00
Totals	0.83	6.00	6.00

Fund		Department	Division			Account Number	
General		Public Works/Parks	Building/Grounds Maintenance			070.076	
Personnel Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		39,025	181,345	91,324	177,697	179,904
510.113	Salaries - Overtime		223	3,500	2,986	3,400	3,000
510.120	Social Security		2,393	14,141	7,165	13,854	13,992
510.122	Worker's Compensation		357	6,017	2,481	2,481	5,458
510.124	Insurance - Health		2,107	36,101	6,943	12,494	16,321
510.125	Insurance - Life		55	377	205	360	367
510.126	Insurance - Dental		139	2,999	517	905	1,189
510.127	Insurance - Disability		137	943	513	901	918
510.130	Pension		0	14,963	0	5,000	15,072
	Totals		<u>44,437</u>	<u>260,386</u>	<u>112,134</u>	<u>217,092</u>	<u>236,221</u>

Fund		Department	Division			Account Number	
General		Public Works/Parks	Building/Grounds Maintenance			070.076	
Contractual Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
520.246	Maintenance & Repair-Building		282	21,000	13,578	21,000	15,000
520.247	Maintenance & Repair - Equipment		0	7,500	910	4,318	5,000
520.249	Memberships & Subscriptions		0	500	0	129	500
520.251	Miscellaneous Contractual		293	59,000	14,604	53,000	67,700
520.268	Rental - Equipment		8	0	177	479	200
520.277	Training & Continuing Education		307	500	262	592	500
520.285	Utilities - Electric		7,696	100,000	47,910	93,000	95,000
520.286	Utilities - Gas		5,482	50,000	14,706	30,000	40,000
520.287	Utilities - Water		532	5,200	709	13,000	12,000
520.288	Utilities - Sewer		0	2,500	0	1,000	2,000
	Totals		<u>14,601</u>	<u>246,200</u>	<u>92,855</u>	<u>216,518</u>	<u>237,900</u>

Fund		Department	Division			Account Number	
General		Public Works/Parks	Building/Grounds Maintenance			070.076	
Commodities			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
530.313	Departmental Supplies		24,939	38,000	24,431	38,000	40,000
530.325	Miscellaneous Supplies		0	1,500	504	1,453	0
530.340	Salt & Abrasives		694	1,000	1,801	1,801	1,000
530.342	Tools		589	2,500	1,960	2,500	1,500
530.343	Uniforms		1,767	2,700	1,517	2,700	2,500
	Totals		<u>27,989</u>	<u>45,700</u>	<u>30,213</u>	<u>46,454</u>	<u>45,000</u>

Fund		Department	Division			Account Number
General		Public Works/Parks	Building/Grounds Maintenance			070.076
Capital Expenditures		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
540.405	Buildings	3,100	0	0	0	0
540.460	Automobiles & Trucks	0	19,500	18,675	18,675	0
540.470	Improvements to Buildings & Ground	0	262,615	70,612	331,000	65,000
540.480	Improvements Other Than Buildings	0	64,425	0	0	0
	Totals	<u>3,100</u>	<u>346,540</u>	<u>89,286</u>	<u>349,675</u>	<u>65,000</u>

Fund General	Department Public Works/Parks	Division Building/Grounds Maintenance	Account Number 070.076			
Capital Outlay Request						
Full Account Number 001-070-076- 540.470						
Description Parking Structure Deck Coating				No# Requested 1	Unit Cost \$65,000	Total Cost \$65,000
Explain reason for request (describe use and workload) Prevent structure from being damaged by de-icing salt, and to minimize water leaking into lower level of garage.				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Vendor						
Other remarks						

Fund	Department	Division	Account Number
General	Public Works/Parks	Building/Grounds Maintenance	070.076
<i>Line Item Details</i>		2003	Details
Account Number	Account Title	Request	
520.246	Maintenance & Repair-Building	15,000	Minor building repairs
520.247	Maintenance & Repair - Equipment	5,000	Repair and maintenance of building support systems
520.249	Memberships & Subscriptions	500	Various memberships and subscriptions
520.251	Miscellaneous Contractual	67,700	Pest control, fire extinguishers, recharge and maintenance, building system maintenance contracts, backflow preventer, testing and certification, mat service, floor care, irrigation start-up and maintenance, generator service, HVAC repairs, electrical repairs, window cleaning service, landscape maintenance, mowing.
520.268	Rental - Equipment	200	Pager rental for Building Maintenance Supervisor
520.277	Training & Continuing Education	500	Various Bldg. Equip. Maint. Seminars
520.285	Utilities - Electric	95,000	Electric utility charges
520.286	Utilities - Gas	40,000	Natural gas utility charges
520.287	Utilities - Water	12,000	Potable water utility charges
520.288	Utilities - Sewer	2,000	Sanitary sewer district charges
530.313	Departmental Supplies	40,000	Chemicals, janitorial supplies, soaps and cleansers, cleaning supplies, paper products, lighting supplies, floor machine, vacuum, filters
530.340	Salt & Abrasives	1,000	De-icing products for walks and related areas
530.342	Tools	1,500	Small tools, ladders, hoses
530.343	Uniforms	2,500	Hats, shirts, pants, boots, coats, coveralls, sweatshirts, T-shirts, gloves
540.470	Improvements to Buildings & Grounds	65,000	



CAPITAL EQUIPMENT AND IMPROVEMENT PROJECTS SUMMARY

The following is a listing of major capital projects for the City of Chesterfield. The projects are listed out in detail on the following pages. Also shown, is the impact that the project will have on operating funds once the project is completed. The amount of the impact is referred to in the following terms: Positive, Negligible, Slight, Moderate and High. Examples of what might have an impact on the operating budget due to a capital project are new staff needed, maintenance, and daily operations (utilities, supplies). Depreciation expense is not considered in the impact. This is consistent with the City's budgeting and accounting procedures.

- Positive – The project will either generate some revenue to offset expenses or will actually reduce overall operating costs.
- Negligible – The impact will be very small. It will generate less than \$10,000 per year in increased operating expenditures.
- Slight – The impact will be between \$10,001 and \$50,000 in increase operating expenditures.
- Moderate – The impact will be between \$50,001 and \$100,000 in increased operating expenditures.
- High – The project will increase operating expenditures by \$100,001 or more annually.

Some projects are difficult to define in terms of the impact on the operating budget. The numbers in the chart that follows are based on the best estimates available.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The Capital Projects Fund budget for Fiscal Year 2003 includes the following projects:

Hwy. 340 Enhancements
Total project cost – \$2,570,000
Impact on FY2003 budget – Negligible

Old Baxter Road Reconstruction, Phase I
Total project cost – \$705,000
Impact on FY2003 budget - None

Pathway on the Parkway
Total project cost – \$1,500,000
Impact on FY2003 budget – Negligible

River Valley Drive Reconstruction
Total project cost – \$635,000
Impact on FY2003 budget – None

Street Reconstruction
Total project cost – \$1,000,000
Impact on FY2003 budget – None

Asphalt overlays
Total project cost – \$328,000
Impact on FY2003 budget – None

Stormwater improvements
 Total project cost – \$201,000
 Impact on FY2003 budget – None

Beautification project
 Total project cost – \$30,000
 Impact on FY2003 budget – Negligible

2-1/2 Ton dump trucks (2)
 Total cost - \$163,380
 Impact on FY2003 budget – Negligible

Concrete breaker
 Total cost – \$20,846
 Impact on FY2003 budget – Negligible

Sidewalk improvements
 Total project cost – \$150,000
 Impact on FY2003 budget – None

Planer/grinder attachment
 Total cost – \$8,700
 Impact on FY2003 budget – Negligible

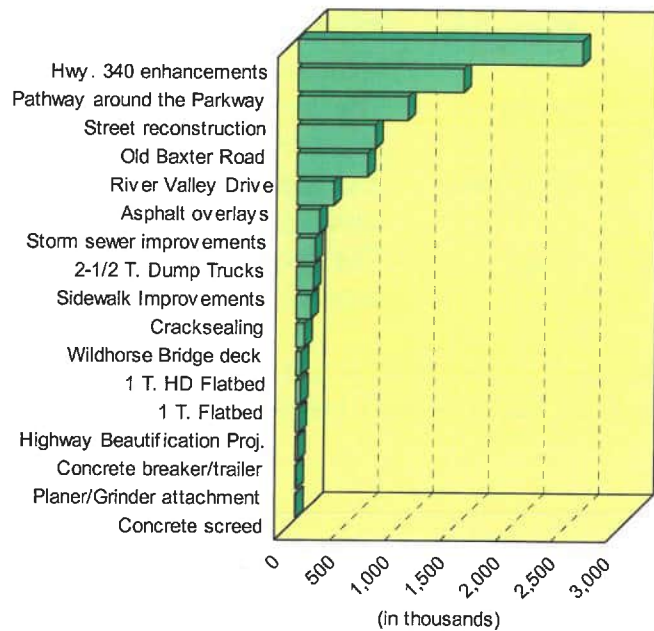
Cracksealing
 Total project cost – \$129,000
 Impact on FY2003 budget – None

Concrete screed
 Total cost – \$7,600
 Impact on FY2003 budget – Negligible

Wildhorse Parkway bridge
 Total project cost – \$75,000
 Impact on FY2003 budget – None

1 Ton HD flatbed truck
 Total cost – \$46,000
 Impact on FY2003 budget – Negligible

1 Ton flatbed truck
 Total cost – \$43,000
 Impact on FY2003 budget – Negligible



TIF Projects Fund

The Tax Increment Financing (TIF) Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds) funded through bond proceeds from the Tax Increment Financing Refunding and Revenue Improvement Bonds Series 2002. The TIF Projects Fund budget for Fiscal Year 2003 includes the following projects:

Various street and stormwater projects
 Total cost - \$4,555,000
 Impact on FY2003 budget – None

Impact of Capital Equipment and Projects on Budget
Capital Projects Fund

Division	Description	Total Cost	Funding Source	Actual Cost Prior Year	Estimated Current Year	Budget Year	Future Years		
							2001	2002	2003
Street/Sewer Maintenance									
	Route 340 improvements	2,570,000	2 cent sales tax	0	0	1,000	5,000	5,500	6,000
	Pathway on the Parkway	1,500,000	2 cent sales tax	0	0	1,000	5,000	5,500	6,000
	Concrete Street Reconstruction	1,000,000	1/2% sales tax	0	0	0	0	0	0
	Old Baxter Road, Phase 1	705,000	1/2% sales tax	0	0	0	5,000	5,500	6,000
	River Valley Drive, Phase 2	635,000	1/2% sales tax	0	0	0	5,000	5,500	6,000
	Asphalt Overlays	328,000	1/2% sales tax	0	0	0	0	0	0
	Stormwater Improvements	201,000	General Fund	0	0	0	0	0	0
	2-1/2 Ton Dump Truck	163,380	1/2% sales tax	7,000	8,000	2,000	3,000	4,000	5,000
	Sidewalk Replacement/Construction	150,000	1/2% sales tax	0	0	0	0	0	0
	Cracksealing	129,000	1/2% sales tax	0	0	0	0	0	0
	Bridge Deck Overlay: Wildhorse Parkw	75,000	1/2% sales tax	0	0	0	0	0	0
	1 Ton HD Flatbed Truck	46,000	1/2% Sales Tax	1,236	2,100	300	500	1,000	1,500
	1 Ton Flat Bed Truck	43,000	1/2% Sales Tax	3,500	4,000	1,000	1,500	2,000	2,500
	Beautification Program	30,000	General Fund	5,000	5,000	5,000	5,000	5,000	5,000
	Concrete breaker and trailer	20,846	1/2% Sales Tax	100	400	100	100	150	200
	Planer/grinder attachment	8,700	1/2% Sales Tax	650	140	200	200	500	750
	Concrete screed	7,600	1/2% Sales Tax	600	850	200	300	400	500
Total Capital Projects Fund		7,612,526		18,086	20,490	10,800	30,600	35,050	39,450

Impact of Capital Equipment and Projects on Budget
TIF Projects Fund Fund

Division	Description	Total Cost	Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
							2004	2005	2006
Street/Sewer Maintenance	Street & Storm Water Projects	4,555,000	Bond Proceeds	0	0	0	0	0	0
Total TIF Projects Fund Fund		4,555,000		0	0	0	0	0	0

Combined Statement of Budgeted Revenues and Expenditures - Capital Projects Fund			
	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
EXPENDITURES			
Public Works/Parks	2,495,088	4,024,216	8,119,295
TRANSFERS TO / FROM OTHER FUNDS	2,495,088	4,024,216	8,119,295
FUND BALANCE, DECEMBER 31	0	0	0

Fund	Department	Division			Account Number	
Capital Projects	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Personnel		27,087	72,542	21,774	57,205	86,414
Contractual		0	253,696	83,421	261,782	419,355
Commodities		0	500	0	200	1,000
Capital		2,468,001	8,055,570	1,807,403	3,705,029	7,612,526
Totals		<u>2,495,088</u>	<u>8,382,308</u>	<u>1,912,598</u>	<u>4,024,216</u>	<u>8,119,295</u>

<i>Personnel Schedule</i>	Number of Employees		
	2001 Actual	2002 Authorized	2003 Requested
Project Mgr\Cap Projects Engineer	1.00	1.00	1.00
Engineering Intern (1)	0.00	0.00	0.50
Totals	<u>1.00</u>	<u>1.00</u>	<u>1.50</u>

Fund		Department	Division			Account Number	
Capital Projects		Public Works/Parks	Street/Sewer Maintenance			070.072	
Personnel Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		22,477	55,955	18,692	46,846	60,910
510.112	Salaries - Part-Time		0	0	0	0	11,000
510.120	Social Security		1,703	4,281	1,430	3,584	5,501
510.122	Worker's Compensation		680	1,821	827	827	476
510.124	Insurance - Health		374	5,157	680	1,814	3,028
510.125	Insurance - Life		7	114	31	82	124
510.126	Insurance - Dental		16	428	38	100	166
510.127	Insurance - Disability		18	285	77	204	311
510.130	Pension		1,813	4,501	0	3,748	4,898
	Totals		<u>27,087</u>	<u>72,542</u>	<u>21,774</u>	<u>57,205</u>	<u>86,414</u>

Fund	Department	Division	Account Number			
Capital Projects	Public Works/Parks	Street/Sewer Maintenance	070.072			
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
520.249	Memberships & Subscriptions	0	600	0	515	855
520.251	Miscellaneous Contractual	0	2,500	746	20,690	30,000
520.261	Professional Services	0	249,296	82,486	240,000	385,000
520.268	Rental - Equipment	0	300	177	177	0
520.277	Training & Continuing Education	0	1,000	12	400	3,500
	Totals	<u>0</u>	<u>253,696</u>	<u>83,421</u>	<u>261,782</u>	<u>419,355</u>

Fund		Department		Division			Account Number	
Capital Projects		Public Works/Parks		Street/Sewer Maintenance			070.072	
Commodities				2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title							
530.343	Uniforms			0	500	0	200	1,000
	Totals			0	500	0	200	1,000

Fund		Department		Division			Account Number	
Capital Projects		Public Works/Parks		Street/Sewer Maintenance			070.072	
Capital Expenditures		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
540.440	Machinery & Equipment	0	7,000	6,760	77,172	37,146		
540.460	Automobiles & Trucks	194,440	202,800	0	190,564	252,380		
540.490	Street Improvements	1,833,773	5,783,324	1,536,846	2,748,795	5,442,000		
540.495	Storm Sewer Improvements	149,095	409,495	218,568	409,495	201,000		
540.497	Sidewalk Improvements	179,998	1,526,232	1,220	169,640	1,650,000		
540.499	Highway Beautification	110,695	126,719	44,010	109,363	30,000		
	Totals	<u>2,468,001</u>	<u>8,055,570</u>	<u>1,807,403</u>	<u>3,705,029</u>	<u>7,612,526</u>		

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.440						
Description Concrete breaker and trailer				No# Requested 1	Unit Cost \$20,846	Total Cost \$20,846
Explain reason for request (describe use and workload) Used to break up concrete on street slab replacement projects.				No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% Sales Tax	100	400	100	100	150	200
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Concrete Breaker	EZ Breaker	9 years	Trade in or sell at auction			
What source was used for unit cost? Dealer						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.440						
Description Planer/grinder attachment			No# Requested 1	Unit Cost \$8,700	Total Cost \$8,700	
Explain reason for request (describe use and workload) For grinding out deteriorated concrete joints that are to be repaired with asphalt or concrete.				No# of similar units on hand 3	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% Sales Tax	650	140	200	200	500	750
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Planer/grinder attachment	Bobcat	6 years	Sell at auction			
What source was used for unit cost? Bobcat dealer						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.440						
Description Concrete screed		No# Requested 1	Unit Cost \$7,600	Total Cost \$7,600		
Explain reason for request (describe use and workload) For screeding off concrete during concrete replacements.			No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% Sales Tax	600	850	200	300	400	500
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Concrete screed			Sell at auction			
What source was used for unit cost? Dealer						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.460						
Description 2-1/2 Ton Dump Truck			No# Requested 2	Unit Cost \$81,690	Total Cost \$163,380	
Explain reason for request (describe use and workload) Scheduled Replacement of 1997 models				No# of similar units on hand 10	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% sales tax	7000	8000	2000	3000	4000	5000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
S-102	Chevrolet, 2-1/2 ton	6 years	Sell at Auction			
S-103	Chevrolet, 2-1/2 ton	6 years	Sell at Auction			
What source was used for unit cost? Recent Purchase						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.460						
Description 1 Ton HD Flatbed Truck				No# Requested 1	Unit Cost \$46,000	Total Cost \$46,000
Explain reason for request (describe use and workload) Pulling equipment trailers, delivering materials to jobsites, and salting and plowing streets during snowstorms.					No# of similar units on hand 5	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% Sales Tax	1236	2100	300	500	1000	1500
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
1 Ton HD Truck	GMC	5 years	Sell at auction			
What source was used for unit cost? Past purchases						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.460						
Description 1 Ton Flat Bed Truck				No# Requested 1	Unit Cost \$43,000	Total Cost \$43,000
Explain reason for request (describe use and workload) Scheduled Replacement of 1997 model				No# of similar units on hand 5	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% Sales Tax	3500	4000	1000	1500	2000	2500
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
S-54	Chevrolet, 1 ton	6 years	Sell at Auction			
What source was used for unit cost? Recent Purchase						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Route 340 improvements		No# Requested 1	Unit Cost \$2,570,000	Total Cost \$2,570,000		
Explain reason for request (describe use and workload) Construction of Route 340 improvements, partially funded by TEA-21 grant funds. Budgeted cost reflects total construction cost.			No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2 cent sales tax	0	0	1000	5000	5500	6000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Concrete Street Reconstruction				No# Requested 1	Unit Cost \$1,000,000	Total Cost \$1,000,000
Explain reason for request (describe use and workload) Annual Program				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Old Baxter Road, Phase 1		No# Requested 1	Unit Cost \$705,000	Total Cost \$705,000		
Explain reason for request (describe use and workload) Provide consistent width driving lanes, improve sight distance, improve drainage, and replace driving surface.			No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% sales tax	0	0	0	5000	5500	6000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Engineer's Probable Opinion of Cost						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072- 540.490						
Description River Valley Drive, Phase 2			No# Requested 1	Unit Cost \$635,000	Total Cost \$635,000	
Explain reason for request (describe use and workload) Provide consistent width driving lanes, improve sight distance, improve drainage, and replace driving surface.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost	Estimated	Budget Year	Future Years		
	Prior Year 2001	Current Year 2002		2004	2005	2006
1/2% sales tax	0	0	0	5000	5500	6000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Engineer's Probable Opinion of Cost						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Asphalt Overlays				No# Requested 1	Unit Cost \$328,000	Total Cost \$328,000
Explain reason for request (describe use and workload) Annual Program				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Cracksealing				No# Requested 1	Unit Cost \$129,000	Total Cost \$129,000
Explain reason for request (describe use and workload) Routine Maintenance Program				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Bridge Deck Overlay: Wildhorse Parkway				No# Requested 1	Unit Cost \$75,000	Total Cost \$75,000
Explain reason for request (describe use and workload) Routine Maintenance				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Engineer's Probable Opinion of Cost						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072- 540.495						
Description Stormwater Improvements			No# Requested 1	Unit Cost \$201,000	Total Cost \$201,000	
Explain reason for request (describe use and workload) Unspecified Stormwater Projects				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks Includes matching grants of approximately \$55,000.						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072- 540.497						
Description Pathway on the Parkway		No# Requested 1	Unit Cost \$1,500,000	Total Cost \$1,500,000		
Explain reason for request (describe use and workload) Construction of pathway adjacent to Chesterfield Parkway West. Project is partially funded by TEA-21 grant and consists of a multi-modal concrete path, lighting, and landscaping.			No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2 cent sales tax	0	0	1000	5000	5500	6000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072- 540.497						
Description Sidewalk Replacement/Construction				No# Requested 1	Unit Cost \$150,000	Total Cost \$150,000
Explain reason for request (describe use and workload) Annual Program				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.499						
Description Beautification Program				No# Requested 1	Unit Cost \$30,000	Total Cost \$30,000
Explain reason for request (describe use and workload) Routine Maintenance				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
General Fund	5000	5000	5000	5000	5000	5000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
What source was used for unit cost?						
Other remarks						

Fund	Department	Division	Account Number
Capital Projects	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	855	Various
520.251	Miscellaneous Contractual	30,000	Blueprints/copies, phones
520.261	Professional Services	385,000	Construction Inspection, Design/Surveying Services
520.277	Training & Continuing Education	3,500	Various seminars and meetings
530.343	Uniforms	1,000	Uniforms
540.440	Machinery & Equipment	37,146	See attached detail
540.460	Automobiles & Trucks	252,380	See attached detail
540.490	Street Improvements	5,442,000	See attached detail
540.495	Storm Sewer Improvements	201,000	See attached detail
540.497	Sidewalk Improvements	1,650,000	See attached detail
540.499	Highway Beautification	30,000	See attached detail

Combined Statement of Budgeted Revenues and Expenditures - TIF Projects Fund Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	0	0	5,055,000
REVENUES			
Other Revenues	0	8,000,000	0
EXPENDITURES			
Public Works/Parks	0	2,945,000	5,055,000
TRANSFERS TO / FROM OTHER FUNDS	0	0	2,000,000
FUND BALANCE, DECEMBER 31	0	5,055,000	2,000,000

Fund	Department	Division			Account Number	
TIF Projects Fund	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Contractual Services		0	0	0	0	500,000
Capital Outlay		0	5,055,000	0	0	4,555,000
Debt Service		0	2,945,000	0	2,945,000	0
TOTAL		0	8,000,000	0	2,945,000	5,055,000

Fund		Department	Division			Account Number	
TIF Projects Fund		Public Works/Parks	Street/Sewer Maintenance			070.072	
Contractual Services			2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title						
520.261	Professional Services		0	0	0	0	500,000
	Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,000</u>

Fund		Department		Division			Account Number	
TIF Projects Fund		Public Works/Parks		Street/Sewer Maintenance			070.072	
<i>Capital Expenditures</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request		
Account Number	Account Title							
540.490	Street Improvements	0	5,055,000	0	0	4,555,000		
	Totals	<u>0</u>	<u>5,055,000</u>	<u>0</u>	<u>0</u>	<u>4,555,000</u>		

Fund TIF Projects Fund	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 033-070-072-540.490						
Description Street & Storm Water Projects				No# Requested 1	Unit Cost \$4,555,000	Total Cost \$4,555,000
Explain reason for request (describe use and workload)				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2001	Estimated Current Year 2002	Budget Year 2003	Future Years		
				2004	2005	2006
TIF Bond Proceeds	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund	Department	Division	Account Number
TIF Projects Fund	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
520.261	Professional Services	500,000	Chesterfield Valley master storm water plan
540.490	Street Improvements	4,555,000	Various street & storm water projects



BONDED DEBT SCHEDULE

The City of Chesterfield, Missouri's general long-term debt includes general obligation bonds, Certificates of Participation, and Notes Payable. This overview describes each type of debt, provides a picture of the City's indebtedness, and discusses policies for new debt. The total debt to maturity outstanding as of December 31, 2002 is as shown below:

<u>Year</u>	<u>General Obligation Bonds</u>		<u>Certificates of Participation</u>		<u>TIF Notes</u>		<u>Totals</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2003	1,440,000	1,537,698	525,000	979,113	2,719,549	2,020,559	9,221,919
2004	1,525,000	1,470,648	555,000	977,400	2,814,549	1,923,215	9,265,812
2005	1,590,000	1,402,263	605,000	953,788	2,909,549	1,829,106	9,289,706
2006	1,660,000	1,329,700	665,000	927,215	2,999,549	1,735,485	9,316,949
2007	1,735,000	1,252,610	690,000	897,895	3,104,549	1,631,891	9,311,946
2008	1,815,000	1,171,420	755,000	865,998	3,214,549	1,517,615	9,339,582
2009	1,905,000	1,085,861	815,000	830,395	3,339,549	1,393,002	9,368,808
2010	1,995,000	994,503	880,000	791,033	3,474,549	1,258,396	9,393,480
2011	2,095,000	896,975	945,000	747,763	3,614,549	1,113,968	9,413,255
2012	2,195,000	793,054	1,025,000	700,050	3,774,549	954,153	9,441,806
2013	2,300,000	682,446	1,100,000	647,210	3,949,549	780,059	9,459,265
2014	2,420,000	565,305	1,190,000	588,900	4,129,549	597,978	9,491,733
2015	2,545,000	441,465	1,265,000	525,075	4,319,549	407,573	9,503,662
2016	1,760,000	333,046	1,150,000	455,145	6,854,549	155,854	10,708,595
2017	1,850,000	241,055	1,250,000	386,745	19,549	886	3,748,235
2018	1,940,000	146,760	1,355,000	312,503	-	-	3,754,263
2019	2,035,000	49,858	1,465,000	232,133	-	-	3,781,990
2020	-	-	3,340,000	95,190	-	-	3,435,190

General Obligation Bonds

Definition - General obligation bonds are backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

Debt Limitations - Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

Existing Debt - The City's outstanding general obligation debt as of December 31, 2002 was \$8,505,000 for parks bonds dated May 19, 1998, \$10,240,000 for street and sidewalk improvement bonds dated February 15, 1997 and \$14,060,000 for street and sidewalk improvement bonds dated May 1, 1999, for a total of \$32,805,000. The debt service schedules are shown below.

Debt Burden - Chesterfield's outstanding general obligation debt is well within statutory limits. Based on the City's 2002 assessed valuation of \$1,308,820,798 the City's legal debt

margin is \$130,882,080. The City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

Bond Rating – Chesterfield’s general obligation bonds have a Aa1 rating from Moody’s Investors Services.

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1998 (Parks)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
8/15/1998			123,474.50	123,474.50	123,474.50
2/15/1999	440,000.00	7.300000	258,435.00	698,435.00	
8/15/1999			242,375.00	242,375.00	940,810.00
2/15/2000	400,000.00	7.300000	242,375.00	642,375.00	
8/15/2000			227,775.00	227,775.00	870,150.00
2/15/2001	420,000.00	7.300000	227,775.00	647,775.00	
8/15/2001			212,445.00	212,445.00	860,220.00
2/15/2002	450,000.00	5.125000	212,445.00	662,445.00	
8/15/2002			200,913.75	200,913.75	863,358.75
2/15/2003	475,000.00	4.300000	200,913.75	675,913.75	
8/15/2003			190,701.25	190,701.25	866,615.00
2/15/2004	510,000.00	4.350000	190,701.25	700,701.25	
8/15/2004			179,608.75	179,608.75	880,310.00
2/15/2005	530,000.00	4.450000	179,608.75	709,608.75	
8/15/2005			167,816.25	167,816.25	877,425.00
2/15/2006	555,000.00	4.500000	167,816.25	722,816.25	
8/15/2006			155,328.75	155,328.75	878,145.00
2/15/2007	580,000.00	4.550000	155,328.75	735,328.75	
8/15/2007			142,133.75	142,133.75	877,462.50
2/15/2008	610,000.00	4.550000	142,133.75	752,133.75	
8/15/2008			128,256.25	128,256.25	880,390.00
2/15/2009	640,000.00	4.650000	128,256.25	768,256.25	
8/15/2009			113,376.25	113,376.25	881,632.50
2/15/2010	675,000.00	4.750000	113,376.25	788,376.25	
8/15/2010			97,345.00	97,345.00	885,721.25
2/15/2011	710,000.00	4.850000	97,345.00	807,345.00	
8/15/2011			80,127.50	80,127.50	887,472.50
2/15/2012	745,000.00	4.900000	80,127.50	825,127.50	
8/15/2012			61,875.00	61,875.00	887,002.50
2/15/2013	780,000.00	5.000000	61,875.00	841,875.00	
8/15/2013			42,375.00	42,375.00	884,250.00
2/15/2014	825,000.00	5.000000	42,375.00	867,375.00	
8/15/2014			21,750.00	21,750.00	889,125.00
2/15/2015	870,000.00	5.000000	21,750.00	891,750.00	
8/15/2015					891,750.00
	10,215,000.00		4,910,314.50	15,125,314.50	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1997 (R&S I)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
8/13/1997			383,028.13	383,028.13	383,028.13
2/15/1998	1,320,000.00	7.125000	383,028.13	1,703,028.13	
8/15/1998			336,003.13	336,003.13	2,039,031.25
2/15/1999	1,405,000.00	7.125000	336,003.13	1,741,003.13	
8/15/1999			285,950.00	285,950.00	2,026,953.13
2/15/2000	395,000.00	4.150000	285,950.00	680,950.00	
8/15/2000			277,753.75	277,753.75	958,703.75
2/15/2001	420,000.00	4.250000	277,753.75	697,753.75	
8/15/2001			268,828.75	268,828.75	966,582.50
2/15/2002	450,000.00	4.350000	268,828.75	718,828.75	
8/15/2002			259,041.25	259,041.25	977,870.00
2/15/2003	475,000.00	4.400000	259,041.25	734,041.25	
8/15/2003			248,591.25	248,591.25	982,632.50
2/15/2004	500,000.00	4.500000	248,591.25	748,591.25	
8/15/2004			237,341.25	237,341.25	985,932.50
2/15/2005	520,000.00	4.600000	237,341.25	757,341.25	
8/15/2005			225,381.25	225,381.25	982,722.50
2/15/2006	545,000.00	4.700000	225,381.25	770,381.25	
8/15/2006			212,573.75	212,573.75	982,955.00
2/15/2007	575,000.00	4.800000	212,573.75	787,573.75	
8/15/2007			198,773.75	198,773.75	986,347.50
2/15/2008	600,000.00	4.850000	198,773.75	798,773.75	
8/15/2008			184,223.75	184,223.75	982,997.50
2/15/2009	630,000.00	5.000000	184,223.75	814,223.75	
8/15/2009			168,473.75	168,473.75	982,697.50
2/15/2010	665,000.00	5.100000	168,473.75	833,473.75	
8/15/2010			151,516.25	151,516.25	984,990.00
2/15/2011	695,000.00	5.100000	151,516.25	846,516.25	
8/15/2011			133,793.75	133,793.75	980,310.00
2/15/2012	735,000.00	5.200000	133,793.75	868,793.75	
8/15/2012			114,683.75	114,683.75	983,477.50
2/15/2013	775,000.00	5.250000	114,683.75	889,683.75	
8/15/2013			94,340.00	94,340.00	984,023.75
2/15/2014	815,000.00	5.300000	94,340.00	909,340.00	
8/15/2014			72,742.50	72,742.50	982,082.50
2/15/2015	855,000.00	5.300000	72,742.50	927,742.50	
8/15/2015			50,085.00	50,085.00	977,827.50
2/15/2016	905,000.00	5.400000	50,085.00	955,085.00	
8/15/2016			25,650.00	25,650.00	980,735.00
2/15/2017	950,000.00	5.400000	25,650.00	975,650.00	
8/15/2017					975,650.00
	<u>14,230,000.00</u>		<u>7,857,550.00</u>	<u>22,087,550.00</u>	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1999 (R&S II)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
5/4/1999					
2/15/2000	140,000.00	6.000%	564,513.11	704,513.11	
8/15/2000			353,590.00	353,590.00	1,058,103.11
2/15/2001	455,000.00	6.000%	353,590.00	808,590.00	
8/15/2001			339,940.00	339,940.00	1,148,530.00
2/15/2002	470,000.00	6.000%	339,940.00	809,940.00	
8/15/2002			325,840.00	325,840.00	1,135,780.00
2/15/2003	490,000.00	5.400%	325,840.00	815,840.00	
8/15/2003			312,610.00	312,610.00	1,128,450.00
2/15/2004	515,000.00	4.200%	312,610.00	827,610.00	
8/15/2004			301,795.00	301,795.00	1,129,405.00
2/15/2005	540,000.00	4.250%	301,795.00	841,795.00	
8/15/2005			290,320.00	290,320.00	1,132,115.00
2/15/2006	560,000.00	4.300%	290,320.00	850,320.00	
8/15/2006			278,280.00	278,280.00	1,128,600.00
2/15/2007	580,000.00	4.400%	278,280.00	858,280.00	
8/15/2007			265,520.00	265,520.00	1,123,800.00
2/15/2008	605,000.00	4.300%	265,520.00	870,520.00	
8/15/2008			252,512.50	252,512.50	1,123,032.50
2/15/2009	635,000.00	4.250%	252,512.50	887,512.50	
8/15/2009			239,018.75	239,018.75	1,126,531.25
2/15/2010	655,000.00	4.350%	239,018.75	894,018.75	
8/15/2010			224,772.50	224,772.50	1,118,791.25
2/15/2011	690,000.00	4.450%	224,772.50	914,772.50	
8/15/2011			209,420.00	209,420.00	1,124,192.50
2/15/2012	715,000.00	4.550%	209,420.00	924,420.00	
8/15/2012			193,153.75	193,153.75	1,117,573.75
2/15/2013	745,000.00	4.600%	193,153.75	938,153.75	
8/15/2013			176,018.75	176,018.75	1,114,172.50
2/15/2014	780,000.00	4.600%	176,018.75	956,018.75	
8/15/2014			158,078.75	158,078.75	1,114,097.50
2/15/2015	820,000.00	4.700%	158,078.75	978,078.75	
8/15/2015			138,808.75	138,808.75	1,116,887.50
2/15/2016	855,000.00	4.750%	138,808.75	993,808.75	
8/15/2016			118,502.50	118,502.50	1,112,311.25
2/15/2017	900,000.00	4.800%	118,502.50	1,018,502.50	
8/15/2017			96,902.50	96,902.50	1,115,405.00
2/15/2018	1,940,000.00	4.850%	96,902.50	2,036,902.50	
8/15/2018			49,857.50	49,857.50	2,086,760.00
2/15/2019	2,035,000.00	4.900%	49,857.50	2,084,857.50	
					2,084,857.50
	15,125,000.00		9,214,395.61	24,339,395.61	

Certificates of Participation

Definition - Certificates of Participation are securities which represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party

that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

Debt Limitations - There are no statutory limits on Certificates of Participation. These obligations are not considered debt under State law and are subject to annual appropriations by the Mayor and City Council.

Existing Debt - The City began a Master Lease Program funded through the sale of Certificates of Participation for the construction of a Public Works Facility. On August 1, 1995, the City issued \$2,950,000 in Certificates of Participation. The City did a current refunding of this debt on November 19, 2002 in order to take advantage of the low interest rate environment. The City's outstanding debt as of December 31, 2002 was \$2,325,000 for Certificates of Participation dated November 19, 2002. The City issued \$17,565,000 in Certificates of Participation to fund the acquisition of land and the construction of the City's City Hall on April 15, 2000. The City's outstanding debt as of December 31, 2002 was \$17,250,000. The debt service schedule is shown below.

Debt Burden - As noted above, there is no statutory limitations for Certificates of Participation. As is the case with general obligation bonds, the City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

Bond Rating – Chesterfield's certificates of participation have a Aa2 rating from Moody's Investors Services.

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Certificates of Participation, Series 2002 (PW Facility)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
11/19/2002					
2/15/2003			18,039.69	18,039.69	
8/15/2003	170,000.00	2.000%	37,757.50	207,757.50	225,797.19
2/15/2004			36,057.50	36,057.50	
8/15/2004	155,000.00	2.000%	36,057.50	191,057.50	227,115.00
2/15/2005			34,507.50	34,507.50	
8/15/2005	155,000.00	2.200%	34,507.50	189,507.50	224,015.00
2/15/2006			32,802.50	32,802.50	
8/15/2006	165,000.00	2.550%	32,802.50	197,802.50	230,605.00
2/15/2007			30,698.75	30,698.75	
8/15/2007	165,000.00	2.850%	30,698.75	195,698.75	226,397.50
2/15/2008			28,347.50	28,347.50	
8/15/2008	170,000.00	3.100%	28,347.50	198,347.50	226,695.00
2/15/2009			25,712.50	25,712.50	
8/15/2009	175,000.00	3.350%	25,712.50	200,712.50	226,425.00
2/15/2010			22,781.25	22,781.25	
8/15/2010	180,000.00	3.550%	22,781.25	202,781.25	225,562.50
2/15/2011			19,586.25	19,586.25	
8/15/2011	185,000.00	3.650%	19,586.25	204,586.25	224,172.50

2/15/2012			16,210.00	16,210.00	
8/15/2012	195,000.00	3.800%	16,210.00	211,210.00	227,420.00
2/15/2013			12,505.00	12,505.00	
8/15/2013	200,000.00	4.000%	12,505.00	212,505.00	225,010.00
2/15/2014			8,505.00	8,505.00	
8/15/2014	210,000.00	4.100%	8,505.00	218,505.00	227,010.00
2/15/2015			4,200.00	4,200.00	
8/15/2015	200,000.00	4.200%	4,200.00	204,200.00	208,400.00
	<u>2,325,000.00</u>		<u>599,624.69</u>	<u>2,924,624.69</u>	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Certificates of Participation, Series 2000 (City Hall)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
4/27/2000					
8/15/2000			315,465.00	315,465.00	315,465.00
2/15/2001			473,197.50	473,197.50	
8/15/2001			473,197.50	473,197.50	946,395.00
2/15/2002	315,000.00	4.650%	473,197.50	788,197.50	
8/15/2002			465,873.75	465,873.75	1,254,071.25
2/15/2003	355,000.00	4.750%	465,873.75	820,873.75	
8/15/2003			457,442.50	457,442.50	1,278,316.25
2/15/2004	400,000.00	4.800%	457,442.50	857,442.50	
8/15/2004			447,842.50	447,842.50	1,305,285.00
2/15/2005	450,000.00	4.850%	447,842.50	897,842.50	
8/15/2005			436,930.00	436,930.00	1,334,772.50
2/15/2006	500,000.00	4.900%	436,930.00	936,930.00	
8/15/2006			424,680.00	424,680.00	1,361,610.00
2/15/2007	525,000.00	4.900%	424,680.00	949,680.00	
8/15/2007			411,817.50	411,817.50	1,361,497.50
2/15/2008	585,000.00	4.900%	411,817.50	996,817.50	
8/15/2008			397,485.00	397,485.00	1,394,302.50
2/15/2009	640,000.00	5.000%	397,485.00	1,037,485.00	
8/15/2009			381,485.00	381,485.00	1,418,970.00
2/15/2010	700,000.00	5.000%	381,485.00	1,081,485.00	
8/15/2010			363,985.00	363,985.00	1,445,470.00
2/15/2011	760,000.00	5.100%	363,985.00	1,123,985.00	
8/15/2011			344,605.00	344,605.00	1,468,590.00
2/15/2012	830,000.00	5.200%	344,605.00	1,174,605.00	
8/15/2012			323,025.00	323,025.00	1,497,630.00
2/15/2013	900,000.00	5.300%	323,025.00	1,223,025.00	
8/15/2013			299,175.00	299,175.00	1,522,200.00
2/15/2014	980,000.00	5.400%	299,175.00	1,279,175.00	
8/15/2014			272,715.00	272,715.00	1,551,890.00
2/15/2015	1,065,000.00	5.400%	272,715.00	1,337,715.00	
8/15/2015			243,960.00	243,960.00	1,581,675.00
2/15/2016	1,150,000.00	5.700%	243,960.00	1,393,960.00	

8/15/2016			211,185.00	211,185.00	1,605,145.00
2/15/2017	1,250,000.00	5.700%	211,185.00	1,461,185.00	
8/15/2017			175,560.00	175,560.00	1,636,745.00
2/15/2018	1,355,000.00	5.700%	175,560.00	1,530,560.00	
8/15/2018			136,942.50	136,942.50	1,667,502.50
2/15/2019	1,465,000.00	5.700%	136,942.50	1,601,942.50	
8/15/2019			95,190.00	95,190.00	1,697,132.50
2/15/2020	3,340,000.00	5.700%	95,190.00	3,435,190.00	
8/15/2020					3,435,190.00
	<u>17,565,000.00</u>		<u>13,514,855.00</u>	<u>31,079,855.00</u>	<u>31,079,855.00</u>

TIF Refunding and Revenue Improvement Bonds/TIF Notes Payable

Definitions:

Revenue Bond – Revenue bonds are used to finance facilities that have a definable user or revenue base. Revenue bonds are secured by a specific source of funds, either from the operations of the project being financed or from a dedicated revenue street, rather than the general taxing powers of a jurisdiction.

Note – In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Debt Limitations - There are no statutory limits on revenue bonds or notes payable. The bonds do not constitute a general obligation of the City and do not constitute an indebtedness of the City or the State of Missouri or any political subdivision thereof within the meaning of any constitutional or statutory provision or limitation.

Existing Debt - The City issued \$50,945,000 in Tax Increment Financing (TIF) Refunding and Revenue Improvement Bonds in April 2002 which represents the balance outstanding as of December 31, 2002. These bonds refunded all prior outstanding TIF notes. However, the City issued another note payable to the Monarch-Chesterfield Levee District in the amount of \$303,016 for levee improvements on August 15, 2002. The amount outstanding on this note as of December 31, 2002 was \$293,241. The debt service schedules for all of these notes are shown below.

Bond Rating – Standard & Poor’s Ratings Services (S&P) has assigned a rating of AAA to the TIF Refunding and Revenue Improvement Bonds Series 2002 Bonds maturing on April 15, 2005 and the Series 2002 Bonds maturing on April 15 in the years 2006 through 2011, because of a Bond Insurance Policy issued by AMBAC. In addition, S&P assigned its municipal bond rating of A- to the Series 2002 Bonds other than the Insured Bonds. There is no rating process involved in the City’s outstanding notes.

Debt Burden - As noted above, there is no statutory limitations for either revenue bonds or notes payable. As is the case with general obligation bonds or certificates of participation,

the City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

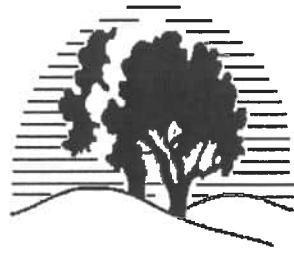
CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Tax Increment Refunding & Improvement Revenue Bonds
Series 2002 (Chesterfield Valley Projects)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
4/30/2002					
10/15/2002			939,762.08	939,762.08	939,762.08
4/15/2003	2,700,000.00	3.500%	1,025,195.00	3,725,195.00	
10/15/2003			977,945.00	977,945.00	4,703,140.00
4/15/2004	2,795,000.00	3.500%	977,945.00	3,772,945.00	
10/15/2004			929,032.50	929,032.50	4,701,977.50
4/15/2005	2,890,000.00	**	929,032.50	3,819,032.50	
10/15/2005			885,016.88	885,016.88	4,704,049.38
4/15/2006	2,980,000.00	3.250%	885,016.88	3,865,016.88	
10/15/2006			836,591.88	836,591.88	4,701,608.76
4/15/2007	3,085,000.00	3.500%	836,591.88	3,921,591.88	
10/15/2007			782,604.38	782,604.38	4,704,196.26
4/15/2008	3,195,000.00	3.700%	782,604.38	3,977,604.38	
10/15/2008			723,496.88	723,496.88	4,701,101.26
4/15/2009	3,320,000.00	3.875%	723,496.88	4,043,496.88	
10/15/2009			659,171.88	659,171.88	4,702,668.76
4/15/2010	3,455,000.00	4.000%	659,171.88	4,114,171.88	
10/15/2010			590,071.88	590,071.88	4,704,243.76
4/15/2011	3,595,000.00	4.125%	590,071.88	4,185,071.88	
10/15/2011			515,925.00	515,925.00	4,700,996.88
4/15/2012	3,755,000.00	4.500%	515,925.00	4,270,925.00	
10/15/2012			431,437.50	431,437.50	4,702,362.50
4/15/2013	3,930,000.00	4.500%	431,437.50	4,361,437.50	
10/15/2013			343,012.50	343,012.50	4,704,450.00
4/15/2014	4,110,000.00	4.500%	343,012.50	4,453,012.50	
10/15/2014			250,537.50	250,537.50	4,703,550.00
4/15/2015	4,300,000.00	4.500%	250,537.50	4,550,537.50	
10/15/2015			153,787.50	153,787.50	4,704,325.00
4/15/2016	6,835,000.00	4.500%	153,787.50	6,988,787.50	
					6,988,787.50
	50,945,000.00		18,122,219.64	69,067,219.64	69,067,219.64

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Monarch-Chesterfield Valley TIF District
Series 2002 August 15, 2002
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
8/15/2002	9,774.73		2,796.49	12,571.22	12,571.22
2/15/2003	9,774.73	6.041%	8,856.92	18,631.65	
8/15/2003	9,774.73	6.041%	8,561.69	18,336.42	36,968.07
2/15/2004	9,774.73	6.041%	8,266.46	18,041.19	
8/15/2004	9,774.73	6.041%	7,971.23	17,745.96	35,787.15
2/15/2005	9,774.72	6.041%	7,676.00	17,450.72	
8/15/2005	9,774.72	6.041%	7,380.77	17,155.49	34,606.21

2/15/2006	9,774.72	6.041%	7,085.54	16,860.26	
8/15/2006	9,774.72	6.041%	6,790.31	16,565.03	33,425.29
2/15/2007	9,774.72	6.041%	6,495.08	16,269.80	
8/15/2007	9,774.72	6.041%	6,199.85	15,974.57	32,244.37
2/15/2008	9,774.72	6.041%	5,904.62	15,679.34	
8/15/2008	9,774.72	6.041%	5,609.38	15,384.10	31,063.44
2/15/2009	9,774.72	6.041%	5,314.15	15,088.87	
8/15/2009	9,774.72	6.041%	5,018.92	14,793.64	29,882.51
2/15/2010	9,774.72	6.041%	4,723.69	14,498.41	
8/15/2010	9,774.72	6.041%	4,428.46	14,203.18	28,701.59
2/15/2011	9,774.72	6.041%	4,133.23	13,907.95	
8/15/2011	9,774.72	6.041%	3,838.00	13,612.72	27,520.67
2/15/2012	9,774.72	6.041%	3,542.77	13,317.49	
8/15/2012	9,774.72	6.041%	3,247.54	13,022.26	26,339.75
2/15/2013	9,774.72	6.041%	2,952.31	12,727.03	
8/15/2013	9,774.72	6.041%	2,657.08	12,431.80	25,158.83
2/15/2014	9,774.72	6.041%	2,361.85	12,136.57	
8/15/2014	9,774.72	6.041%	2,066.62	11,841.34	23,977.91
2/15/2015	9,774.72	6.041%	1,771.38	11,546.10	
8/15/2015	9,774.72	6.041%	1,476.15	11,250.87	22,796.97
2/15/2016	9,774.72	6.041%	1,180.92	10,955.64	
8/15/2016	9,774.72	6.041%	885.69	10,660.41	21,616.05
2/15/2017	9,774.72	6.041%	590.46	10,365.18	
8/15/2017	9,774.72	6.041%	295.23	10,069.95	20,435.13
	<u>303,016.37</u>		<u>140,078.79</u>	<u>443,095.16</u>	<u>443,095.16</u>



City of Chesterfield

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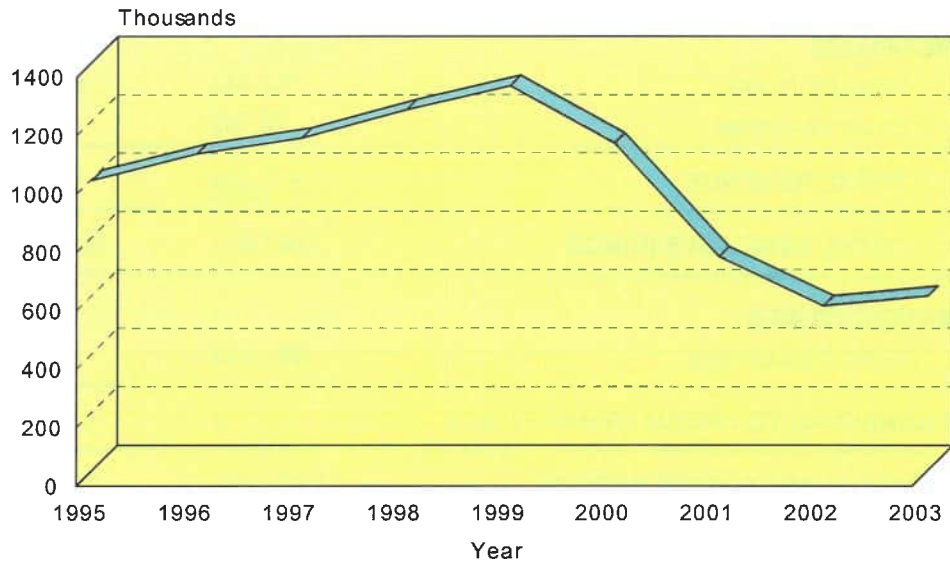
Combined Statement of Budgeted Revenues and Expenditures - Debt Service-Parks Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	1,766,375	1,680,422	1,395,965
REVENUES			
Property Taxes	732,743	564,430	598,296
Other Revenues	42,742	15,250	15,000
TOTAL REVENUE	775,485	579,680	613,296
TOTAL AVAILABLE FUNDS	2,541,861	2,260,102	2,009,261
EXPENDITURES			
Public Works/Parks	861,439	864,137	869,115
TRANSFERS TO / FROM OTHER FUNDS	0	0	0
FUND BALANCE, DECEMBER 31	1,680,422	1,395,965	1,140,146



**DEBT SERVICE (PARKS)
REVENUE ASSUMPTIONS**

Property Tax

The City of Chesterfield levies a \$.06 property tax on all real and personal properties in the City of Chesterfield. Voters approved a property tax in 1994 to pay debt service for \$11 million of general obligation bonds for parks. Property tax revenues for Fiscal Year 2003 are anticipated to be \$598,296.



There has been significant growth in property taxes, resulting from a growing assessed valuation, with the exception of planned reductions in the property tax rate. Assessed valuations have grown as shown below:

<u>Year</u>	<u>Assessed Valuation*</u>
1994	\$ 751,150,187
1995	\$ 811,446,433
1996	\$ 853,477,245
1997	\$ 923,964,304
1998	\$ 957,731,212
1999	\$ 1,047,070,392
2000	\$ 1,137,971,730
2001	\$ 1,275,903,642
2002	\$ 1,308,820,798

*Actual property tax receipts are adjusted by the amount of incremental revenues captured by the Chesterfield Valley TIF District.

Property tax rates, since the original approval of the bonds in 1994, have been set as shown below:

<u>Year</u>	<u>Property Tax Rate</u>
1995	\$ 0.13
1996	\$ 0.13
1997	\$ 0.13
1998	\$ 0.13
1999	\$ 0.13
2000	\$ 0.10
2001	\$ 0.06
2002	\$ 0.06

The historical trend for property tax is as shown below.

<u>Year</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
Amount		994,325	1,084,788	1,138,710	1,235,903	1,318,334	1,121,366	732,743	564,430	598,296
% Increase			9.1%	5.0%	8.5%	6.7%	-14.9%	-34.7%	-23.0%	6.0%

Other Revenue

The City of Chesterfield anticipates receipt of interest earnings on the property tax receipts. Interest earnings is projected at \$15,000 for Fiscal Year 2003 based on the available balance after the payment of debt service on the general obligation bonds for parks.

The historical trend for interest earnings is as shown below. Interest earnings have decreased due to the refinancing of the 1995 bonds in 1998 and the use of fund reserves to refinance the bonds, as well as a lower interest rate environment.

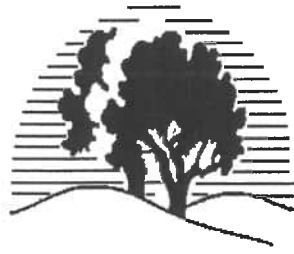
<u>Year</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
Amount		10,742	-	48,336	19,060	18,310	49,132	42,742	15,250	15,000
% Increase			n/a	n/a	-60.6%	-3.9%	168.3%	-13.0%	-64.3%	-1.6%

Revenue Budget - Debt Service-Parks Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
Property Taxes:			
405.000 Property Taxes	732,743	564,430	598,296
totals	<u>732,743</u>	<u>564,430</u>	<u>598,296</u>
Other Revenues:			
490.100 Interest on Investments	42,742	15,250	15,000
Total Other Revenues	<u>42,742</u>	<u>15,250</u>	<u>15,000</u>
Totals	<u><u>775,485</u></u>	<u><u>579,680</u></u>	<u><u>613,296</u></u>

Fund	Department	Division			Account Number	
Debt Service-Parks	Public Works/Parks	Parks/Beautification			070.074	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Debt Service		861,439	865,859	662,892	864,137	869,115
TOTAL		861,439	865,859	662,892	864,137	869,115

Fund		Department	Division			Account Number
Debt Service-Parks		Public Works/Parks	Parks/Beautification			070.074
Debt Service		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
560.100	Principal Payment	420,000	450,000	450,000	450,000	475,000
560.101	Interest Expense	441,439	415,859	212,892	414,137	394,115
	Totals	<u>861,439</u>	<u>865,859</u>	<u>662,892</u>	<u>864,137</u>	<u>869,115</u>

Fund	Department	Division	Account Number
Debt Service-Parks	Public Works/Parks	Parks/Beautification	070.074
Line Item Details		2003	
Account Number	Account Title	Request	Details
560.100	Principal Payment	475,000	Principal payment Series 1998
560.101	Interest Expense	394,115	Interest payment Series 1998 - 391,615 Paying Agent Fees - 2,500



City of Chesterfield

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Combined Statement of Budgeted Revenues and Expenditures - Cert Payment-PWF Fund			
	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	267,708	282,898	261,007
REVENUES			
Other Revenues	16,546	3,470	7,200
EXPENDITURES			
Public Works/Parks	249,792	249,387	229,368
TRANSFERS TO / FROM OTHER FUNDS	248,435	224,026	222,168
FUND BALANCE, DECEMBER 31	282,898	261,007	261,007

**CERTIFICATE PAYMENT FUND (PUBLIC WORKS FACILITY)
REVENUE ASSUMPTIONS**

Other Revenues

The City of Chesterfield's Public Works Facility was funded with Certificates of Participation that were issued in August 1995. Those bonds were currently refunded in 2002 in order to take advantage of lower interest rates. The Certificate Payment Fund has been used for the repayment of that debt.

The only source of revenue for the Certificate Payment Fund has been interest earnings on the capitalized interest from the original bond issue and the reserve balance remaining in that fund. As such, this source of revenue has been fairly low. The historical earnings, which have been affected by interest rates, are shown below.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount		6,021	20,061	21,742	16,244	11,534	17,492	16,546	3,470	7,200
% Increase			233.2%	8.4%	-25.3%	-29.0%	51.7%	-5.4%	-79.0%	107.5%

Revenue Budget - Cert Payment-PWF Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
Other Revenues:			
490.100 Interest on Investments	16,546	3,470	7,200
Total Other Revenues	16,546	3,470	7,200
Totals	<u>16,546</u>	<u>3,470</u>	<u>7,200</u>

Fund	Department	Division			Account Number	
Cert Payment-PWF	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Debt Service		249,792	250,573	64,036	249,387	229,368
TOTAL		249,792	250,573	64,036	249,387	229,368



Fund		Department		Division		Account Number	
Cert Payment-PWF		Public Works/Parks		Street/Sewer Maintenance		070.072	
Debt Service		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
560.100	Principal Payment	115,000	120,000	0	120,000	175,000	
560.101	Interest Expense	134,792	130,573	64,036	129,387	54,368	
	Totals	<u>249,792</u>	<u>250,573</u>	<u>64,036</u>	<u>249,387</u>	<u>229,368</u>	



Fund	Department	Division	Account Number
Cert Payment-PWF	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2003	Details
Account Number	Account Title	Request	Details
560.100	Principal Payment	175,000	Principal on Certificates of Participation Series 1995
560.101	Interest Expense	54,368	Interest on Certificates of Participation Series 2002 - 51,868 Fees - 2,500

Combined Statement of Budgeted Revenues and Expenditures - Debt Service-R&S I Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
EXPENDITURES			
Public Works/Parks	966,805	978,092	985,133
TRANSFERS TO / FROM OTHER FUNDS	966,805	978,092	985,133
FUND BALANCE, DECEMBER 31	0	0	0

Fund	Department	Division			Account Number	
Debt Service-R&S I	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Debt Service		966,805	980,370	719,051	978,092	985,133
TOTAL		966,805	980,370	719,051	978,092	985,133

Fund		Department	Division			Account Number
Debt Service-R&S I		Public Works/Parks	Street/Sewer Maintenance			070.072
Debt Service		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
560.100	Principal Payment	420,000	450,000	450,000	450,000	475,000
560.101	Interest Expense	546,805	530,370	269,051	528,092	510,133
	Totals	<u>966,805</u>	<u>980,370</u>	<u>719,051</u>	<u>978,092</u>	<u>985,133</u>

Fund	Department	Division	Account Number
Debt Service-R&S I	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
560.100	Principal Payment	475,000	Principal payment on Series 1997
560.101	Interest Expense	510,133	Interest payment on Series 1997 - 507,633 Paying Agent fees - 2,500

Combined Statement of Budgeted Revenues and Expenditures - Debt Service-R&S II Fund			
	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
EXPENDITURES			
Public Works/Parks	1,148,752	1,136,002	1,130,950
TRANSFERS TO / FROM OTHER FUNDS	1,148,752	1,136,002	1,130,950
FUND BALANCE, DECEMBER 31	0	0	0

Fund	Department	Division			Account Number	
Debt Service-R&S II	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Debt Service		1,148,752	1,138,280	810,162	1,136,002	1,130,950
TOTAL		1,148,752	1,138,280	810,162	1,136,002	1,130,950

Fund		Department	Division			Account Number
Debt Service-R&S II		Public Works/Parks	Street/Sewer Maintenance			070.072
Debt Service		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
560.100	Principal Payment	455,000	470,000	470,000	470,000	490,000
560.101	Interest Expense	693,752	668,280	340,162	666,002	640,950
	Totals	<u>1,148,752</u>	<u>1,138,280</u>	<u>810,162</u>	<u>1,136,002</u>	<u>1,130,950</u>



Fund	Department	Division	Account Number
Debt Service-R&S II	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
560.100	Principal Payment	490,000	Principal payment on Series 1999
560.101	Interest Expense	640,950	Interest payment on Series 1999 - 638,450 Paying agent fees - 2,500

Combined Statement of Budgeted Revenues and Expenditures - Debt Service-CH Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	1,837,909	1,027,786	1,024,751
REVENUES			
Other Revenues	136,272	80,025	59,370
EXPENDITURES			
Finance/Administration	946,395	1,256,161	1,280,816
TRANSFERS TO / FROM OTHER FUNDS	0	1,173,101	1,221,446
FUND BALANCE, DECEMBER 31	1,027,786	1,024,751	1,024,751



CERTIFICATE PAYMENT FUND (CITY HALL) REVENUE ASSUMPTIONS

Other Revenues

The City of Chesterfield's City Hall was funded with Certificates of Participation which were issued in April 2000. The Certificate Payment Fund has been used for the repayment of that debt.

The only source of revenue for the Certificate Payment Fund has been interest earnings on the capitalized interest from the original bond issue and the reserve balance remaining in that fund. As such, this source of revenue has been fairly low. The historical earnings, which have been affected by interest rates, are shown below.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount							81,580	136,272	80,025	59,370
% Increase								67.0%	-41.3%	-25.8%



Revenue Budget - Debt Service-CH Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
Other Revenues:			
490.100 Interest on Investments	<u>136,272</u>	<u>80,025</u>	<u>59,370</u>
Total Other Revenues	136,272	80,025	59,370
Totals	<u><u>136,272</u></u>	<u><u>80,025</u></u>	<u><u>59,370</u></u>

Fund	Department	Division			Account Number	
Debt Service-CH	Finance/Administration	Administration			030.036	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Debt Service		946,395	1,256,572	790,288	1,256,161	1,280,816
TOTAL		946,395	1,256,572	790,288	1,256,161	1,280,816

Fund		Department	Division			Account Number
Debt Service-CH		Finance/Administration	Administration			030.036
Debt Service		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
560.100	Principal Payment	0	315,000	315,000	315,000	355,000
560.101	Interest Expense	946,395	941,572	475,288	941,161	925,816
	Totals	<u>946,395</u>	<u>1,256,572</u>	<u>790,288</u>	<u>1,256,161</u>	<u>1,280,816</u>



Fund	Department	Division	Account Number
Debt Service-CH	Finance/Administration	Administration	030.036
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
560.100	Principal Payment	355,000	Principal payment on Series 2000
560.101	Interest Expense	925,816	Interest payment on Series 2000 - 923,317 Trustee's fee - 2,500

<i>Combined Statement of Budgeted Revenues and Expenditures - Debt Service-TIF Fund</i>	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	0	0	6,472,742
REVENUES			
Other Revenues	0	42,623,890	0
EXPENDITURES			
Public Works/Parks	0	38,615,819	5,756,140
TRANSFERS TO / FROM OTHER FUNDS	0	2,464,671	8,407,712
FUND BALANCE, DECEMBER 31	0	6,472,742	9,124,314

Fund	Department	Division			Account Number	
Debt Service-TIF	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Debt Service		0	38,615,819	0	38,615,819	5,756,140
TOTAL		0	38,615,819	0	38,615,819	5,756,140

Fund		Department	Division			Account Number
Debt Service-TIF		Public Works/Parks	Street/Sewer Maintenance			070.072
Debt Service		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
560.100	Principal Payment	0	36,830,314	0	36,830,314	3,245,000
560.101	Interest Expense	0	1,310,000	0	1,310,000	2,511,140
560.104	Cost of Issuance	0	475,505	0	475,505	0
	Totals	0	38,615,819	0	38,615,819	5,756,140

Fund	Department	Division	Account Number
Debt Service-TIF	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
560.100	Principal Payment	3,245,000	Principal payment on Series 2002 TIF Bonds - 2,700,000 Principal payment on various Levee District TIF Notes - 545,000
560.101	Interest Expense	2,511,140	Interest payment on Series 2002 TIF Bonds - 2,003,140 Trustees' fees - 2,500 Levee District notes - 505,500

Combined Statement of Budgeted Revenues and Expenditures - CV TIF Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	5,628,886	7,195,377	9,272,115
REVENUES			
Property Taxes	3,938,223	5,870,000	6,736,969
Utility Taxes	166,364	171,500	226,600
Sales Tax	510,130	2,600,000	3,397,000
Other Revenues	404,038	155,600	224,300
TOTAL REVENUE	5,018,755	8,797,100	10,584,869
TOTAL AVAILABLE FUNDS	10,647,640	15,992,477	19,856,984
EXPENDITURES			
Public Works/Parks	3,452,264	4,255,691	930,357
TRANSFERS TO / FROM OTHER FUNDS	0	-2,464,671	-10,407,712
FUND BALANCE, DECEMBER 31	7,195,377	9,272,115	8,518,915

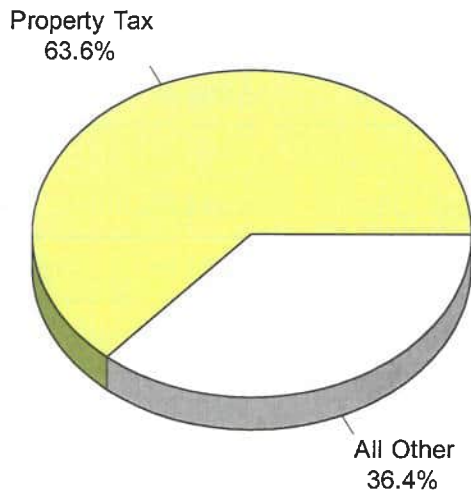


CHESTERFIELD VALLEY TIF FUND REVENUE ASSUMPTIONS

A redevelopment area, known as the Chesterfield Valley Tax Increment Financing (TIF) District, was established in 1994 and began receiving revenues based on the growth in incremental revenues in 1995.

Property Tax

The City of Chesterfield levies a \$.06 property tax per \$100 of assessed valuation on all real and personal property within the City. This property tax, plus the growth in property taxes from other taxing jurisdictions, is captured by the Chesterfield Valley TIF Fund. Revenues from property taxes for Fiscal Year 2003 are projected to be \$6,736,969.



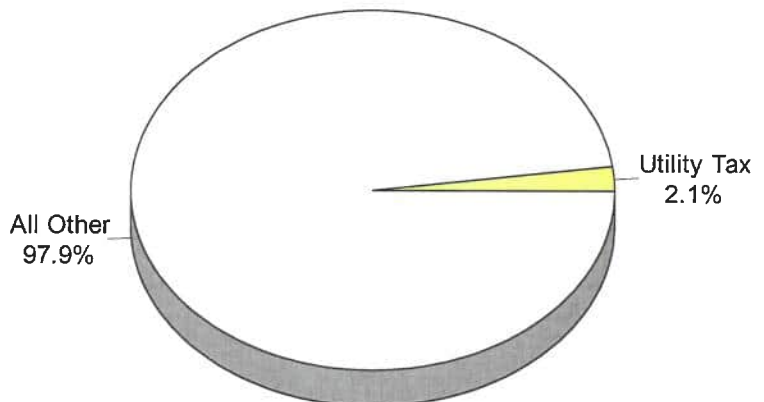
The historical revenue trend for property tax is shown below. Property taxes have grown dramatically, along with the assessed valuation of the TIF District. The initial assessed valuation for the Chesterfield Valley TIF District was

\$18,487,580. The 2002 assessed valuation is \$88,798,260, reflecting a 380.3% growth in assessed valuation due to major infrastructure improvements in Chesterfield Valley.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount		331,232	475,848	709,794	842,252	1,631,496	4,183,909	3,938,223	5,870,000	6,736,969
% Increase			43.7%	49.2%	18.7%	93.7%	156.4%	-5.9%	49.1%	14.8%

Utility Gross Receipts Tax

The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water companies within the City. One-half of the utility taxes generated in the redevelopment area is captured by the Chesterfield Valley TIF Fund. Revenues from utility taxes for Fiscal Year 2003 are projected to be \$226,600.

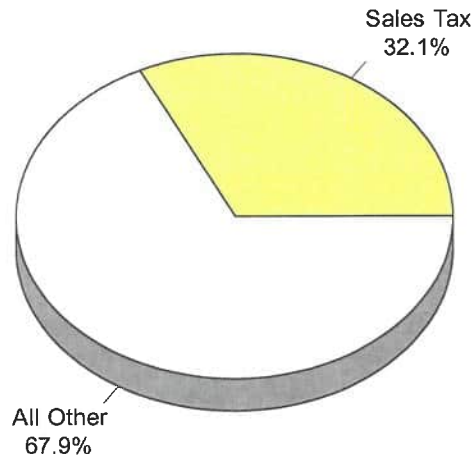


The historical revenue trend for utility tax is shown below. Utility tax revenues are greatly impacted by weather. Utility taxes have grown significantly due to the growth of businesses since the inception of the TIF District as well.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount		49,054	51,039	70,130	81,797	92,718	169,351	166,364	171,500	226,600
% Increase			4.0%	37.4%	16.6%	13.4%	82.7%	-1.8%	3.1%	32.1%

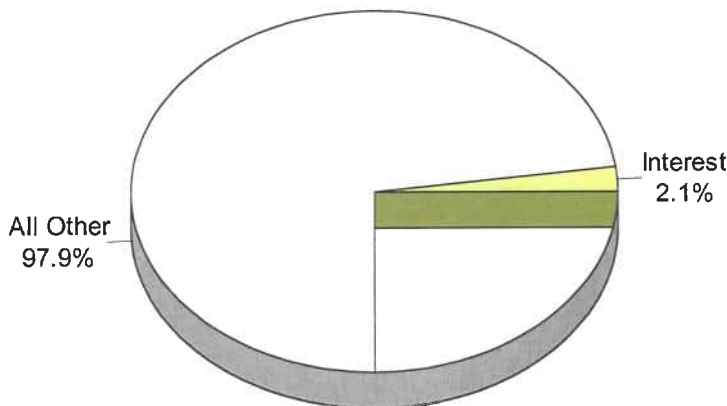
Sales Tax

One-half of the sales taxes generated in the redevelopment area is captured by the Chesterfield Valley TIF Fund. Sales tax grew dramatically during the period 1996 to 1998 because of favorable court rulings regarding the various types of sales tax (for example, the county-wide ½ cent sales tax for transportation) that can be captured by TIF districts. The success of the Chesterfield Valley TIF District has also contributed to dramatically improved sales tax receipts. Revenues from sales taxes for Fiscal Year 2003 are projected to be \$3,397,000.



The historical revenue trend for sales tax is shown below.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount		65,048	153,264	426,643	864,904	619,815	1,597,217	510,130	2,600,000	3,397,000
% Increase			135.6%	178.4%	102.7%	-28.3%	157.7%	-68.1%	409.7%	30.7%



Other Sources

Other revenues include interest on investments. Revenue from this source has increased over the years as the Chesterfield TIF Fund's fund balance has increased. Interest earnings projected for Fiscal Year 2003 are estimated at \$224,300, a

slight reduction to due decreasing fund reserves as various notes are refunded, as well as lower interest rates.

The historical trend for interest earnings is as shown below.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount			11,650	22,542	71,266	74,574	259,157	404,038	155,600	224,300
% Increase				93.5%	216.2%	0	247.5%	55.9%	-61.5%	44.2%

Revenue Budget - CV TIF Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
Property Taxes:			
405.000 Property Taxes	3,938,223	5,870,000	6,736,969
totals	3,938,223	5,870,000	6,736,969
Utility Taxes:			
410.100 Utility Taxes - Electric	122,052	121,500	158,000
410.200 Utility Taxes - Gas	21,506	16,100	29,000
410.300 Utility Taxes - Telephone	10,239	22,500	22,600
410.400 Utility Taxes - Water	12,567	11,400	17,000
Total Utility Taxes	166,364	171,500	226,600
Sales Tax:			
420.000 Sales Tax	510,130	2,600,000	3,397,000
Total Sales Tax	510,130	2,600,000	3,397,000
Other Revenues:			
490.100 Interest on Investments	196,696	155,600	224,300
495.000 Miscellaneous	207,342	0	0
Total Other Revenues	404,038	155,600	224,300
Totals	5,018,755	8,797,100	10,584,869

Fund	Department	Division			Account Number	
CV TIF	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Contractual Services		253,801	841,036	423,061	841,036	930,357
Capital Outlay		2,454,349	1,237,731	610,501	2,191,326	0
Debt Service		744,114	6,979,999	1,223,330	1,223,329	0
TOTAL		3,452,264	9,058,766	2,256,892	4,255,691	930,357

Fund	Department	Division			Account Number	
CV TIF	Public Works/Parks	Street/Sewer Maintenance			070.072	
Contractual Services		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
520.255	Pass-Through Payments	0	691,036	345,518	691,036	780,357
520.261	Professional Services	253,801	150,000	77,543	150,000	150,000
	Totals	<u>253,801</u>	<u>841,036</u>	<u>423,061</u>	<u>841,036</u>	<u>930,357</u>

Fund		Department	Division			Account Number	
CV TIF		Public Works/Parks	Street/Sewer Maintenance			070.072	
Capital Expenditures		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request	
Account Number	Account Title						
540.475	Land	880,874	16,807	0	16,807	0	
540.490	Street Improvements	187,557	11,650	0	2,174,519	0	
540.495	Storm Sewer Improvements	1,385,918	1,209,274	610,501	0	0	
	Totals	<u>2,454,349</u>	<u>1,237,731</u>	<u>610,501</u>	<u>2,191,326</u>	<u>0</u>	

Fund		Department	Division			Account Number
CV TIF		Public Works/Parks	Street/Sewer Maintenance			070.072
<i>Debt Service</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Account Number	Account Title					
560.100	Principal Payment	297,224	3,733,298	965,245	965,245	0
560.101	Interest Expense	446,891	3,046,701	258,084	258,084	0
560.104	Cost of Issuance	0	200,000	0	0	0
	Totals	<u>744,114</u>	<u>6,979,999</u>	<u>1,223,330</u>	<u>1,223,329</u>	<u>0</u>

Fund	Department	Division	Account Number
CV TIF	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
520.255	Pass-Through Payments	780,357	Payments of excess revenues to various taxing jurisdictions
520.261	Professional Services	150,000	Lee McKinney - 42,000 Legal - 108,000

Combined Statement of Budgeted Revenues and Expenditures - Cap Imp Sales Tax Fund	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
FUND BALANCE, JANUARY 1	5,659,480	5,545,244	3,717,031
REVENUES			
Sales Tax	3,855,101	3,913,000	4,030,000
Intergovernmental Taxes	142,479	-40,045	3,306,156
Other Revenues	239,039	-81,716	50,000
TOTAL REVENUE	4,236,618	3,791,239	7,386,156
TOTAL AVAILABLE FUNDS	9,896,098	9,336,483	11,103,187
TRANSFERS TO / FROM OTHER FUNDS	-4,350,855	-5,619,452	-10,004,378
FUND BALANCE, DECEMBER 31	5,545,244	3,717,031	1,098,809

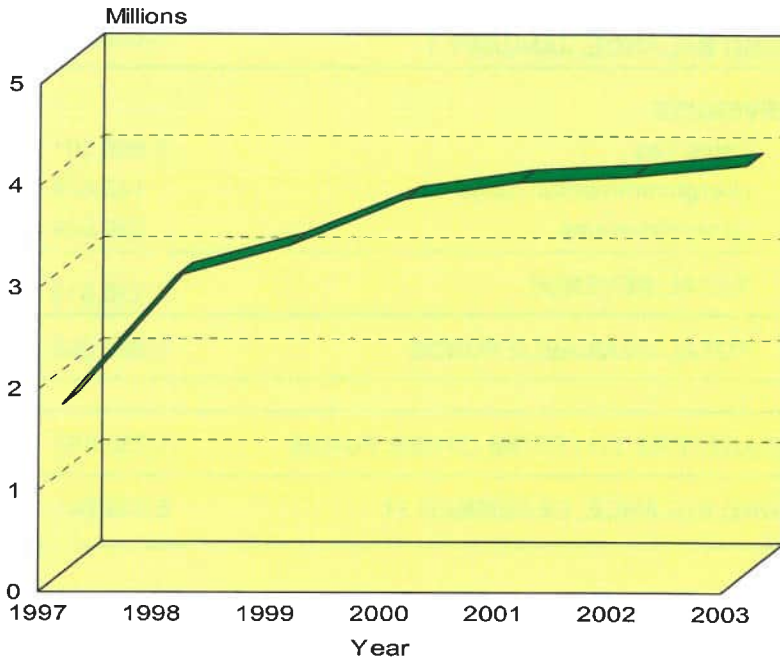


**CAPITAL IMPROVEMENT SALES TAX TRUST FUND
REVENUE ASSUMPTIONS**

Sales Tax

The City of Chesterfield levies a ½ cent sales tax for capital improvements. Voters approved this ½ cent sales tax, along with a \$29,355,000 general obligation bond issue for street and sidewalk improvements in November 1996 (Propositions R&S). In April 1997, the City of Chesterfield began receiving sales tax revenues.

Revenues for Fiscal Year 2003 from sales tax are estimated at \$4,030,000.



The historical trend for sales tax is as shown below.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount				1,665,240	2,931,797	3,235,730	3,690,037	3,855,101	3,913,000	4,030,000
% Increase					76.1%	10.4%	14.0%	4.5%	1.5%	3.0%

Intergovernmental Revenue

The “Pathway around the Parkway” is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of a pathway to be constructed around Chesterfield Parkway. Revenues for Fiscal Year 2003 are estimated at \$1,050,000.

The “Highway 340 Enhancement Grant” is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of a landscaped center medians on Highway 340/Olive Boulevard. Revenues for Fiscal Year 2003 are estimated at \$2,256,156.

The historical trend for intergovernmental revenues is as shown below.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount							21,391	142,478	(40,045)	3,306,156
% Increase								566.1%	-128.1%	-8356.1%

Revenue for 2002 is shown as a negative amount due to having to refund a portion of a federal grant for a program that was cancelled.

Other Revenue

The City of Chesterfield anticipates receipt of interest earnings on the sales tax receipts. Interest earnings are projected at \$50,000 for Fiscal Year 2003.

The historical trend for interest earnings is as shown below.

Year	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Amount				21,453	82,648	122,520	263,856	239,039	(81,716)	50,000
% Increase					285.3%	48.2%	115.4%	-9.4%	-134.2%	-161.2%

Interest earnings are negative for 2002 due to arbitrage rebate on the general obligation bonds noted above, for which the funding comes from the ½ cent capital improvement sales tax.

<i>Revenue Budget - Cap Imp Sales Tax Fund</i>	2001 ACTUAL	2002 PROJECTED	2003 BUDGET
Sales Tax:			
420.000 Sales Tax	3,855,101	3,913,000	4,030,000
Total Sales Tax	3,855,101	3,913,000	4,030,000
Intergovernmental Taxes:			
435.600 Pathway on the Parkway Grant	41,001	-62,393	1,050,000
435.700 Highway 340 Enhancement Grant	101,477	22,348	2,256,156
Total Intergovernmental Taxes	142,479	-40,045	3,306,156
Other Revenues:			
490.100 Interest on Investments	239,039	-81,716	50,000
Total Other Revenues	239,039	-81,716	50,000
Totals	<u>4,236,618</u>	<u>3,791,239</u>	<u>7,386,156</u>



Fund	Department	Division				Account Number
Cap Imp Sales Tax	Contingency/Transfers	Operating Transfers Out				090.099
<i>Division Request</i>		2001 Actual	2002 Amended Budget	2002 Year to Date	2002 Projected	2003 Request
Type of Expenditure						
Other		4,350,855	9,964,744	1,529,216	5,619,452	10,004,378
TOTAL		4,350,855	9,964,744	1,529,216	5,619,452	10,004,378

Fund	Department	Division	Account Number
Cap Imp Sales Tax	Contingency/Transfers	Operating Transfers Out	090.099
<i>Line Item Details</i>		2003	
Account Number	Account Title	Request	Details
599.000	Operating Transfers Out	10,004,378	Transfer to Debt Service Fund (R&S I & II) - 2,116,083 Phase I: Principal - 475,000 Interest - 507,633 Paying agent fees - 2,500 Phase II: Principal - 490,000 Interest - 638,450 Paying agent fees - 2,500 Transfers to Capital Projects Fund - 7,888,295 Street improvements: - 5,442,000 Sidewalks - 1,650,000 Trucks used for street & sidewalk reconstruction - 252,380 Other equipment used for street & sidewalk reconstruction - 37,146 Project Manager, Civil Engineer & Intern's wages - 86,414 Contractual expenses - 419,355 Commodities - 1,000



MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA

Date of Incorporation as a third class city.....	June 1, 1988
Form of government.....	Mayor/Council/City Administrator
Area.....	.32 square miles
Miles of streets maintained by City.....	150
Miles of sidewalks maintained by City.....	100
Police protection:	
Number of full-time employees.....	93
Commissioned officers.....	.83
Other full-time employees.....	10
Police Station.....	1
Total employees, full-time.....	188

Fire protection:

The City's coverage is provided by two districts:
Metro West Fire Protection District
Chesterfield Fire Protection District

The City is served by the Parkway and Rockwood School Districts.

The City's electricity is supplied by Union Electric Company; natural gas is supplied by Laclede Gas Company; water is provided by St. Louis County Water Company; sewer service is provided by Metropolitan St. Louis Sewer District. All four of the aforementioned companies are publicly held utilities.

The libraries serving the City of Chesterfield are the Daniel Boone and the Thornhill branches of the St. Louis County Library System.

Population:

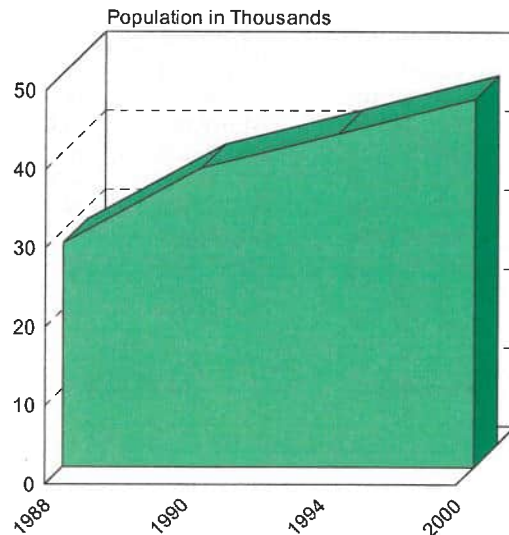
1988	28,436
1990	37,990
1994	42,325
2000	46,802

Median family income:

1986	\$ 61,800
2000	\$102,987

Per capita income:

1979	\$ 12,686
1987	\$ 21,912
2000	\$ 43,288



The principal taxpayers :

Monsanto Company
 THF Chesterfield
 JG St. Louis West LLC
 FSP Timberlake Corp.
 Ameren UE
 Realty Associates
 St. Luke's Episcopal Presbyterian Hospital
 Wildhorse JT Venture
 Missouri American Water Company
 Chesterfield Ridge Center

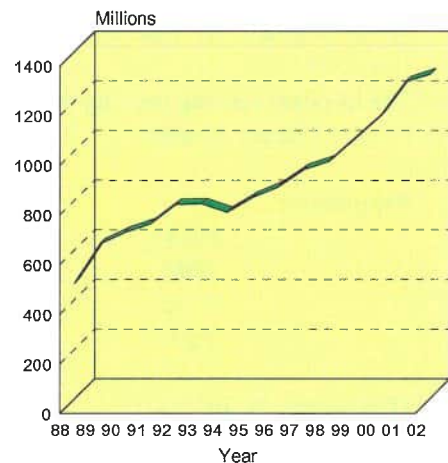
Major employers within the City of Chesterfield:

<u>Company</u>	<u>Type of Business</u>
St. Luke's Hospital	Non-Profit Healthcare Provider
Pharmacia	Research Development/Pharmaceuticals
McBride & Son Management Co.	Homebuilder/Developer/Contractor
Parkway School District*	School District
Taylor Morley, Inc.	Home Builder
Mark Andy Inc.	Printing Press Manufacturer
Rose International	Research and Software Development
Rockwood School District*	School District
Technology Partners, Inc.	Computer Consulting Firm
Pohlman, Inc.	Contract Manufacturer

*Chesterfield locations only

Assessed Valuation of Taxable Property:

	<u>Real Property</u>	<u>Personal Property</u>	<u>Railroad and Utilities</u>	<u>Assessed Value</u>
1988	\$ 404,550,560	\$ 60,998,489	\$ ---	\$ 465,549,049
1989	494,909,830	113,252,888	15,309,591	623,472,309
1990	518,041,910	137,789,071	14,906,377	670,737,358
1991	546,048,970	144,354,921	14,813,513	705,217,404
1992	611,766,200	156,066,333	14,953,292	782,785,825
1993	623,355,670	146,917,716	14,480,699	784,754,085
1994	614,067,940	121,996,684	14,806,703	750,871,327
1995	655,300,640	141,510,637	14,635,156	811,446,433
1996	676,795,720	160,550,273	16,131,252	853,477,245
1997	737,719,530	171,773,003	14,471,771	923,964,304
1998	761,919,280	181,319,540	14,492,392	957,731,212
1999	839,087,390	193,552,326	14,430,676	1,047,070,392
2000	896,862,030	225,781,266	15,328,434	1,137,971,730
2001	1,023,478,270	240,449,653	17,702,083	1,275,903,642
2002	1,047,229,350	242,742,813	18,848,635	1,308,820,798



Legal Debt Margin: \$130,882,180

PRESS RELEASE
FOR IMMEDIATE RELEASE – DECEMBER 2, 2002
PROPOSED FISCAL YEAR 2003 BUDGET HIGHLIGHTS

INTRODUCTION

As provided by City ordinances, the City Administrator will submit the proposed budget for Fiscal Year 2003 to City Council at a public hearing scheduled for 6:30 p.m. on Monday, December 2, 2002. This proposed budget reflects extensive input from the City's staff. The Mayor and City Council have reviewed this budget extensively at special budget workshops held on November 6th and November 20th which were called specifically to discuss and formulate the budget.

Revenues

General Fund revenues total \$16,779,242 for Fiscal Year 2003. Revenues from sales tax and utility gross receipts taxes represent 34.8 and 24.7%, respectively, of the City's total revenue. Intergovernmental revenues, including motor fuel taxes, motor vehicle sales taxes, cigarette taxes, road and bridge taxes, and other grant sources represent 22.4% of the City's total revenues. The remaining 18.1% is made up of licenses and permits (6.5%), charges for services (0.9%), parks and recreation fees (2.3%), court receipts (5.3%), interest earnings (2.0%) and other miscellaneous sources (1.1%).

Revenue projections for next year reflect only a 1% increase over the current year. While 34.8% of the City's revenues are derived from retail sales taxes, it is important to point out that Chesterfield is not a "point-of-sale" city and, therefore, does not realize a direct sales tax benefit from the tremendous growth in retail development in Chesterfield. Instead, the sales tax from Chesterfield retail establishments is "pooled" with other cities and unincorporated areas of St. Louis County into a county-wide sales tax pool, and then divided among those areas on the basis of population. Although Chesterfield has experienced tremendous growth in retail sales within its borders, the overall sales tax "pool" is actually down approximately 2% from the previous year and the per capita amount that Chesterfield receives is down from \$130/capita to \$125/capita.

If Chesterfield were a "point-of-sale" city, rather than a "pool" city, its revenues would currently be approximately \$4.5 million dollars more than is reflected in the proposed budget.

A portion of the City's revenues is based on its assessed valuation. Chesterfield has experienced dramatic growth in assessed valuation over its fourteen years of existence. For the fourth year, the City's assessed valuation is over one billion dollars, at \$1,308,820,798. This assessed valuation is the highest of all cities in St. Louis County. The City of Chesterfield has more than doubled its assessed valuation since the City was founded in 1988.

It is surprising to many people to realize that this assessed valuation, while clearly reflecting all of the growth in the value of property in Chesterfield really contributes very little to the City's

General Fund revenue. In 1994, with the passage of the City's bond issue for parks and recreation, a property tax of \$.13/\$100 of assessed valuation was approved by the voters. Due to the overall growth in total assessed valuation, that tax has been reduced by the Mayor and City Council to its current level of \$.06/\$100 of assessed valuation. Funds generated by that property tax can only be used for debt service on that original bond issue. None of that revenue can be used to cover the costs of operation and maintenance of the City's many recreation facilities, which have increased dramatically over the years and which are funded entirely by general fund revenues.

Further, Chesterfield, unlike other cities, is not financed by a general revenue property tax. The only portion of the tax levied on property within the City of Chesterfield and paid by its residents, which goes directly to the City of Chesterfield, is the \$.06/\$100, which is used exclusively to pay the parks and recreation bond issue debt.

Expenditures

The general fund budget for fiscal year 2003, excluding operating transfers out, reflects total estimated expenditures of \$16,103,108. This number is comprised of operating expenses, capital equipment purchases for the various departments of the City and contingency. Including operating transfers out of \$1,674,614, expenditures total \$17,777,722.

Capital equipment purchases in the General Fund total \$514,123 for the various departments of the City.

The City's two largest areas of operation, Police and Public Works/Parks, comprise the majority of all operating expenditures totaling a combined 79% of the proposed budget (excluding transfers out). The Police budget at \$6,772,286 represents 42.1% of the budget and the Public Works/Parks budget, \$5,943,386, represents 36.9% of the budget. In descending order, other expenditures are as follows:

Finance & Administration	\$ 2,229,972	13.9%
Planning	\$ 677,218	4.2%
City Clerk/City Administrator	\$ 409,227	2.5%
Executive/Legislative	\$ 71,019	0.4%

Since current expenditures exceed current revenues, the budget provides for a transfer from fund reserves of \$998,000.

In order to reduce the demand on fund reserves as much as possible, the proposed budget reflects a hiring freeze for seven positions, including four Public Works Maintenance Workers, one Public Works Maintenance Supervisor, and two Police Officers. The budget includes no funding for any new employees. The budget includes no funding for any administrative vehicles, but does include the normal replacement of one-half of the Police Department's patrol vehicles. In all instances, the goal by City Council was to maintain all current service levels and this proposed budget meets that goal.

Proposed capital improvement expenditures of \$11,878,000 for Fiscal Year 2003 are significant. The various projects to be funded by this allocation include the following:

General Fund

Storm Water Improvements	\$ 201,000
Highway Beautification	\$ 30,000

Capital Projects Fund

Highway 340 enhancements	\$ 2,570,000
Pathway on the Parkway	\$ 1,500,000
Various street construction projects	\$ 1,000,000
Old Baxter, Phase I	\$ 705,000
River Valley Drive, Phase II	\$ 635,000
Asphalt overlays	\$ 328,000
Sidewalk improvements	\$ 150,000
Crack sealing	\$ 129,000
Bridge deck overlay – Wildhorse Parkway	\$ 75,000

TIF City Projects Fund

Chesterfield Valley Improvements	\$ 4,555,000
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In conjunction with the \$30 million bond issue, approved by the voters of Chesterfield in 1996 for improvements to public rights of way, voters also approved a ½ cent sales tax for capital improvements. The tremendous growth in retail sales in Chesterfield Valley and at Chesterfield Mall directly impacts upon this particular sales tax, which is not pooled. These funds, however, cannot, be used for any other purpose and cannot supplement the City's General Fund.

To summarize the total budget for all funds, personnel costs represent 28.1%; contractual, 12.6%; commodities, 2.7%; capital equipment purchases, 2.0%; capital improvement projects, 29.3%; and debt service, 25.3%.

Fund Balance

Total General Fund reserves are expected to equal \$9,958,237 by December 31, 2003. This more than meets the City Council goal of total fund reserves of at least 40% of total expenditures, at 56%. Fund reserves, while higher than normal at the present, are needed during challenging economic times such as these to ensure that the City can continue to meet its commitment to provide quality services to residents.

Summary

The financial condition of City of Chesterfield is strong. This is directly attributable to the fiscally conservative leadership provided by the City's Mayor and City Council. It is also a reflection of the responsibility shown by the City's Staff in preparing their initial budget requests. Finally, it also reflects the benefits that will continue to accrue to Chesterfield due to planned growth, development and expansion.

For additional information, contact Jan Hawn, Director of Finance and Administration, at 636-537-4714.



RECORD OF PROCEEDING

PUBLIC HEARING OF THE CITY COUNCIL
OF THE CITY OF CHESTERFIELD
690 CHESTERFIELD PARKWAY WEST

DECEMBER 2, 2002

The meeting was called to order at 6:30 P.M.

A roll call was taken with the following results:

PRESENT

Mayor John Nations
Councilmember Barry Flachsbart
Councilmember Jane Durrell
Councilmember Barry Streeter
Councilmember Bruce Geiger
Councilmember Dan Hurt
Councilmember Mary Brown
Councilmember Connie Fults

ABSENT

Councilmember Mike Casey

Mayor Nations recognized City Administrator Mike Herring who began his presentation by pointing out that Section 3 of Ordinance No. 10 requires the City Administrator to prepare and submit a budget for City Council to consider/adopt, prior to January 1 of each year. Section 4 of Ordinance No. 10 requires that a Public Hearing be held, prior to the adoption of the budget. Mr. Herring noted that his presentation, this evening, would satisfy all requirements of Ordinance No. 10. He also stated that the FY2003 Budget reflected all decisions/changes made by the Mayor/City Council during budget workshops held on November 6th and 20th.

Mr. Herring next presented an overview of the proposed FY2003 Budget, with specific details concerning projected revenues and expenditures. A copy of the "FY 2003 – Budgeted Revenues and Expenditures" is attached.

COMMUNICATIONS AND PETITIONS

In response to a question from Councilmember Streeter, Mr. Herring noted that Chesterfield cannot change from a "pool" city to a "point-of-sale" city for the distribution of sales tax revenue. He stated that, as directed by a prior Mayor/City Council, City Attorney Doug Beach had previously pursued such a change, all the way to the Missouri Supreme Court, only to be denied. Mr. Herring noted that Chesterfield currently contributes approximately \$4.7 million more to the "pool" than it receives back, as sales tax revenue from the pool.

In response to a question from Councilmember Brown, Mr. Herring affirmed that the current hiring freeze applies ONLY to existing vacancies: 4 Public Works Maintenance workers; 1 Public Works Maintenance Supervisor; and, 2 Police Officers. He also stated that, even with not filling the two current Police Officer vacancies, the Police Department is staffed at a level above the County-wide average of 1.7 officers/1000 population.

Mayor Nations and members of City Council commended Mr. Herring and Staff for their efforts during the entire budget preparation process.

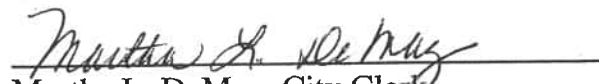
There were no additional comments, questions or suggestions regarding the proposed budget from those in attendance.

ADJOURNMENT

Mayor Nations adjourned the meeting at 6:55 p.m.


Mayor John Nations

ATTEST:


Martha L. DeMay, City Clerk

RESOLUTION # 290

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2003 AND ENDING ON DECEMBER 31, 2003.

WHEREAS, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ends on December 31 of each year; and

WHEREAS, the City of Chesterfield, by ordinance, has directed the City Administrator to prepare a proposed budget; and

WHEREAS, the City has held a public hearing with regard to the adoption of the budget for the year beginning January 1, 2003 and ending December 31, 2003,


NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF CHESTERFIELD adopts the attached budget as its budget for the fiscal year beginning January 1, 2003 and ending December 31, 2003.

Passed and adopted this 2nd day of December 2002.



Mayor

ATTEST:



City Clerk



Combined Statement of Budgeted Revenues and Expenditures - All Funds

(\$ in Thousands)

	CAPITAL PROJECTS FUNDS			DEBT SERVICE FUNDS					SPECIAL REVENUE FUNDS		TOTAL	
	GENERAL FUND	CAPITAL PROJECTS FUND	TIF PROJECTS FUND	PARKS D/S FUND	CERT PYMT FUND (PWF)	R&S I D/S FUND	R&S II D/S FUND	CERT PYMT FUND (CITY HALL)	TIF D/S FUND	CHEST VALLEY TIF FUND		CAP IMP SALES TAX TRUST FUND
REVENUES:												
Property Taxes				598						6,737		7,335
Utility Taxes	4,141									227		4,368
Sales & Use Tax	5,843									3,397	4,030	13,270
Intergov. Revenues	3,755										3,306	7,061
Licenses & Permits	1,098											1,098
Charges for Services	150											150
Parks & Recreation	393											393
Court Receipts	883											883
Bond Proceeds												0
Other Revenues	516			15	7			59		224	50	872
TOTAL REVENUES	16,779	0	0	613	7	0	0	59	0	10,585	7,386	35,430
EXPENDITURES:												
Executive/Legislative	71											71
City Clerk/CSC	215											215
Finance & Administration	2,230							1,281				3,511
Police	6,772											6,772
City Administrator	194											194
Planning & Zoning	677											677
Public Works/Parks	5,943	8,119	5,055	869	229	985	1,131		5,756	930		29,019
Contingency	0											0
TOTAL EXPENDITURES	16,103	8,119	5,055	869	229	985	1,131	1,281	5,756	930	0	40,459
Transfers in (out)	(1,675)	8,119	2,000		222	985	1,131	1,221	8,408	(10,408)	(10,004)	0
Change in Fund Balance	(998)	0	(3,055)	(256)	0	0	0	0	2,652	(753)	(2,618)	(5,029)
Fund Balance, 1/1/2003	10,957	0	5,055	1,396	261	0	0	1,025	6,473	9,272	3,717	38,155
Fund Balance, 12/31/2003	9,958	0	2,000	1,140	261	0	0	1,025	9,124	8,519	1,099	33,126

RESOLUTION # 285

A RESOLUTION ADOPTING A FIVE-YEAR BUDGET FOR THE CITY OF CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2003 AND ENDING ON DECEMBER 31, 2007.

WHEREAS, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ending on December 31 of each year; and

WHEREAS, the City of Chesterfield has elected to adopt a five-year budget plan for the period 2003 through 2007; and

WHEREAS, the City has held a public meeting to review the five-year budget for the period 2003 through 2007;

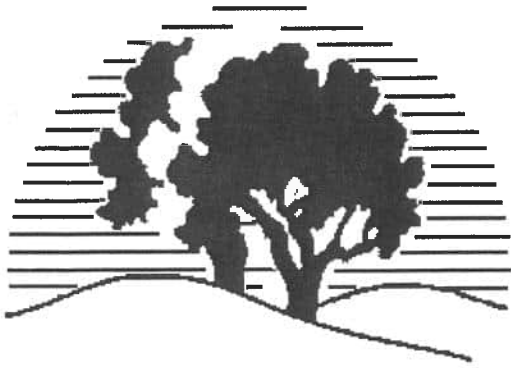
NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF CHESTERFIELD adopts the attached Five-Year Budget for the period beginning January 1, 2003 and ending December 31, 2007.

Passed and adopted this 15th day of July, 2002.


Mayor

ATTEST:


City Clerk



City of Chesterfield

Five-Year Budget
2003-2007

CITY OF CHESTERFIELD
Five-Year Budget, 2003 - 2007
Assumptions

General:

1. No additional revenues or expenditures for annexations are included (each proposal will be considered separately).
2. Revenues and expenditures for capital projects, special revenue and debt service funds are accounted for separately and are, therefore, not included in the City of Chesterfield's five-year budget.
3. Population base is 46,802 per Census 2000.

Revenues:

1. Revenues for 2002 equal the amended budgeted through April 30, 2002.
2. Utility taxes on electric, telephone and water grow at 4% each year.
3. Sales tax for 2002 is based on estimated per capita distribution provided by St. Louis County grown at 3% and the new Census 2000 figure of 46,802 and growth at 3% thereafter.
4. Motor fuel & motor vehicle sales tax grow by 3% annually, adjusted for population change.
5. Cigarette taxes grow by 2% annually, adjusted for population change.
6. Road & Bridge tax grows by 8% in reassessment years (odd) and 4% otherwise.
7. Grants are based on actual projections.
8. Licenses & permits increase by 4%.
9. Charges increase by 3%.
10. Court revenues grow by 4%.
11. Interest earnings are based on 3% of balances available.
12. Sach's contributes their remaining \$66,667 share for the cost of the fountain.
13. Other miscellaneous revenues grow at 4%.

Expenditures:

1. Expenditures for 2002 equal the amended budgeted to date, plus an adjustment for outstanding purchase orders from 2001.
2. Pay for elected officials remains the same during the five-year period.
3. Total labor dollars and fringe benefits increase by 3% annually, with the exception of health insurance which increases by 5%.
4. Salary adjustments that went into effect January 1, 2002 are factored into the salary and fringe benefit accounts in 2003.
5. The number of holidays continues to be 10.5.
6. Miscellaneous contractual, commodities and equipment increase by 3%, except as otherwise noted in the exceptions listed below, based on information provided by individual departments.
7. Contingency stays constant at \$150,000.
8. Exceptions:
 - a. Finance and Administration:
 - (1) Miscellaneous contractual in Finance and Administration in increased by \$10,000 for assistance with the implementation of GASB 34.
 - (2) Fees of \$15,000 are added in 2003 under professional services for credit card and Internet collection fees.
 - (3) Insurance (property & liability) increase by 5%.
 - (4) Rental equipment has been increased by \$5,000 to account for additional copiers at the new City Hall.
 - (5) Professional services has been increased by \$20,000 for contractual programming and Internet home page services not incurred in 2001.
 - b. Police:
 - (1) Wages in Police have been increased by Records Clerk since this position was added in 2002.
 - c. Public Works:
 - (1) Department Supplies (001-070.073.530.313) in the Equipment Division budget has been increased \$3,260 due to include items previous capitalized, but which no longer meet the \$5,000 threshold.
 - (2) Miscellaneous Contractual (001-070.074.520.251) has been increased to

\$276,120 in 2003 due to the current grounds maintenance contract (a three-year contract, with an option for two additional years) and then increased at 3.5% per year.

- (3) Professional Services (001-070.074.520.261) in the Parks Division has been increased to \$170,755 in 2003 due to the current pool management contract, which is a three-year contract that increases at 4% per year.
- (4) Beautification Grants (001-070-074.250.263) are held constant at \$5,000 due to past history.
- (5) Utilities-Water (001-070.074.520.287) has been increased to \$28,575 in 2003 due to the addition of the irrigated landscaped medians associated with the Highway 340 Transportation Enhancement project.
- (6) Departmental Supplies (001-070.074.530.313) in the Parks Division budget has been increased \$8,070 in 2003 due to include items previous capitalized, but which no longer meet the \$5,000 threshold.
- (7) The annual budget for electric charges related to street lighting has been increased significantly due to the recent completion of medians on Olive Street Road, the construction of the Pathway on the Parkway and the Route 340 enhancements because both projects require extensive street lighting that is to be maintained by the City. In addition, unlike current street lights, which are leased through AmerenUE, these poles and lights would be owned and maintained by the City.
- (8) Expenses in Building Maintenance budget are based on the budget for 2002 since that was the first full year of operation.
- (9) Miscellaneous Contractual (001-070.076.520.251) has been increased \$9,700 in 2003 to provide routine maintenance and repair for items no longer under warranty, such as elevators, HVAC controls, diesel generator, fountain, etc.
- (10) Departmental Supplies (001-070.076.530.313) has been increased \$6,600 in 2003 for purchasing light bulbs, which are currently covered by the warranty for the light fixture, and for the replacement of the various pieces of janitorial equipment that were purchased in 2001.
- (11) In 2002, the capital storm water Improvement budget was reduced to meet budgetary concerns. Therefore, \$206,000 has been budgeted in 2003.
- (12) Highway Beautification has been budgeted at \$40,000 annually, per City Council direction.

CITY OF CHESTERFIELD

Five-Year Budget - 2003 through 2007

Account Name	Account Number	ACTUAL 1997	ACTUAL 1998	ACTUAL 1999	ACTUAL 2000	ACTUAL 2001	AMENDED BUDGET 2002	PROJECTED BUDGET 2003	PROJECTED BUDGET 2004	PROJECTED BUDGET 2005	PROJECTED BUDGET 2006	PROJECTED BUDGET 2007
SUMMARY OF REVENUES & EXPENDITURES & IMPACT ON FUND BALANCE												
Beginning Fund Balance		5,780,453	6,430,895	8,422,755	9,769,557	11,759,431	12,665,556	10,865,178	10,373,181	10,053,944	9,715,216	9,575,951
Revenues												
Utility Taxes		3,729,038	3,787,097	3,907,153	4,137,611	4,392,233	4,894,000	4,750,639	4,940,664	5,138,291	5,343,823	5,557,576
Sales Tax		4,732,548	6,330,952	4,982,333	5,339,335	5,422,348	6,081,000	6,053,583	6,235,190	6,422,246	6,614,914	6,813,361
Intergovernmental Taxes		3,280,634	3,157,552	3,377,135	3,541,732	3,724,713	3,994,695	3,927,067	4,045,410	4,237,959	4,378,788	4,590,281
Licenses & Permits		663,125	705,325	769,219	914,452	1,021,734	1,078,900	1,105,107	1,149,312	1,195,284	1,243,096	1,292,819
Charges for Services		195,961	173,469	210,454	148,777	151,391	172,500	160,611	165,429	170,392	175,504	180,769
Parks Charges & Fees		13,070	211,125	178,681	338,939	348,566	352,000	369,794	380,887	392,314	404,084	416,206
Court Fines & Fees		409,817	479,621	690,546	799,468	765,774	852,000	828,261	861,392	895,847	931,681	968,949
Interest on Investments		554,638	582,789	455,654	766,653	740,135	360,000	421,217	367,205	352,445	342,868	332,706
Miscellaneous		66,677	107,674	175,165	631,037	215,736	127,500	216,834	224,174	198,474	206,413	214,670
Totals		13,645,508	15,535,603	14,746,340	16,618,004	16,782,629	17,912,595	17,833,112	18,369,665	19,003,254	19,641,170	20,367,337
Expenditures												
Executive/Legislative		72,289	70,507	69,447	67,681	70,100	87,256	72,571	72,948	73,337	73,737	74,149
City Clerk		118,546	147,387	152,021	191,005	204,478	222,186	217,369	224,123	231,092	238,281	245,699
City Administrator		175,085	147,787	166,531	180,970	160,494	189,883	170,566	175,840	181,280	186,892	192,681
Finance & Administration		1,583,699	1,838,230	1,885,009	2,202,934	2,292,625	2,542,374	2,147,446	2,220,926	2,292,797	2,347,607	2,431,962
Police		4,530,033	5,017,845	5,350,989	5,926,323	6,258,434	6,873,058	6,851,184	7,028,910	7,254,551	7,466,817	7,710,922
Planning		396,304	395,984	529,881	479,815	604,573	755,118	662,208	682,597	703,624	725,309	747,674
Public Works/Parks		3,302,210	3,911,089	4,571,892	5,503,790	5,777,576	6,999,413	6,375,597	6,423,241	6,710,500	6,810,349	7,041,332
Contingency		0	0	0	0	0	98,406	150,000	150,000	150,000	150,000	150,000
Operating Transfers Out		2,816,900	2,014,914	673,766	454,988	508,226	1,945,279	1,678,169	1,710,317	1,744,800	1,781,444	1,788,197
Totals		12,995,066	13,543,743	13,399,538	15,007,507	15,876,505	19,712,973	18,325,109	18,688,902	19,341,981	19,780,436	20,382,615
Change-accounting principle		-	-	-	379,377	-	-	-	-	-	-	-
Ending Fund Balance		6,430,895	8,422,755	9,769,557	11,759,431	12,665,556	10,865,178	10,373,181	10,053,944	9,715,216	9,575,951	9,560,672
Fund Balance Goal		5,198,026	5,417,497	5,359,815	6,003,003	6,350,602	7,885,189	7,330,044	7,475,561	7,736,792	7,912,174	8,153,046
% - total expenditures		49.5%	62.2%	72.9%	78.4%	79.8%	55.1%	56.6%	53.8%	50.2%	48.4%	46.9%

Note: All references to fund balance refer to unreserved fund balance.

CITY OF CHESTERFIELD

Five-Year Budget - 2003 through 2007

Personnel Schedule Summary		1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Department/Activity	Position Title	Actual	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request
	Sub-Totals	79.67	85.00	91.00	94.00	94.00	95.00	95.00	95.00	95.00	95.00	95.00
Planning												
Planning	Director of Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Asst. Director of Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Project Planner	-	-	-	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
	Senior Planner	-	-	-	-	-	-	-	-	-	-	-
	Planner II	1.00	1.00	2.00	-	-	-	-	-	-	-	-
	Planner I	1.00	2.00	3.00	-	-	-	-	-	-	-	-
	Planning Technician	2.00	3.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Zoning Enforcement Officer	1.00	-	-	-	-	-	-	-	-	-	-
	Executive Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Exec Sec/Planning Asst.	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Planning Intern	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62
	Sub-Totals	9.62	10.62	11.62	11.62	11.62	11.62	11.62	11.62	11.62	11.62	11.62
Public Works/Parks												
Administration	Dir. of Public Works	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Deputy Director	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Superintendent-Eng. Serv.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Civil Engineer	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	Sr. Eng.Construction Insp.	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	GIS Specialist	-	-	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	GIS Analyst	-	-	-	-	-	-	-	-	-	-	-
	Sr. Engineering Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Executive Secretary	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Administrative Secretary	1.00	1.00	-	-	-	-	-	-	-	-	-
	Engineering Intern	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
Street/Sewer Maint.	Street Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Street Supervisor	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
	Street Maint. Workers	24.00	25.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00
	Administrative Secretary	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Temporary Workers	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03
Equipment Maintenance	Mechanic Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Mechanic	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Parks/Beautification	Parks, Rec. & Arts Sup.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

CITY OF CHESTERFIELD

Five-Year Budget - 2003 through 2007

Detail of Capital Assets		1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Dept/Activity	Description	Actual	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request
Exec/Legis.	Computer Equipment	2,132	0	0	0	0	0	0	0	0	0	0
	Sub-Totals	2,132	0	0	0	0	0	0	0	0	0	0
City Clerk	Furniture	1,998	0	0	0	0	0	0	0	0	0	0
	Sub-Totals	1,998	0	0	0	0	0	0	0	0	0	0
City Admin.	Computer Equipment	1,998	0	0	0	0	0	0	0	0	0	0
	Sub-Totals	1,998	0	0	0	0	0	0	0	0	0	0
Finance & Administration:												
Finance	Computer Equipment	1,998	0	3,200	10,000	0	200,000	10,000	0	0	10,000	0
	Furniture	0	0	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	0	4,023	0	0	0	0	5,000	0	5,000	0	0
Central Svcs.	Computer Equipment	15,062	3,197	4,000	0	0	0	0	0	0	0	0
	Furniture	0	6,000	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	5,448	4,990	0	0	0	12,000	8,000	5,000	10,000	0	0
	Automobiles & Trucks	0	0	0	0	0	0	0	0	0	0	0
	Land	0	0	0	0	0	0	0	0	0	0	0
Information Systems	Computer Equipment	0	9,768	15,915	26,000	25,398	30,000	0	21,000	20,000	6,000	15,000
	Furniture	0	0	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	0	0	3,515	5,000	0	13,500	7,000	0	0	0	0
Mun. Court	Computer Equipment	1,999	0	0	3,000	0	0	0	0	0	0	0
	Furniture	0	0	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	0	0	0	2,500	0	0	0	0	0	0	0
	Sub-Totals	24,507	27,979	26,630	46,500	25,398	255,500	30,000	26,000	35,000	16,000	15,000
Police	Computer Equipment	33,928	2,700	12,028	7,000	0	8,000	6,500	0	10,000	0	0
	Furniture	7,888	0	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	14,090	17,470	23,075	6,000	0	0	15,000	0	0	0	15,000
	Automobiles & Trucks	147,943	213,529	242,833	240,000	270,534	252,000	268,000	264,000	270,000	276,000	282,000
	Sub-Totals	203,848	233,699	277,936	253,000	270,534	260,000	289,500	264,000	280,000	276,000	297,000
Planning	Computer Equipment	5,998	0	0	3,000	0	0	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0	0	0	0	0	0	0
	Automobiles & Trucks	0	0	19,904	0	0	0	0	0	0	0	0
	Sub-Totals	5,998	0	19,904	3,000	0	0	0	0	0	0	0

CITY OF CHESTERFIELD

Five-Year Budget - 2003 through 2007

Detail of Capital Assets		1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Dept/Activity	Description	Actual	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request
Public Works/Parks:												
Adm. & Eng.	Computer Equipment	19,444	4,789	10,389	16,000	20,684	66,000	0	30,000	10,000	0	90,000
	Furniture	0	9,277	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	3,274	0	0	39,400	0	0	60,000	0	24,000	0	0
	Automobiles & Trucks	19,622	22,013	69,849	71,600	69,409	64,250	29,870	25,500	82,530	108,644	88,540
Street Mtn.	Computer Equipment	8,150	0	9,398	0	0	0	0	0	10,000	0	0
	Machinery/Equipment	154,500	113,803	209,901	78,777	60,312	50,590	154,242	49,692	135,720	152,628	98,161
	Automobiles & Trucks	220,291	202,152	320,247	272,372	79,219	21,500	49,193	177,661	129,924	103,454	51,189
	Improvements	35,852	34,667	0	0	0	45,000	0	0	0	0	0
Vehicle Mtn.	Machinery/Equipment	0	0	25,300	22,650	18,123	24,000	18,525	0	15,605	0	19,192
	Automobiles & Trucks	0	32,046	0	0	0	0	0	43,650	0	0	0
	Improvements	7,953	0	0	0	0	0	0	0	0	0	0
Parks/Rec.	Computer Equipment	2,132	0	0	0	0	0	0	0	0	0	0
	Furniture	0	3,560	0	3,000	0	0	0	0	0	0	0
	Machinery/Equipment	9,077	127,193	22,604	63,885	43,670	15,000	99,497	54,520	144,938	22,360	83,051
	Automobiles & Trucks	0	0	58,230	0	39,993	0	43,650	28,967	0	55,365	0
	Land	0	0	0	400,000	0	0	0	0	0	0	0
	Improvements	0	0	326,810	265,051	768,606	110,500	126,400	81,115	50,000	68,000	64,335
Building Mtn.	Machinery & equipment	0	0	0	0	0	0	65,000	23,000	0	0	17,500
	Buildings	0	0	0	0	3,100	0	0	0	0	0	0
	Automobiles & Trucks	0	0	0	0	0	19,500	0	0	0	0	31,650
	Sub-Totals	<u>480,295</u>	<u>549,500</u>	<u>1,052,727</u>	<u>1,232,735</u>	<u>1,103,116</u>	<u>416,340</u>	<u>646,377</u>	<u>514,105</u>	<u>602,717</u>	<u>510,451</u>	<u>543,618</u>
Grand Totals		720,776	811,178	1,377,196	1,535,235	1,399,048	931,840	965,877	804,105	917,717	802,451	855,618



POSITION CLASSIFICATION PLAN

<u>Position</u>	<u>Classification and Pay Level</u>
1000 CLERICAL, SECRETARIAL, FISCAL AND GENERAL ADMINISTRATION	
1xx Clerical Group	
104 Customer Service Representative	C
106 Records Clerk	C
2xx Secretarial Group	
200 Administrative Secretary	C
201 Detective/Evidence Secretary	C
203 Executive Secretary	D
204 Deputy City Clerk	E
206 Administrative Assistant	E
3xx Fiscal Group	
300 Accounting Clerk	F4
301 Senior Accounting Clerk	G4
302 Assistant Court Administrator	D2
303 Court Administrator	G2
304 Accountant	H2
305 Assistant Director of Finance and Administration	L4
306 Director of Finance and Administration	P
307 Court Assistant	C2
308 Pay & Benefits Administrator	H2
4xx General Administration	
400 City Clerk	L
401 Information Systems Manager	M2
402 Webmaster	I2
403 Information Systems Technician	H2
404 Assistant Information Systems Manager	I2
2000 PUBLIC SAFETY AND ENFORCEMENT SERVICES	
1xx Emergency Communications Group	
2xx Law Enforcement Group	
200 Police Officer	I
201 Police Officer Trainee	F

Position Classification Plan (cont'd)

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<u>Position</u>	<u>Classification and Pay Level</u>
2000 PUBLIC SAFETY AND ENFORCEMENT SERVICES (cont'd)	
203 Police Sergeant	K6
206 Police Lieutenant	M4
207 Crime Analyst	C
209 Police Captain	N6
212 Police Chief	Q
3xx Planning Group	
300 Planning Technician	D4
302 Project Planner	H4
304 Senior Planner	J4
305 Assistant Director of Planning	L4
306 Director of Planning	P
307 Planning Assistant	E
3000 MAINTENANCE, ENGINEERING, AND RECREATION SERVICES	
1xx Maintenance Group	
100 Maintenance Worker	D4
101 Senior Maintenance Worker	E4
103 Equipment Maintenance Mechanic	F6
104 Maintenance Worker in Training	A4
105 Building Attendant	D
106 Maintenance Supervisor	H2
109 Equipment Maintenance Supervisor	H6
110 Building Maintenance Supervisor	H6
112 Superintendent of Maintenance Operations	M4
2xx Engineering Group	
200 Engineering Technician	D
202 Senior Engineering Technician	H
203 Engineering Construction Inspector	E
204 Senior Engineering Construction Inspector	H2
205 GIS Specialist	I
206 Senior Civil Engineer	L
207 Civil Engineer	J
208 Superintendent of Engineering Operations	M4
209 Deputy Director of Public Works/Assistant City Engineer	N4
212 Director of Public Works/City Engineer	Q

Position Classification Plan (cont'd)

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<u>Position</u>	<u>Classification and Pay Level</u>
3000 MAINTENANCE, ENGINEERING, AND RECREATION SERVICES (cont'd)	
3xx Parks/Recreation Group	
300 Superintendent of Parks, Recreation & Arts	M4
301 Recreation Coordinator	I
302 Parks & Recreation Programmer	G
305 Maintenance Worker	D4
306 Maintenance Supervisor	H2
308 Recreation Aide	D2
310 Facilities Supervisor	H2
311 Sr. Maintenance Worker	E4

Effective as of 1/1/2002



MERIT PAY PLAN

<u>Level</u>	<u>Minimum Pay</u>	<u>Mid-point</u>	<u>Maximum Pay</u>	<u>Range Amount</u>	<u>Range Percent</u>
A	21,602	25,922	30,243	8,641	40%
A2	22,034	26,441	30,848	8,814	40%
A4	22,466	26,959	31,453	8,986	40%
A6	22,898	27,478	32,057	9,159	40%
B	23,330	27,996	32,662	9,332	40%
B2	23,797	28,556	33,316	9,519	40%
B4	24,263	29,116	33,969	9,705	40%
B6	24,730	29,676	34,622	9,892	40%
C	25,197	30,236	35,275	10,079	40%
C2	25,701	30,841	35,981	10,280	40%
C4	26,205	31,445	36,686	10,482	40%
C6	26,708	32,050	37,392	10,683	40%
D	27,212	32,655	38,097	10,885	40%
D2	27,757	33,308	38,859	11,103	40%
D4	28,301	33,961	39,621	11,320	40%
D6	28,845	34,614	40,383	11,538	40%
E	29,389	35,267	41,145	11,756	40%
E2	29,977	35,973	41,968	11,991	40%
E4	30,565	36,678	42,791	12,226	40%
E6	31,153	37,383	43,614	12,461	40%
F	31,741	38,089	44,437	12,696	40%



MERIT PAY PLAN

<u>Level</u>	<u>Minimum Pay</u>	<u>Mid-point</u>	<u>Maximum Pay</u>	<u>Range Amount</u>	<u>Range Percent</u>
F2	32,375	38,850	45,325	12,950	40%
F4	33,010	39,612	46,214	13,204	40%
F6	33,645	40,374	47,103	13,458	40%
G	34,280	41,136	47,992	13,712	40%
G2	34,965	41,958	48,951	13,986	40%
G4	35,651	42,781	49,911	14,260	40%
G6	36,337	43,604	50,871	14,535	40%
H	37,022	44,427	51,831	14,809	40%
H2	37,763	45,315	52,868	15,105	40%
H4	38,503	46,204	53,904	15,401	40%
H6	39,243	47,092	54,941	15,697	40%
I	39,984	47,981	55,977	15,994	40%
I2	40,784	48,940	57,097	16,313	40%
I4	41,583	49,900	58,217	16,633	40%
I6	42,383	50,860	59,336	16,953	40%
J	43,183	51,819	60,456	17,273	40%
J2	44,046	52,856	61,665	17,619	40%
J4	44,910	53,892	62,874	17,964	40%
J6	45,774	54,928	64,083	18,309	40%
K	46,637	55,965	65,292	18,655	40%
K2	47,570	57,084	66,598	19,028	40%



MERIT PAY PLAN

<u>Level</u>	<u>Minimum Pay</u>	<u>Mid-point</u>	<u>Maximum Pay</u>	<u>Range Amount</u>	<u>Range Percent</u>
K4	48,503	58,203	67,904	19,401	40%
K6	49,435	59,323	69,210	19,774	40%
L	50,368	60,442	70,516	20,147	40%
L2	51,376	61,651	71,926	20,550	40%
L4	52,383	62,860	73,336	20,953	40%
L6	53,390	64,068	74,746	21,356	40%
M	54,398	65,277	76,157	21,759	40%
M2	55,486	66,583	77,680	22,194	40%
M4	56,574	67,888	79,203	22,629	40%
M6	57,662	69,194	80,726	23,065	40%
N	58,749	70,499	82,249	23,500	40%
N2	59,924	71,909	83,894	23,970	40%
N4	61,099	73,319	85,539	24,440	40%
N6	62,274	74,729	87,184	24,910	40%
O	63,449	76,139	88,829	25,380	40%
O2	64,718	77,662	90,606	25,887	40%
O4	65,987	79,185	92,382	26,395	40%
O6	67,256	80,708	94,159	26,903	40%
P	68,525	82,230	95,936	27,410	40%
P2	69,896	83,875	97,854	27,958	40%
P4	71,266	85,520	99,773	28,507	40%



MERIT PAY PLAN

<u>Level</u>	<u>Minimum Pay</u>	<u>Mid-point</u>	<u>Maximum Pay</u>	<u>Range Amount</u>	<u>Range Percent</u>
P6	72,637	87,164	101,692	29,055	40%
Q	74,007	88,809	103,610	29,603	40%
Q2	75,488	90,585	105,683	30,195	40%
Q4	76,968	92,361	107,755	30,787	40%
Q6	78,448	94,137	109,827	31,379	40%
R	79,928	95,914	111,899	31,971	40%
R2	81,527	97,832	114,137	32,611	40%
R4	83,125	99,750	116,375	33,250	40%
R6	84,724	101,668	118,613	33,889	40%
S	86,322	103,587	120,851	34,529	40%
S2	88,049	105,658	123,268	35,219	40%
S4	89,775	107,730	125,685	35,910	40%
S6	91,502	109,802	128,102	36,601	40%
T	93,228	111,874	130,519	37,291	40%
T2	95,093	114,111	133,130	38,037	40%
T4	96,957	116,349	135,740	38,783	40%
T6	98,822	118,586	138,350	39,529	40%
U	100,686	120,824	140,961	40,275	40%
U2	101,190	121,428	141,666	40,476	40%
U4	101,693	122,032	142,370	40,677	40%
U6	102,197	122,636	143,075	40,879	40%

GLOSSARY OF FREQUENTLY USED TERMS

Account Number - A numerical code identifying revenues and expenditures by fund, department, activity, type and object.

Accounting Period - See **Fiscal Period**.

Accrual Basis - The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Activity - One of the tasks, goals, etc., of a departmental program.

Ad Valorem Tax - A tax based on value.

Agency Fund - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

Amended Budget - Refers to the budget approved by the City Council, as most recently amended.

Annual Budget - A budget applicable to a single fiscal year. See **Budget** and **Operating Budget**.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the Budget.

Assessed Valuation - A value set on real estate or other property as a basis for levying taxes. The assessed valuation is set by the County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

Asset - A comprehensive plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Basis of Accounting - A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Beginning Fund Balance - Fund balance available in a fund from the end of the prior year, for use in the following year.

Bond - A written promise to pay a specified sum of money at a specified date in the future together with periodic interest at a specified rate.

Bonded Debt - The portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar - The schedule for completion of the various phases in the preparation of the budget, the calendar begins with the preparation of the budget forms and ends with the implementation of the budget.

Budget Document - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating government body.

Budget Message - The opening section of the budget which provides City Council and the public with a general summary of the most important aspects of the budget, changes from previous years and the recommendation of the City Administrator.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

Capital - An expenditure for a good that has an expected life of more than one (1) year and the cost of which is in excess of \$2,500. Capital items include real property, office equipment, furnishings and vehicles.

Capital Improvement Program - See **Capital Program**.

Capital Improvement Sales Tax Trust Fund - A special revenue fund used to account for the accumulation of resources from the one-half cent capital improvement sales tax , which is used to pay for principal and interest payments on the general obligation bonds (Series 1997) issued for street and sidewalk improvements.

Capital Program - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditures in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Capital Projects Fund - A fund that is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

CDBG – Community Development Block Grant.

CCDC – Chesterfield Community Development Corporation; the City of Chesterfield’s industrial development authority.

Certificate Payment Fund - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the Public Works Facility Certificates of Participation Series 1995.

Certificates of Participation - Securities which represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

Contingency - An appropriation of funds to cover unforeseen events that occur during the Fiscal Year, such as flood emergencies, extraordinary snowstorms, etc. Also used to meet revenue shortfalls. Funds are transferred to other budgetary accounts as authorized by the City Council.

Contractual Service - An expenditure for services performed by a non-employee. For Example: Legal services, Utilities, insurance.

COPS – Certificates of Participation.

Chesterfield Valley Tax Increment Financing Fund (Chesterfield Valley TIF Fund) - A capital projects fund used to account for all revenues and expenditures related to redevelopment in Chesterfield Valley.

Debt Limit - The maximum amount of outstanding gross or net debt legally permitted.

Debt Service Fund - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the General Obligation Parks Bond Issue Series 1995.

Deferred Revenue - Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Department - The Department is the primary unit in city operations. Each unit is managed by a Department Head. Departments are generally composed of divisions and programs which share a common purpose or which perform similar duties.

Encumbrance - Commitments related to unperformed contracts for goods or services.

Expendable Trust Fund - A trust fund whose resources, including both principle and earnings, may be expended. Expendable trust funds are accounting for in essentially the same manner as governmental funds.

Expenditure - An expenditure is a decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

FEMA – Federal Emergency Management Administration.

Fiscal Period - Any period at the end of which a government determines its financial position and the results of its operations. See **Accounting Period**.

Fiscal Year - The twelve month period on which the city operates its financial affairs. The City of Chesterfield's fiscal year is January 1 through December 31.

Franchise - A special privilege granted by a government permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Fringe Benefits - Fringe benefits include the City's contribution to Social Security, Medicare, workers compensation, health insurance, life insurance, disability insurance, and the City's pension plan.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance - The equity of a fund. Oftentimes incorrectly referred to as "surplus". Each fund begins each year with a positive or negative fund balance.

GAAP – See Generally Accepted Accounting Principles.

GASB - Governmental Accounting Standards Board.

General Fund - A fund used to account for all financial resources, except those required to be accounted for in another fund. The operating fund of the City.

General Obligation Bonds - Debt backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GFOA – Government Finance Officers Association of the United States and Canada.

GO Bonds – General obligation bonds.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities.

Governmental Fund Type – Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities – except those accounted for in proprietary funds and fiduciary funds.

Intergovernmental Revenues - Revenues from other governments, primarily Federal, State and County grants, but also includes payments from other taxing jurisdictions.

Investments - Most commonly, securities held for the production of revenues in the form of interest. The term does not include fixed assets used in government operations.

Levy - The total amount of taxes, special assessments or service charges imposed by a government.

Levee/Drainage Fund - A capital projects fund used to account for financial resources to be used for storm water capital improvements in Chesterfield Valley which are approved by the City Council.

Line Item - An individual expenditure category listing in the budget (salary, supplies, etc.).

Modified Accrual Basis - The basis of accounting adapted to the governmental fund type. This basis measures resources available to the City.

M.O.T.I.S. – Missouri Traffic Information System.

Municipal - In its broadest sense, an adjective denoting the state and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

Notes Payable – In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Object - The smallest unit of budgetary accountability and control. For example: Regular Salaries, Postage, Equipment Rental.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Expenses/Expenditures - The annual budget which provides a financial plan for the operation of government and the provision of services for the year. Excluded from the operating expenses are capital equipment and capital projects which are determined by a separate but interrelated process.

Ordinance - A formal legislative enactment by the governing board of a municipality.

Other Financing Sources - Governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from the sale of general fixed assets.

Parks Construction Fund - A capital projects fund used to pay for the acquisition of land for parks and capital improvements to parks funded with the Parks General Obligation Bond Issue Series 1995.

Per Capita - By or for each person.

Personnel Services - All costs associated with employee compensation. For example: salaries, pension, health insurance.

P.O.S.T. - Police Officer Standards and Training.

PRACAC - Parks, Recreation & Arts Citizens Advisory Committee.

Program - A budgetary unit which encompasses specific and distinguishable lines of work performed by an organizational entity. For example: Police Administration, Street and Sewer Maintenance, Central Services.

Proposed Budget - The recommended City budget submitted by the City Administrator to the City Council.

Propositions R&S - Propositions placed on the November 1996 ballot for the passage of a one-half percent capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See R&S.

Public Works Facility Construction Fund - A capital projects fund used to account for the construction of a Public Works Facility funded with Public Works Facility Certificates of Participation Series 1995.

R&S - Propositions placed on the November 1996 ballot for the passage of a one-half cent capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See Propositions R&S.

R&S Construction Fund - A capital projects fund used to account for the capital improvements to streets and sidewalks funded under Propositions R&S.

Reporting Entity - The oversight unit and all of its component units, if any, that are combined in the comprehensive annual financial report and general purpose financial statements.

Resolution - An informal establishment of policy by the governing board of a municipality.

Revenue - An increase in fund balance caused by an inflow of assets, usually cash.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated.

Statute - A written law enacted by a duly organized and constituted legislative body.

Tax Increment Financing – Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit.

Third Class City - All cities and towns in the State of Missouri containing three thousand or more inhabitants, not having adopted its own charter form of government.

TIF – Tax increment financing.

Transfer - A transfer is a movement of monies from one fund, activity, department, or account to another. This includes budgetary funds and/or movement of assets.

Trust Fund - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

User Charge - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Wilson Trust Fund - An expendable trust fund specifically earmarked for major improvements on Wilson Road.

Work Order - A written order authorizing and directing the performance of a certain task and issued to the person who is to direct the work. Among the items of information included on the order are the nature and location of the job, specifications of the work to be performed and a job number, which is referred to in reporting the amount of labor, materials and equipment used.